

# EUROPEAN PARLIAMENT



## BUREAU

## MINUTES

of the meeting of

**02-07-2012**

Louise Weiss Building - Room R1.1

---

**Strasbourg**

**BUREAU**

**MINUTES**

of the meeting of Monday, 2 July 2012  
from 18:30 to 20:30 hours

Louise Weiss Building - Room R1.1

Strasbourg

**CONTENTS**

	<u>Page</u>
1. Adoption of draft agenda .....	8
2. Adoption of the Minutes of the meeting of 11 June 2012 .....	9
3. Communications by the President.....	10
3.1 Article 17 of the Treaty of the Functioning of the European Union (TFEU) - dialogue with churches, religious associations and communities as well as philosophical and non-confessional organisations.....	10
3.2 Naming of corridors and rooms .....	10
3.3 Follow-up to European Council meeting of 28-29 June 2012 .....	11
3.4 Last meeting of Ms LINNUS, Head of the Secretariat.....	11
4. Internalisation of ITEC activities - Note from the Secretary-General .....	12
5. MEP 2025 Study on future working environment for Members - Presentation by Vice-President WIELAND .....	14
6. Political guidelines for the institutional information and communication campaign - Note from the Secretary-General .....	16
7. Staff matters .....	18
8. A new concept of document and record management - Note from the Secretary-General.....	19
9. Draft calendar of interparliamentary activities with national parliaments for the second semester of 2012 - Letter from Mr KARAS, Vice-President of the European Parliament .....	20

10.	Adoption of the date for the Open Days in 2013 - Note from the Secretary-General .....	21
11.	Modification of the rules on the use of appropriations from budget item 400 - Note from the Secretary-General.....	22
12.	Closure of accounts of the European political groups for year 2011 - Note from the Secretary-General .....	23
13.	Closure of accounts of the European political parties and foundations for 2011- Note from the Secretary-General.....	24
14.	Modification du tableau des effectifs 2012.....	25
15.	Request from the Committee on Environment, Public Health and Food Safety to send a delegation to Hyderabad, India, from 16 to 18 October 2012 - Letter from Mr GROOTE, Chair of the Committee concerned .....	26
16.	Request from the Committee on Industry, Research and Energy, the Committee on Culture and Education and STOA to send a joint delegation to the UN-convened seventh meeting of the Internet Governance Forum in Baku, Azerbaijan from 6 to 9 November 2012 - Letters from Ms SARTORI, Ms PACK, Chairs of the Committee concerned and Mr CORREIA DE CAMPOS, Chair of the STOA Panel.....	28
17.	Request from the Committee on Industry, Research and Energy for two of its Members to participate in the STOA delegation to the 5th EuroScience Open Forum (ESOF2012) in Dublin, Ireland, from 11 to 15 July 2012 - Letter from Ms SARTORI, Chair of the committee concerned .....	30
18.	Request from the Committee on Culture and Education to send a delegation to Aarhus, Denmark, from 28 to 30 August 2012 - Letter from Ms PACK, Chair of the committee concerned .....	31
19.	Request from the Committee on Culture and Education to send a delegation to Plovdiv, Bulgaria, from 9 to 11 October 2012 - Letter from Ms PACK, Chair of the committee concerned .....	33
20.	Request from the Committee on Civil Liberties, Justice and Home Affairs to send a delegation to Budapest, Hungary, from 23 to 26 September 2012 - Letter from Mr LÓPEZ AGUILAR, Chair of the committee concerned.....	35
21.	Request from the Committee on Employment and Social Affairs to send a delegation to Nicosia, Cyprus, from 29 to 31 August 2012 - Letter from Ms BERÈS, Chair of the committee concerned .....	36
22.	Request from the Subcommittee on Security and Defence to send a delegation to Israel and the Palestinian Territories, from 15 to 18 July 2012 - Letter from Mr DANJEAN, Chair of the committee concerned .....	38

23.	Request from the Special Committee on Organised Crime, Corruption and Money Laundering to send a delegation to Palermo, Milan and Rome, Italy, from 29 to 31 October 2012 - Letter from Ms ALFANO, Chair of the committee concerned .....	40
24.	Request from the Committee on Transport and Tourism to authorize a public hearing on "Sustainable Urban Transport" on 18 September 2012 in Brussels - Letter from Mr SIMPSON, Chair of the committee concerned.....	42
25.	Request from the Subcommittee on Human Rights to authorize a public hearing on "The impact of the financial and economic crisis on human rights" on 12 July 2012 in Brussels - Letter from Ms LOCHBIHLER, Chair of the committee concerned.....	43
26.	Request from the Special Committee on Organised Crime, Corruption and Money Laundering to authorize a public hearing on "Organised crime: the main fields of activity and instruments - the legal and administrative means available to fight it - prevention and support for victims" on 11 and 12 July 2012 in Brussels - Letter from Ms ALFANO, Chair of the committee concerned.....	44
27.	Request for authorisation for STOA's Annual Lecture 2012 in Brussels on 27 November 2012 - Letter from Mr CORREIA DE CAMPOS, Chair of the STOA Panel ..	45
28.	Request for authorisation to use the Chamber of the European Parliament in Strasbourg for the Assembly of European Region (ARE) on 12 October 2012 - Letter from Mr GOERGEN, Secretary General of ARE.....	46
29.	Request to use the Chamber of the European Parliament in Brussels for an event "European Parliament of people with disabilities" organised by the European Disability Forum on 5 December 2012 - Letter from Mr VARDAKASTANIS, President of the European Disability Forum.....	48
30.	Request to use the Chamber of the European Parliament in Strasbourg for the annual Congress of the Federation of Hospitals and Personal Assistance (Fédération des Établissements Hospitaliers & d'Aide à la Personne - FEHAP) on 18 December 2012 and request to use of the Members Restaurant on the evening of 19 December 2012 for a Gala evening - Letter from Mr DUBOUT, President of FEHAP and Mr DUPUIS, Director General of FEHAP .....	50
31.	Urgent matters and any other business .....	52
31.1	Request for authorisation to use the Chamber of the European Parliament in Strasbourg for the event "European Seminar marking the beginning of term for 750 Masters students from campuses in Berlin, London, Madrid, Turin and Paris" on 5 September 2012 - Letter from Mr MORAND, Director-General of ESCP Europe. ....	52
32.	Items for information .....	55
33.	Date and place of next meeting.....	56

BUREAU

MINUTES

of the meeting of Monday, 2 July 2012

Strasbourg

Mr Martin SCHULZ, President of the European Parliament, opened the meeting at 18:36 hours.

Present

Mr Martin SCHULZ\*, President

Vice-Presidents

Mr PITTELLA\*  
Ms PODIMATA\*  
Mr VIDAL-QUADRAS\*  
Mr PAPASTAMKOS\*  
Ms ANGELILLI\*  
Mr KARAS\*  
Ms DURANT\*  
Mr ALVARO\*  
Mr WIELAND\*  
Mr VLASÁK\*  
Mr SURJÁN

Excused

Mr MARTÍNEZ  
Mr McMILLAN-SCOTT  
Mr PROTASIEWICZ

Quaestors

Ms LULLING\*  
Mr HIGGINS\*  
Ms GERINGER DE OEDENBERG\*  
Mr MAŠTÁLKA\*

Excused

Mr LIBERADZKI

Also Present

Mr WELLE\*, Secretary-General

---

\* present for item 7 *in camera*

List of officials present at the meeting:

Private Office of the President

Mr WINKLER\*  
Mr KAISER\*  
Ms MARTINEZ IGLESIAS\*  
Mr MANNELLI\*

Private Office of the Secretary-General

Mr MANGOLD\*  
Ms LUEDDECKE  
Ms SCHADE

Secretariat

DG Presidency (PRES)	Ms RATTI*/ Mr O'BEARA/ Mr CAROZZA/ Mr DE FEO
DG Internal Policies (IPOL)	Ms LEPOUTRE/ Mr EHLERS/ Mr TZIORKAS
DG External Policies (EXPO)	Mr AGUIRIANO
DG Information (COMM)	Ms LAHOUSSE/ Mr DUCH-GUILLOT
DG Personnel (PERS)	Mr QUITIN*
DG Infrastructure and Logistics (INLO)	Mr STRATIGAKIS/ Mr CHAMPETTER
DG Translation (TRAD)	Ms PITT
DG Interpretation and Conferences (INTE)	Ms COSMIDOU
DG Finance (FINS)	Mr VANHAEREN
DG Innovation, Technical Support (ITEC)	Mr VILELLA/ Mr BECKER
Legal Service	Mr PENNERA*, Jurisconsult/ Mr PASSOS
Conference of President's Secretariat	Mr HILLER
Director for the Relations with Political Groups	Mr SCHWETZ

Political group secretariats

Mr EVISON	(EPP)
Mr HORNAK	(S&D)
Mr BOUTER	(ALDE)
Mr DENKINGER	(Greens/EFA)
Mr ISAACS	(ECR)
Mr VAUGIER	(EFD)
Mr SERVELLON	(Non-attached Members)

---

\* present for item 7 *in camera*

Vice-Presidents' and Quaestors' assistants

Mr CARDELLA	Mr PITTELLA's assistant
Ms ZANELLA	Ms PODIMATA's assistant
Ms CABANELAS ALVAREZ	Mr VIDAL-QUADRAS's assistant
Mr CHATZIFOTIS	Mr PAPASTAMKOS's assistant
Mr LOMBARDO	Ms ANGELILLI's assistant
Ms WILHELM	Mr KARAS's assistant
Ms BIESEMANS	Mr McMILLAN-SCOTT's assistant
Mr VALETTE	Ms DURANT's assistant
Ms BAUER	Ms ALVARO's assistant
Ms GIPPERT	Mr WIELAND's assistant
Mr MÁTL	Mr VLASÁK's assistant
Ms KURANT	Mr PROTASIEWICZ's assistant
Mr PÁPÁI	Mr SURJÁN's assistant
Mr ROMANOVSKIS	Ms LULLING's assistant
Ms KEARNEY	Mr HIGGINS's assistant
Ms ZIELINSKA	Ms GERINGER DE OEDENBERG's assistant
Mr VOGT	Mr LIBERADZKI's assistant
Ms ŘEHOŘOVÁ	Mr MAŠTÁLKA's assistant

Ms LINNUS\*, Ms KYST, Mr SCHROEDER, Mr TOPPING and Mr CALINOGOU acted as secretary to the meeting.

---

\* present for item 7 *in camera*

1. Adoption of draft agenda

The Bureau,

- noted the draft agenda (PE 490.777/BUR) and adopted it as shown in these minutes.



2. Adoption of the Minutes of the meeting of 11 June 2012

The Bureau.

- heard Mr VIDAL-QUADRAS and Mr WIELAND, Vice-Presidents, request a change to the Minutes of the meeting of 11 June 2012;
- approved the Minutes of the meeting of 11 June 2012 held in Strasbourg (PE 488.258/BUR) as amended.

3. Communications by the President

3.1 Article 17 of the Treaty of the Functioning of the European Union (TFEU) - dialogue with churches, religious associations and communities as well as philosophical and non-confessional organisations

The Bureau.

- heard the President inform the meeting that he had agreed, following a proposal made by Mr SURJÁN, Vice-President in charge of the implementation of Article 17 of the TFEU, that the dialogue should take place in the form of an event with the joint participation of religious and non-confessional organisations. It will be focused on a subject with the support of the competent EP Committee, which will be actively involved in the preparation of the event.
  
- decided that an event of that sort should be organised before the end of the year and that, taking into account that 2012 is *the European year for Active Ageing and Solidarity between Generations*, the debate will be devoted to Intergenerational solidarity and caretaking of elderly people in society.

3.2 Naming of corridors and rooms

The Bureau.

- heard the President inform the meeting that he had tasked the Bureau Working Group on Buildings, Transport and Green Parliament to find an appropriate location for the naming of two corridors or rooms after "Raoul Wallenberg" and "The Baltic Way" and these recommendations should be made before the 12 September 2012.

3.3 Follow-up to European Council meeting of 28-29 June 2012

The Bureau,

- heard Mr KARAS, Vice-President, stress the importance of the European Parliament participating in the next steps of the process following the conclusions at the European Council meeting of 28-29 June 2012 as well as the importance of defending the Community Method at all times;
- heard the President give an account of his view of the meeting and his cooperation with President Barroso, and ensure the meeting that he follows this closely, and insist on the full participation of the Parliament in the process; heard the President state that he would keep the Bureau informed on the matter.

3.4 Departure of Ms LINNUS, Head of the Bureau Secretariat

The Bureau,

- heard the President thank Ms LINNUS, Head of the Bureau Secretariat, for the high quality work done as the Head of the Secretariat and wish her all the best in her new endeavours, as Director for Logistics in DG INLO.

A. DECISIONS/EXCHANGES OF VIEWS

4. Internalisation of ITEC activities - Note from the Secretary-General

The Bureau,

- took note of a note from the Secretary-General, dated 21 June 2012, on the above-mentioned matter (PE 490.901/BUR);
- recalled the decision of the Bureau of 11 June 2012 concerning the internalisation of certain functions in relation to Parliament's security service;
- heard the Secretary-General inform the meeting that the proposed internalisation of DG ITEC activities follows up on findings of the Internal Auditor from his 2009 audit, that Parliament has become too dependant on external IT service providers in this field working inside Parliament's premises; the proposed measures also include the introduction of "fixed price" contracts and a better planning methodology for external IT service provides instead of the current "times and means" contracts, in order to achieve better quality output for lesser costs to the institution; as a result of the internalisation, Parliament's dependency on external IT service providers will be significantly reduced and will ensure that Parliament has the appropriate resources and know-how to take well informed and independent strategic decisions in this field; the proposed internalisation will be implemented in a budgetary neutral manner;
- held an exchange of views with the participation of Mr WIELAND, Vice-President with primary responsibility for Informatics and Telecom, Mr ALVARO, Vice-President with secondary responsibility for Informatics and Telecom, Mr VLASÁK and Mr PITTELLA, Vice-Presidents, underlining *inter alia*:
  - the appropriateness of the proposed internalisation in view of strengthening Parliament's internal competence and strategic independence in this field,

- that the policy of staff mobility should be carefully applied with regard to Parliament's specialised IT personnel in order to preserve the human resources internalised for the purpose of reducing Parliament's dependency in this field,
  - that Parliament should retain its flexibility by not abolishing the possibility to make use of external IT service providers;
- heard the Secretary-General emphasise that the internalisation of certain posts in this field does not imply that Parliament will not be able to make use of external IT service providers in the future, but that the ratio in manpower needs to be re-balanced to a 50/50 % level; agree with the need to apply the policy of staff mobility carefully with regard to the posts due to be internalised; heard the Secretary-General underline, however, that mobility will have to be applied with regard in particular to those functions which are linked to financially sensitive dossiers;
- requested the Secretary-General to reduce the number of external service providers working on the premises of the European Parliament for DG ITEC by 2013;
- requested the Secretary-General to make available 60 posts for DG ITEC in a budgetary neutral manner to compensate for the reduction of staff of the external service providers over a period of two years until 2014;
- requested the Secretary-General to replace the structural use of 'times and means' contracts in DG ITEC by 'fixed price' contracts by 2014 while maintaining the possibility for DG ITEC to react flexibly when necessary.

5. MEP 2025 Study on future working environment for Members - Presentation by Vice-President WIELAND

The Bureau,

- took note of a Study, dated 13 March 2012, on the above-mentioned matter (PE 490.909/BUR);
- recalled that the launching of the "MEP 2025" study was approved by the Bureau at its meeting of 24 February 2010 in connection with the discussion on Parliament's Medium-Term ICT Strategy;
- took note that the study was endorsed by the Bureau's Committee on ICT Innovation Strategy on 18 April 2012;
- heard Mr WIELAND, Vice-President with primary responsibility for Informatics and Telecom, present the study "MEP 2025", which analyses the future work environment for Members of the European Parliament and identifies future technology trends which may have an impact on society and therefore also on the work of Members and the Institution itself; and in particular those aspects which could be facilitated by ICT; emphasise the three core domains of the study, which contain options for future decisions, namely,
  - communication around the democratic process: including virtualisation, being mobile and eVoting,
  - information management: including visualisation and the cloud,
  - innovative structure: developing an ICT platform or community to collect, share and develop information and experiences;
- further heard Mr WIELAND, Vice-President, suggest to possibly update the current study in the light of future developments; propose to conduct up to three Peer Visits with the Steering Committee on ICT Strategy to national parliaments in order to learn from existing best practices; thank the responsible services for the preparation of the

"MEP 2025" study;

- held an exchange of views on the matter with the participation of Mr ALVARO, Vice-President with secondary responsibility for Informatics and Telecom, Mr VLASÁK, Ms DURANT, Mr PITTELLA and Mr PAPASTAMKOS, Vice-Presidents, underlining in particular:
  - the importance of IT security in Parliament and the need to further reflect upon the political and administrative responsibility for this issue within Parliament after the parliamentary summer recess,
  - the correlation between IT security and the use of open source software, in particular with a view to avoid an overdependence on certain commercial software providers,
  - the importance for all Members to be able to make use of modern IT technology as an integral part of the exercise of their mandate and to avoid that some Members, and also in a wider perspective some citizens, are excluded from development and left behind;
- heard Mr WIELAND, Vice-President, highlight that while a wider use of open source software by Parliament might be envisaged, open source software in itself is not a guarantee for more IT security; stress, however, that a complete reliance on open source software would not be feasible for Parliament;
- endorsed the above-mentioned study.

6. Political guidelines for the institutional information and communication campaign - Note from the Secretary-General

The Bureau,

- took note of a note, dated 21 June 2012, from the Secretary-General on the 'Political Guidelines for the institutional information and communication campaign' (PE 488.206/BUR and annexes);
- heard Mr VLASÁK, Vice-President, remark that Parliament's campaign in view of the 2014 elections may not go beyond a neutral information for citizens about their rights as voters, that no national parliament in the European Union conducts its own election campaign and, therefore, did not support the proposals made in the aforementioned document;
- heard Mr KARAS, Vice-President with responsibility for Information Policy, Press and Citizens Relations, clarify, also in the light of previous debates held by the Bureau on this issue, that the political guidelines contained in the aforementioned document are part of Parliament's general communication strategy with no direct reference to the 2014 election campaign itself;
- endorsed, following a vote with one Vice-President voting against, the proposed political guidelines and decided to incorporate the proposed activities into the Action Plan for the implementation of Parliament's Updated Communication Strategy 2011-2014;
- instructed the service responsible to streamline the institutional communication and to report regularly to the Bureau Working Group on Information and Communication Policy on the progress made with respect to all required public tender procedures;



- instructed the services to draft a Roadmap for implementing the institutional information and communication campaign - in particular on the planned phases of the campaign in 2012, 2013 and 2014 and on the election night itself - and inform the Working Group and the Bureau on a regular basis on the progress made.

**From 20:15 hours, *in camera***

7. Staff matters

The Bureau, meeting *in camera*,

- took note of a note from the Secretary-General distributed to the Members of the Bureau in a separate confidential cover;
- heard the Secretary-General suggest that the Bureau, in the interest of the Institution and to ensure business continuity, takes a prompt decision to fill in the vacancy of Director for Structural and Cohesion Policies in Directorate-General for Internal Policies, which will become vacant as of 31 August 2012;
- heard the Secretary-General suggest that pursuant to Article 7 of the Staff Regulation of Officials, Ms OBERHAUSER, currently the Director for Relations with Citizens in the Directorate-General for Communication, be transferred to the post in question, noting in particular that Ms OBERHAUSER had significantly contributed to the setting up and opening of the Visitors' Centre *Parlamentarium* - which had since become one of the most visited visitors' attractions in the whole of Brussels - and had due to her long and varied experience in Parliament, the suitable competences required for the post of the Director for Structural and Cohesion Policies;
- held an exchange of views on the matter with the participation of the President, Mr KARAS, Vice-President, Ms LULLING, Quaestor, and the Secretary-General;
- agreed, unanimously, to the proposal.

B. DECISIONS WITHOUT DEBATE

8. A new concept of document and record management - Note from the Secretary-General

The Bureau, without debate,

- took note of a note, dated 30 May 2012, from the Secretary-General, on the new rules on document management in the European Parliament (PE 490.774/BUR and annexes);
- adopted the proposed new rules on document management in the European Parliament as presented in the note from the Secretary-General;
- instructed the Secretary-General to adopt the necessary administrative implementing measures.

9. Draft calendar of interparliamentary activities with national parliaments for the second semester of 2012 - Letter from Mr KARAS, Vice-President of the European Parliament

The Bureau, without debate,

- took note of a letter, dated 23 May 2012 from Mr KARAS, Vice-President of the European Parliament, submitting the draft Calendar of interparliamentary activities with national parliaments during the 2nd half of 2012 (PE 488.305/CPG, annexes and financial statement);
- took note of the positive recommendation by the Conference of Presidents to approve the meetings in principle, while expressing concern that in some cases the proposed dates for the meetings fall outside the periods authorised by the applicable rules, including clashes with plenary in certain instances, and invite the committees or other bodies concerned to adjust the dates for the 2nd half of 2012 in line with the relevant rules, where possible and to take this into account for any future planning;
- approved the calendar of interparliamentary activities.

10. Adoption of the date for the Open Days in 2013 - Note from the Secretary-General

The Bureau,

- took note of a note from the Secretary-General, dated 20 June 2012, on the above-mentioned matter (PE 490.891/BUR);
- heard Ms LULLING, Quaestor, request that a date for an Open Day event in Luxembourg would also be established;
- heard the President agree with the request and suggest that the Secretary-General would make a proposal together with Ms LULLING;
- established the dates for the Open Days events in Brussels on Saturday 4 May 2013 and in Strasbourg on Sunday 19 May 2013;
- suggested that Europe Day could be celebrated on 9 May 2013, during the part-session in Brussels;
- encouraged the Members to participate to activities around the 9 May 2013 in every Member State;
- asked the Secretary-General to initiate the necessary practical arrangements via the task force which has been set up to this effect;
- invited the Quaestors to communicate the dates well in advance to Members so as to encourage their participation.

11. Modification of the rules on the use of appropriations from budget item 400 - Note from the Secretary-General

The Bureau, without debate,

- took note of a note from the Secretary-General, dated 21 June 2012, on the above-mentioned matter (PE 490.896/BUR and annex);
- approved the updated Rules on the use of appropriations from budget item 400 (Art 2.1.6. of the relevant rules).

12. Closure of accounts of the European political groups for year 2011 - Note from the Secretary-General

The Bureau, without debate,

- took note of a note from the Secretary-General, dated 20 June 2012, on the above-mentioned matter (PE 490.881/BUR and annexes);
- noted and approved the reports forwarded by the political groups.

13. Closure of accounts of the European political parties and foundations for 2011- Note from the Secretary-General

The Bureau, without debate,

- took note of a note from the Secretary-General, dated 22 June 2012, on the above-mentioned matter (PE 490.903/BUR);
- approved the final reports on the implementation of the respective programmes of activities and the financial statements of nine parties and nine foundations, without reservations other than calculation corrections as described in point 2.4. of the note of the Secretary-General;
- invited the concerned applicants to correct their accounts and financial statements accordingly for the next grant application;
- determined the amount of the final grants as listed in point 4 (final grants) of the note of the Secretary-General, and require the authorising officer to pay or recover the relevant amounts under the condition as specified in the second indent above;
- welcomed the improvement to financial management of some beneficiaries as described in paragraphs 29-32 in the note of the Secretary-General and instruct the Secretary-General to monitor further the development of their financial capacity;
- confirmed its position to accept contributions in kind only under the conditions as described in paragraph 18 of the note of the Secretary-General;
- instructed the Secretary-General to inform the parties and foundations of these decisions.



14. Modification du tableau des effectifs 2012

The Bureau, without debate,

- took note of a note from the Secretary-General, dated 21 June 2012, on the above-mentioned matter (PE 490.902/BUR);
- approved the proposal to modify the establishment plan to convert three permanent posts into temporary posts at the same grades (one AD9, one AD7 and one AST5) so that temporary staff may be recruited at those grades;
- instructed the President to forward that proposal to the Committee on Budgets, in accordance with Article 4(4) of the Internal Rules on the implementation of the budget.

15. Request from the Committee on Environment, Public Health and Food Safety to send a delegation to Hyderabad, India, from 16 to 18 October 2012 - Letter from Mr GROOTE, Chair of the Committee concerned

The Bureau, without debate,

- noted the letter dated 1 June 2012 from Mr GROOTE, Chair of the Committee on the Environment, Public Health and Food Safety, requesting authorisation to send a delegation of seven Members to the 11th conference of Parties to the Convention of Biological Diversity (CBD COP 11), in Hyderabad (India) from 15 to 19 October 2012, including journey time (PE 490.788/CPG and financial statement);
- noted that the delegation does not feature in the 2012 programme of travel by committee delegations outside Parliament's three places of work, which was adopted by the Bureau on 12 December 2011, where authorisation was also granted for delegation visits which coincide, inter alia, with dates without parliamentary activity (Fridays);
- noted that the dates of the visit coincide with a period set aside mainly for political group meetings;
- recalled that in adopting the above-mentioned 2012 programme, the Bureau emphasised the necessity for budgetary restraint;
- noted that the date and the venue of the Conference had already been fixed at the COP 10 meeting in October 2010, which would have made it possible for the ENVI Committee to integrate it into its annual programme for 2012 for the sake of better planning;

- recalled that Article 6 of the applicable Rules stipulates that committee delegations shall take place during the weeks set aside for external parliamentary activities with any mission undertaken outside those weeks requiring prior authorisation and that, if such authorisation is granted, a limited language regime will be applied not exceeding interpretation into one language;
  
- authorised, in the light of the opinion given by the Conference of Presidents on 14 June 2012, the sending of a three-member delegation to the above-mentioned Conference, on condition that a limited language regime not exceeding interpretation into one language, shall apply;
  
- invited the President to inform the Commission and the Council accordingly.

16. Request from the Committee on Industry, Research and Energy, the Committee on Culture and Education and STOA to send a joint delegation to the UN-convened seventh meeting of the Internet Governance Forum in Baku, Azerbaijan from 6 to 9 November 2012 - Letters from Ms SARTORI, Ms PACK, Chairs of the Committees concerned and Mr CORREIA DE CAMPOS, Chair of the STOA Panel

The Bureau, without debate,

- took note of the following documents:
  - a letter dated 20 June 2012 from Ms PACK, Chair of the Committee concerned (PE 490.890/BUR),
  - a letter dated 24 May 2012 from Mr CORREIA DE CAMPOS, Chair of the STOA Panel on the above-mentioned matter (PE 488.319/BUR and annex),
  - a letter dated 20 April 2012, from Ms SARTORI, Chair of the Committee concerned (PE 488.185/BUR),
  - annexes and financial statements;
  
- took note of the request from Ms SARTORI, Chair of the ITRE Committee to send two ITRE Members to the 7th Internet Governance Forum (IGF), to be held in Baku, Azerbaijan, from 6 to 9 November 2012 and the requests from Ms PACK, Chair of the CULT Committee and from Mr CORREIA DE CAMPOS, STOA Chairman, to send one Member each to the above IGF;
  
- noted that the above ITRE request featured in the 2012 annual programme for travel by committee delegations outside the three places of work, indicating two Members travelling albeit without a specific date since the exact timing of the IGF was not known when the annual programme was drawn up and that the CULT request did not feature in the 2012 annual programme;

- noted that the dates for the IGF coincide with the November I part-session in Brussels;
- noted that since the 1st IGF in 2006, the Parliament has sent delegations on an annual basis to the these events, traditionally composed of Members from the ITRE and CULT Committees and from STOA;
- noted the opinion given by the Conference of Presidents on 27 June 2012;
- authorised, exceptionally, in the light of the political importance of the event, the sending of a four-member delegation, composed of two ITRE Members and one CULT Member, on the understanding that these missions are counted against the committees respective annual quota for travel outside the EU, and one Member of STOA to travel to the 7th Internet Governance Forum in Baku;
- invited the ITRE and CULT Committees and STOA to coordinate their requests to participate in future meetings of the Internet Governance Forum.

17. Request from the Committee on Industry, Research and Energy for two of its Members to participate in the STOA delegation to the 5th EuroScience Open Forum (ESOF2012) in Dublin, Ireland, from 11 to 15 July 2012 - Letter from Ms SARTORI, Chair of the committee concerned

The Bureau, without debate,

- noted the letter of 5 June 2012 from Ms SATORI, Chair of the Committee on Industry, Research and Energy, requesting authorisation for two of its members (Ms CARVALHO and Ms THOMSEN) to join from 12 to 14 July 2012, including journey times, the STOA delegation to the Euroscience Open Forum 2012 in Dublin (PE 490.814/BUR, annex and financial statement);
- noted that the visit in question was not included in the 2012 programme of travel by committee delegations outside Parliament's three places of work, which was adopted by the Bureau on 12 December 2011 and that the dates concerned coincide with a day set aside for committee meetings (Thursday) and two days without parliamentary activities (Friday and Saturday);
- noted that no interpretation is required;
- noted the positive opinion given by the Conference of Presidents on 27 June 2012;
- granted the requested authorisation, it being understood that the Committee's quota for travel within the EU and the applicant countries is respected.

18. Request from the Committee on Culture and Education to send a delegation to Aarhus, Denmark, from 28 to 30 August 2012 - Letter from Ms PACK, Chair of the committee concerned

The Bureau, without debate,

- took note of the letter of 5 June 2012 from Ms PACK, Chair of the Committee on Culture and Education, requesting authorization to send a delegation of six Members (including the committee chair out of quota and an accompanying Member elected in Denmark) to Aarhus (Denmark) from 28 August to 30 August 2012, to visit Aarhus, candidate city for the European Capital of Culture 2017 and to hold meetings with the local and regional authorities responsible for organising the candidacy, as well as with different cultural actors involved, and to consider the wider economic and social aspects of cultural activities (PE 490.802/BUR, annexes and financial statement);
- noted that the meeting in question was included in the annual programme for travel by parliamentary committee delegations for 2012, albeit without specification of a date and with approximately six Members participating;
- recalled that the Bureau, at its meeting of 12 December 2011, when dealing with the afore-mentioned programme, was therefore not yet in a position to approve the meeting concerned at that juncture and explicitly required a specific request for this delegation visit, "respecting the rules in force concerning travel periods, duration of missions (including journey times) and quotas";
- noted that the dates foreseen for travel coincide with days set aside for external parliamentary activities;
- noted that Aarhus is a candidate city for the European Capital of Culture 2017 and that the nomination of the 2017 European cities of culture shall be made by the Council of the European Union in May 2013;

- noted the positive recommendation by the Conference of Presidents on 27 June 2012;
- granted the requested authorisation.



19. Request from the Committee on Culture and Education to send a delegation to Plovdiv, Bulgaria, from 9 to 11 October 2012 - Letter from Ms PACK, Chair of the committee concerned

The Bureau, without debate,

- took note of the letter of 5 June 2012 from Ms PACK, Chair of the Committee on Culture and Education, requesting authorization to send a delegation of eight Members (including the committee chair out of quota and an accompanying Member elected in Bulgaria) to Plovdiv (Bulgaria) from 9 to 11 October 2012, to examine the efforts of the city to conserve and showcase its heritage and to see the role that the EU can play in this, especially by support for cultural projects under the Structural Funds (PE 490.803/BUR, annexes and financial statement);
- noted that the meeting in question was included in the annual programme for travel by parliamentary committee delegations for 2012, albeit without specification of a date and with approximately six Members participating;
- recalled that the Bureau, at its meeting of 12 December 2011, when dealing with the afore-mentioned programme, was therefore not yet in a position to approve the meeting concerned at that juncture and explicitly required a specific request for this delegation visit, "respecting the rules in force concerning travel periods, duration of missions (including journey times) and quotas";
- noted that the dates foreseen for travel coincide with days set aside for committee meetings with a scarcity of interpretation resources due to committee meetings taking place at the Parliament's places of work, which have priority;

- noted that the delegation is expected to be joined by one "accompanying Member" elected in Bulgaria, pursuant to Article 4(1)(a) of the applicable Rules, whose expenses will be reimbursed on the basis of Article 23 of the Implementing Measures for the Statute for Members of the European Parliament;
- recalled that Article 4(1) of the applicable Rules requires that a Committee's prior authorisation for the participation of accompanying Members in a delegation "... shall take account of the political balance of the delegation..."; noted in this context that such a political balance is not achieved by adding the accompanying Member to the delegation;
- noted the positive recommendation given by the Conference of Presidents on 27 June 2012;
- authorised the sending of the delegation to Plovdiv it being understood that interpretation facilities shall be provided into one language and provided that the Committee's decision to include the accompanying Member takes account of the political balance of the delegation.

20. Request from the Committee on Civil Liberties, Justice and Home Affairs to send a delegation to Budapest, Hungary, from 23 to 26 September 2012 - Letter from Mr LÓPEZ AGUILAR, Chair of the committee concerned

The Bureau

- took note of the letter of 4 June 2012 from Mr LÓPEZ AGUILAR, Chair of the Committee on Civil Liberties, Justice and Home Affairs, requesting authorization to send a delegation of eight Members to Budapest (Hungary) from 23 to 26 September 2012, to gather information and comments by Hungarian authorities, representatives from civil society, academics, experts and / or additional stakeholders regarding the current situation in Hungary (PE 490.794/BUR, annex and financial statement);
- took note of the decision of the Conference of Presidents at their meeting on 27 June 2012, to authorise the sending of an ad hoc delegation composed of a total of eight Members (7+1).

21. Request from the Committee on Employment and Social Affairs to send a delegation to Nicosia, Cyprus, from 29 to 31 August 2012 - Letter from Ms BERÈS, Chair of the committee concerned

The Bureau, without debate,

- noted the request from Ms BERÈS, Chair of the Committee on Employment and Social Affairs, dated 5 June 2012 to reschedule a Committee delegation visit to Cyprus to 29-31 August 2012- a period set aside for external parliamentary activities - (PE 490.884/BUR, annex and financial statement);
- recalled that this visit:
  - featured, foreseen for 2-4 May 2012, in the Committee's annual travel programme for 2012, approved by the Bureau on 12 December 2011 when deciding upon the overall programme for travel by committees outside the three places of work in 2012,
  - was subsequently postponed to 18-19 June 2012 (days set aside for committee activities), but authorisation was withheld by the Bureau at its meeting of 11 June 2012;
- noted that the delegation will be composed of four Members from the Committee's quota for travel within the EU and the applicant countries, along with the Chair travelling out-of-quota pursuant to Article 2(3) of the applicable Rules;
- noted furthermore the Committee's request that Ms ZUBER, Member, be authorised to accompany the delegation in conformity with Article 4(1)(b) of the applicable Rules (her expenses to be reimbursed on the basis of Article 22 of the Implementing Measures for the Statute for Members of the European Parliament);

- noted the positive opinion given by the Conference of Presidents on 27 June 2012;
- authorised the sending of the above-mentioned delegation as scheduled.

22. Request from the Subcommittee on Security and Defence to send a delegation to Israel and the Palestinian Territories, from 15 to 18 July 2012 - Letter from Mr DANJEAN, Chair of the committee concerned

The Bureau, without debate,

- took note of the following documents:
  - a letter dated 6 June 2012 from Mr DANJEAN, Chair of the Committee concerned (PE 490.811/BUR, annex and financial statement),
  - a letter dated 21 June 2012 from Mr DANJEAN, limiting the duration of the visit to four days, i.e. 15-18 July 2012 (PE 490.811/BUR/COMPL and annexes);
- noted the letter dated 6 June 2012 from Mr DANJEAN, Chair of the Subcommittee on Security and Defence, requesting authorisation to send a seven Member delegation to Israel and the Palestinian Territories from 15 to 19 July 2012, including journey times (a Sunday and a period set aside for external parliamentary activities);
- noted that the delegation features (albeit without mentioning specific dates and indicating approximately two Members) in the 2012 programme of travel by committee delegations outside Parliament's three places of work, which was adopted by the Bureau on 12 December 2011, where authorisation was also granted for delegation visits which coincide, inter alia, with weekends;
- noted the opinion given by the Conference of Presidents on 14 June 2012 endorsing the request, provided that:
  - the total duration of the mission does not exceed four days including travel times,
  - the Subcommittee's annual quota for travel outside the EU and the applicant countries is respected,
  - the security conditions on the ground allow the visit to take place, based on a security assessment by SitCen;
- noted Mr DANJEAN's letter dated 21 June 2012, reducing the duration of the visit,

including journey times, to four days (15-18 July 2012), as requested by the Conference of Presidents;

- authorised the sending of a seven-Member delegation of the SEDE Subcommittee (including the Chair travelling out-of-quota, pursuant to Article 2(3) of the applicable Rules) to Israel and the Palestinian Territories on 15-18 July 2012, including journey times, under the conditions set out by the Conference of Presidents.

23. Request from the Special Committee on Organised Crime, Corruption and Money Laundering to send a delegation to Palermo, Milan and Rome, Italy, from 29 to 31 October 2012 - Letter from Ms ALFANO, Chair of the committee concerned

The Bureau, without debate,

- took note of a letter, dated 5 June 2012, from Mr ALFANO, Chair of the Committee concerned (PE 490.843/BUR and financial statement);
- recalled that the Special Committee on Organised Crime, Corruption and Money Laundering was established on 14 March 2012 with a one-year mandate and formally constituted on 18 April 2012;
- noted the request from Ms ALFANO, Chair of the Special Committee, to send a 12-member delegation (plus herself as Chair, outside the quota) to Palermo, Milan and Rome from 29 to 31 October 2012 (days set aside for external parliamentary activities);
- recalled that Article 3(4) of the applicable Rules on committee travel stipulates that "no delegation may comprise more than twelve Members";
- noted that, pursuant to Article 7 of the applicable Rules, the maximum duration for committee delegation visits, including journey times, is three days, which can be extended by up to two days additional journey time; noted that the Committee requests at least half a day additional journey time because of the "long and demanding" connections to Palermo from abroad, preferably allowing the delegation to travel already in the evening of Sunday, 28 October 2012; took the view that the draft programme of the mission with a high number of meetings in three different places in Italy justifies the granting of a half day additional journey time;



- noted the opinion given by the Conference of Presidents on 27 June 2012;
- authorised the sending of a twelve-member delegation (including the Chair travelling out-of-quota, pursuant to Article 2(3) of the applicable Rules) to Italy (Palermo, Milan and Rome) on 29-31 October 2012, for a total of three and a half days including journey times;
- invited the Committee to submit the programme of the visit and the list of participants in due course prior to the departure of the delegation, in conformity with Article 10 of the applicable Rules.

24. Request from the Committee on Transport and Tourism to authorize a public hearing on "Sustainable Urban Transport" on 18 September 2012 in Brussels - Letter from Mr SIMPSON, Chair of the committee concerned

The Bureau, without debate,

- took note of the letter dated 13 June 2012, from Mr SIMPSON, Chair of the Committee on Transport and Tourism, requesting authorisation to hold a public hearing on 18 September 2012 in Brussels, on "Sustainable Urban Transport" matter (PE 490.872/BUR and annex);
- took note that the hearing is not included in the 2012 annual programme of hearings, approved by the Bureau at its meeting of 12 December 2011;
- recalled that for public hearings not included in the annual programme approved by the Bureau, specific individual authorisation must be requested at the latest four weeks in advance;
- granted the authorisation requested, it being understood that the committee concerned should notify the President prior to the public hearing of all relevant information, in particular the final programme and the names and capacities of the invited guests, as required by Article 3 of the applicable rules, and that the committee will remain within its 2012 quota for invited experts.

25. Request from the Subcommittee on Human Rights to authorize a public hearing on "The impact of the financial and economic crisis on human rights" on 12 July 2012 in Brussels - Letter from Ms LOCHBIHLER, Chair of the committee concerned

The Bureau, without debate,

- took note of the letter dated 13 June 2012, from Ms LOCHBIHLER, Chair of the Subcommittee on Human Rights, requesting authorisation to hold a public hearing on 12 July 2012 in Brussels, on "The impact of the financial and economic crisis on human rights" during ordinary committee meeting time (PE 490.871/BUR and annex);
- took note that the hearing is not included in the 2012 annual programme of hearings, approved by the Bureau at its meeting of 12 December 2011;
- recalled that for public hearings not included in the annual programme approved by the Bureau, specific individual authorisation must be requested at the latest four weeks in advance;
- granted the authorisation requested, it being understood that the committee concerned should notify the President prior to the public hearing of all relevant information, in particular the final programme and the names and capacities of the invited guests, as required by Article 3 of the applicable rules, and that the committee will remain within its 2012 quota for invited experts.

26. Request from the Special Committee on Organised Crime, Corruption and Money Laundering to authorize a public hearing on "Organised crime: the main fields of activity and instruments - the legal and administrative means available to fight it - prevention and support for victims" on 11 and 12 July 2012 in Brussels - Letter from Ms ALFANO, Chair of the committee concerned

The Bureau, without debate,

- took note of the letter dated 20 June 2012, from Ms ALFANO, Chair of the Special Committee on Organised Crime, Corruption and Money Laundering, requesting authorisation to hold a public hearing on 11 and 12 July 2012 in Brussels, on "Organised crime: the main fields of activity and instruments - the legal and administrative means available to fight it - prevention and support for victims" PE 490.894/BUR and annex);
- took note that the hearing is not included in the 2012 annual programme of hearings, approved by the Bureau at its meeting of 12 December 2011 as at that time, the Specialised Committee was not yet set up;
- recalled that for public hearings not included in the annual programme approved by the Bureau, specific individual authorisation must be requested at the latest four weeks in advance, which is not the case for this particular requested hearing;
- recalled that the Special Committee on Organised Crime, Corruption and Money Laundering was established on 14 March 2012 with a one-year mandate and formally constituted on 18 April 2012;
- granted the authorisation requested nonetheless, it being understood that the committee concerned should notify the President prior to the public hearing of all relevant information, in particular the final programme and the names and capacities of the invited guests, as required by Article 3 of the applicable rules, and that the committee will remain within its 2012 quota for invited experts.

27. Request for authorisation for STOA's Annual Lecture 2012 in Brussels on 27 November 2012 - Letter from Mr CORREIA DE CAMPOS, Chair of the STOA Panel

The Bureau, without debate,

- took note of a letter, dated 8 June 2012, from Mr CORREIA DE CAMPOS, Chair of the STOA Panel requesting authorisation to hold its Annual Lecture 2012 in Brussels on 27 November 2012 (PE 490.849/BUR, annexes and financial statement);
- took note of the draft programme of STOA's 11th Annual Lecture, scheduled for 27 November 2012 at Parliament's premises in Brussels;
- took note that the meeting contrary to previous years is planned to take place in the József Antall Building and not in the Hemicycle;
- took note of the request to have the lunch in the President's private dining room;
- took note that the costs of STOA's 11th Annual Lecture are estimated at EUR 27.400 EUR;
- approved the draft programme of STOA's 11th Annual Lecture and authorise the meeting to take place at the premises of the European Parliament in Brussels on 27 November 2012.

28. Request for authorisation to use the Chamber of the European Parliament in Strasbourg for the Assembly of European Region (ARE) on 12 October 2012 - Letter from Mr GOERGEN, Secretary General of ARE

The Bureau, without debate,

- took note of a letter from Mr GOERGEN, Secretary General of the Assembly of European Region (ARE), dated 30 May 2012, requesting authorisation to make use of Parliament's Chamber in Strasbourg for the general assembly of ARE on 12 October 2012 (PE 490.834/BUR);
- took note that ARE constitutes a European network which brings together 250 regions from 35 countries and 16 inter-regional organisations;
- took note of the role played by ARE in the setting up of the Committee of the Regions;
- took note that ARE will participate in the organisation of the Council of Europe's World Forum for Democracy which will take place in Strasbourg from 5-11 October 2012;
- took note that the organisers have not specified the number of participants that they expect to attend the event scheduled for 12 October 2012;
- took note, however, that ARE held its 20th anniversary general assembly, in the Parliament's Strasbourg Chamber, in November 2005, with the participation of some 600 delegates;
- took note that the aforementioned request has been endorsed in writing by the Committee on Regional Development and the Committee on Constitutional Affairs, albeit with the proviso, in the latter case, that the event be considered as an exception;
- took note that the Committee on Constitutional Affairs has delivered a negative

opinion on the request while the Committee on Regional Affairs has indicated its support in principle;

- rejected the aforementioned request in view of it not fulfilling the required conditions.

29. Request to use the Chamber of the European Parliament in Brussels for an event "European Parliament of people with disabilities" organised by the European Disability Forum on 5 December 2012 - Letter from Mr VARDAKASTANIS, President of the European Disability Forum

The Bureau, without debate,

- took note of a letter from Mr VARDAKASTANIS, President of the European Disability Forum (EDF), dated 24 April 2012, requesting authorisation to make use of Parliament's Chamber in Brussels on 5 December 2012 for an event entitled "European Parliament of people with disabilities" (PE 490.855/BUR and annexes);
- took note that conference intends to focus in particular on Europe's progress in the implementation of the UN Convention on the Rights of Persons with Disabilities, which was ratified by the EU in 2010;
- took note that the European Parliament has long supported the rights of disabled people;
- took note that the proposed date of the event, Wednesday, 5 December 2012, is the European Day of Persons with disabilities;
- took note that the "European Parliament of people with disabilities" has previously taken place in Parliament's Chamber on two separate occasions, in 1993 and 2003;
- took note of the desire expressed by the EDF to cooperate closely with the Parliament and if appropriate as co-organisers of this event;
- took note that the organisers expect that a minimum of 500 persons will participate in the event;



- took note that the aforementioned request has been endorsed in writing by the Committee on the Environment, Public Health and Food Safety, on the understanding that the ENVI Committee is not involved in the preparation or the co-organisation of the event, by the Committee on Employment and Social Affairs and by the Committee on Petitions as well as by Ms ANGELILLI, Vice-President, responsible for Gender Equality and Diversity;
  
- approved in principle the aforementioned request, by way of an exception, on the condition that:
  - Parliament is closely involved as in the preparation and running of the event;
  - the final number of participants is sufficiently large to justify the use of the Chamber;
  - all costs arising directly or indirectly from this event shall be borne by the organisers in line with the rules in force;
  - the event must have no commercial purpose and that sponsorship is prohibited;
  
- requested the organisers to provide Parliament with the final programme and the list of participants at their earliest convenience.

30. Request to use the Chamber of the European Parliament in Strasbourg for the annual Congress of the Federation of Hospitals and Personal Assistance (Fédération des Établissements Hospitaliers & d'Aide à la Personne - FEHAP) on 18 December 2012 and request to use of the Members Restaurant on the evening of 19 December 2012 for a Gala evening - Letter from Mr DUBOUT, President of FEHAP and Mr DUPUIS, Director General of FEHAP

The Bureau, without debate,

- took note of a letter from Mr DUBOUT, President of FEHAP and Mr DUPUIS, Director General of FEHAP, dated 14 May 2012, requesting authorisation to make use of Parliament's Chamber in Strasbourg on 18 December 2012 for a congress entitled "The social solidarity economy in the face of European challenges" (PE 490.885/BUR and annexes);
- took note that FEHAP have also requested the use of the Members' Restaurant in Strasbourg on the evening of 19 December 2012 for a Gala evening;
- took note that FEHAP is a French non-profit organisation bringing together some 3600 bodies engaged in hospitalisation, care, child-support and help for the handicapped, the elderly, and socially deprived;
- took note that the proposed congress intends to focus in particular on engagement with the European institutions and the familiarisation of delegates with the European rules and legislation in the sector;
- took note that the intention is for the event to bring together delegates from the non-profit sector, the Institutions, elected representatives and journalists;
- took note that the organisers expect that a minimum of 700 persons will participate in the event;
- took note that the aforementioned request has been endorsed in writing by the

Committee on the Environment, Public Health and Food Safety, on the understanding that the ENVI Committee is not involved in the preparation or the co-organisation of the event and by the Committee on Employment and Social Affairs;

- approved in principle the aforementioned request, by way of an exception, on the condition that:
  - Parliament is closely involved as in the preparation and running of the event;
  - the final number of participants is sufficiently large to justify the use of the Chamber;
  - all costs arising directly or indirectly from this event shall be borne by the organisers in line with the rules in force;
  - the event must have no commercial purpose and that sponsorship is prohibited;
  
- requested the organisers to provide Parliament with the final programme and the list of participants at their earliest convenience.

31. Urgent matters and any other business

31.1 Request for authorisation to use the Chamber of the European Parliament in Strasbourg for the event "European Seminar marking the beginning of term for 750 Masters students from campuses in Berlin, London, Madrid, Turin and Paris" on 5 September 2012 - Letter from Mr MORAND, Director-General of ESCP Europe.

The Bureau, without debate,

- took note of the following documents:
  - a letter, dated 28 June 2012, from Mr MORAND, Director-General of ESCP Europe, requesting the use of the Hemicycle of the European Parliament for an event entitled "European Seminar marking the beginning of term for 750 Masters students from campuses in Berlin, London, Madrid, Turin and Paris" on 5 September 2012 - Letter from Mr MORAND, Director-General of ESCP Europe. (PE 490.934/BUR),
  - a letter, dated 20 April 2012, from Mr LE THEULE, Director of European Affairs of the École Nationale d'Administration (ENA) requesting the use of the Hemicycle of the European Parliament for the above-mentioned event. (PE 488.233/BUR);
- took note of a letter, dated 28 June 2012, from Mr MORAND, Director-General ESCP Europe, requesting the use of the Hemicycle of the European Parliament on 5 September 2012 in Strasbourg, for an event entitled "European Seminar marking the beginning of term for 750 Masters students from campuses in Berlin, London, Madrid, Turin and Paris", on 5 September 2012;
- recalled a letter, dated 20 April 2012, from Mr LE THEULE, Director of European Affairs of the École Nationale d'Administration (ENA) requesting the use of the Hemicycle of the European Parliament on 5 September 2012 in Strasbourg, for the afore-mentioned event;
- took note that the rules in force provide that on an entirely exceptional basis, subject

to prior authorisation from the Bureau and in accordance with the conditions laid down in Article 4, the Hemicycle may be made available only once every parliamentary term to public bodies for events in which Parliament is closely involved;

- recalled its decision of 11 June 2012, according to which, the request from ENA for authorisation to organise the afore-mentioned seminar in Parliament's Chamber, was rejected on the grounds that ENA had previously, during the present parliamentary term, been granted authorisation for a similar event which took place in the Strasbourg Hemicycle on 15 September 2010;
- noted, however, that the responsibility taken by ESCP Europe for the organisation of the seminar would permit the event to take place in Parliament's Chamber in accordance with the applicable rules in force;
- took note that the seminar intends to focus on the question of inter-institutional procedures and in particular on parliamentary activities;
- took note that the organisers expect that 750 persons will participate in the event;
- took note that the Chairs of the Committee on Culture and Education and the Committee on Constitutional Affairs have indicated that they have no objection to the Bureau approving this request;
- approved in principle the afore-mentioned request, by way of an exception, on condition that:
  - Parliament is closely involved as in the preparation and running of the event;
  - the final number of participants is sufficiently large to justify the use of the Chamber;
  - all costs arising directly or indirectly from this event shall be borne by the organisers in line with the rules in force;
  - the event must have no commercial purpose and that sponsorship is prohibited;

- requested the organisers to provide Parliament with the final programme and the list of participants at their earliest convenience.

32. Items for information

The Bureau.

- noted the following documents:

- The STOA Annual Report 2011 - Letter from Mr CORREIA DE CAMPOS, Chair of the STOA Panel (PE 490.810/BUR and annex);
- Programme of activities of Parliamentary Committees with national Parliaments following the meeting of the Conference of Committee Chairs of 12 June 2012 - Letter from Mr LEHNE, Chair of the Conference of Committee Chairs (PE 490.873/BUR);
- Intention of the Committee on Budgetary Control to organise a hearing on "The European Commission as administrative authority - Results of the Kinnock Reform" on 18 September 2012 in Brussels - Letter from Mr LEHNE, Chair of the Conference of Committee Chairs (PE 490.866/BUR);
- Intention of the High-level Group on Gender Equality and Diversity and the Committee on Women's Rights and Gender Equality to organise a joint event with the participation of Members of national Parliaments on 3 October 2012, with the aim of having one part of the debate on gender equality in the legislation process and the other part on internal procedures on promoting gender equality within Parliaments across the EU - Letter from Ms ANGELILLI, Vice-President and Mr GUSTAFSSON, Chair of the Committee on Women's Rights and Gender Equality (PE 490.886/BUR and annex).

\* \* \*

33. Date and place of next meeting

The Bureau,

- decided to hold its next meeting on **Monday, 10 September 2012, from 18:30 to 20:30 hours, in Room R1.1 in the Louise Weiss Building in Strasbourg.**

\*

\* \*

The meeting closed at 19:53 hours.

\*

\* \*