

Letter of instructions for members of delegations on ACP-EU JPA

Czech Republic, 31.3. – 9.4.2009

Members of delegations taking part in the ACP-EU JPA meeting in the Czech Republic need a Schengen visa.

Delegates who do not hold a Schengen visa valid for the entire duration of the meeting should lodge their visa applications as follows:

(1) Delegates from Nigeria, the Democratic Republic of Congo, Ghana, Ethiopia, Kenya, South Africa, Angola, and Cuba should lodge visa applications with Czech embassies or consulates in their home countries;

(2) Delegates in whose home countries the Czech Republic has no embassy or consulate may apply at the nearest French or German embassies or consulates

Czech visa applications are also accepted by Czech honorary consulates. However, it is important to note that Czech honorary consulates do not issue visas. They only receive applications and send them to the competent Czech embassy or consulate for processing. As a result, applications lodged with honorary consulates take more time to process than applications lodged with Czech embassies or consulates.

For a list of embassies and consular posts accepting Czech visa applications, see the Annex.

Visa applications should be accompanied by:

- a travel document with at least 3 months validity beyond the intended date of departure from the Czech Republic
- a completed Schengen visa application form (see the Annex or in downloadable format at www.mfa.cz/visaform)
- 2 colour photographs 3.5mm x 4.5mm
- an official letter of invitation from the organizers of the meeting
- a letter from the delegate's national parliament proving that the parliament is sending a delegation to the meeting

To ease the visa procedure as much as possible, the Ministry of Foreign Affairs of the Czech Republic will notify Czech embassies and consular posts about the meeting well in advance. For the same reason, participants are urged to contact the embassies and consular posts listed in the annex and consult on the visa requirements as soon as they receive an official invitation and a notice of their inclusion in their national delegation.

AFRICAN TERRITORY

Angola

Embassy of the Czech Republic in Luanda

Benin

Embassy of France

Consulate Honorary of the Czech Republic in Cotonou

Botswana

Embassy of France

Burkina Faso

Embassy of France

Burundi

Embassy of the Czech Republic to Kenya (Nairobi)

Cameroon

Embassy of France

Consulate Honorary of the Czech Republic in Douala

Cape Verde

Embassy of France

Consulate Honorary of the Czech Republic in Praia

Central African Republic

Embassy of France

Chad

Embassy of France

Comoros

Embassy of France

Congo

Embassy of France

Democratic Republic of Congo

Embassy of the Czech Republic in Kinshasa

Cote d'Ivoire

Embassy of France

Djibouti

Embassy of France

Consulate Honorary of the Czech Republic in Djibouti

Equatorial Guinea

Embassy of France

Eritrea

Embassy of the Czech Republic to Ethiopia (Addis Abeba)

Ethiopia

Embassy of the Czech Republic in Addis Abeba

Gabon

Embassy of France

Gambia

Honorary Consulate of the Czech Republic in Banjul

Ghana

Embassy of the Czech Republic in Accra

Guinea-Bissau

Embassy of France

Guinea

Embassy of France

Consulate Honorary of the Czech Republic in Conakry

Kenya

Embassy of the Czech Republic in Nairobi

Lesotho

Embassy of the Czech Republic to South Africa (Pretoria)

Liberia

Embassy of the Czech Republic to Ghana (Accra)

Madagascar

Embassy of France

Malawi

Embassy of Germany

Mali

Embassy of France

Consulate Honorary of the Czech Republic in Bamako

Mauritania

Embassy of France

Consulate Honorary of the Czech Republic in Nouakchott

Mauritius

Embassy of France

Consulate Honorary of the Czech Republic in Port Louis

Mozambique

Embassy of France

Consulate Honorary of the Czech Republic in Maputo

Namibia

Embassy of Germany

Niger

Embassy of France

Consulate Honorary of the Czech Republic in Niamey

Nigeria

Embassy of the Czech Republic in Abuja

Rwanda

Embassy of Germany

Sao Tome and Principe

Embassy of the Czech Republic to Angola

Senegal

Embassy of France

Seychelles

Embassy of France

Consulate Honorary of the Czech Republic in Victoria

Sierra Leone

Embassy of the Czech Republic to Ghana (Accra)

Somalia

Embassy of the Czech Republic to Kenya (Nairobi)

South Africa

Embassy of the Czech Republic in Pretoria

Sudan

Embassy of France

Consulate Honorary of the Czech Republic in Chartum

Swaziland

Embassy of the Czech Republic to South Africa (Pretoria)

United Republic of Tanzania

Embassy of France

Togo

Embassy of France

Consulate Honorary of the Czech Republic in Lomé

Uganda

Embassy of France

Zambia

Embassy of France

Zimbabwe

Embassy of France

CARRIBEAN TERRITORY**Antigua and Barbuda**

Embassy of the Czech Republic to Venezuela (Caracas)

The Bahamas

Embassy of the Czech Republic to Cuba (Havana)

Barbados

Embassy of the Czech Republic to Venezuela (Caracas)

Belize

Consulate Honorary of the Czech Republic in Orange Town Walk

Embassy of the Czech Republic to Costa Rica (San Jose)

Cuba

Embassy of the Czech Republic in Havana

Dominica

Embassy of the Czech Republic to Venezuela (Caracas)

Dominican Republic

Embassy of France

Consulate Honorary of the Czech Republic in Santo Domingo

Grenada

Embassy of the Czech Republic to Venezuela (Caracas)

Guyana

Consulate Honorary of the Czech Republic in Georgetown

Embassy of the Czech Republic to Venezuela (Caracas)

Haiti

Embassy of France

Jamaica

Embassy of France

St. Kitts and Nevis

Embassy of the Czech Republic to Venezuela (Caracas)

St. Lucia

Embassy of France

St. Vincent and the Grenadines

Embassy of the Czech Republic to Venezuela (Caracas)

Suriname

Embassy of France

Trinidad and Tobago

Embassy of France

Consulate Honorary of the Czech Republic in Port of Spain

PACIFIC TERRITORY**Cook Islands**

Embassy of the Czech Republic to Australia (Canberra)

Federated States of Micronesia

Embassy of the Czech Republic to Australia (Canberra)

Fiji

Embassy of France

Kiribati

Embassy of the Czech Republic to Malaysia (Kuala Lumpur)

Marshall Islands

Embassy of the Czech Republic to Australia (Canberra)

Nauru

Embassy of the Czech Republic to Australia (Canberra)

Niue

Embassy of the Czech Republic to Australia (Canberra)

Republic of Palau

Embassy of the Czech Republic to Phillipines (Manila)

Papua New Guinea

Embassy of France

Solomon Islands

Embassy of the Czech Republic to Australia (Canberra)

East Timor

Embassy of the Czech Republic to Indonesia (Jakarta)

Tonga

Embassy of the Czech Republic to Australia (Canberra)

Tuvalu

Embassy of the Czech Republic to Malaysia (Kuala Lumpur)

Vanuatu

Embassy of France

Samoa

Embassy of the Czech Republic to Australia (Canberra)