

DECLARATION CONCERNING DATA PROTECTION

The provisions of Regulation (EC) No 45/2001 apply to the processing of personal data by the European Parliament.

Under Articles 11 and 12 of that regulation, the European Parliament must inform data subjects of the following:

- The controller is the European Parliament

Directorate-General for Personnel
Directorate A – Human Resources Development
Recruitment and Transfers Unit
Person responsible:
Pierre-Antoine Barthélémy
Email: SNE-PERS@ep.europa.eu
- The purpose of the data processing is the selection and recruitment of national experts for secondment to the European Parliament
- The categories of data processed are:
 - ✓ administrative data used to identify candidates
 - ✓ evaluation data
 - ✓ recruitment data
- The recipients of the data are:
 - ✓ the human resources units of the various DGs
 - ✓ the Individual Entitlements and Payroll Unit
 - ✓ the Financial Resources Management and Controls Unit
 - ✓ the Directorate for Proximity and Assistance, Security and Safety

When applicable:

- ✓ the Legal Service, the Internal Audit Unit, the Court of Auditors, OLAF, the European Ombudsman
- Data subjects may exercise their rights of access and rectification by sending a request to the controller by email or by using the form available here:
http://www.europarl.ep.ec/services/data_protect/Autres/Formulaire_exercice_droits_EN.doc

- The legal basis for this procedure is the Rules Governing the Secondment of National Experts to the European Parliament and the Bureau Decision of 4 May 2009 (PE No 422.581/BUR)
- The data retention periods are as follows:
 - ✓ The recruitment file is kept for 10 months after the recruitment procedure has closed.
- Data subjects may at any time submit a complaint to the European Parliament's Data Protection Officer (data-protection@europarl.europa.eu) and/or the European Data Protection Supervisor (edps@edps.europa.eu).