

DECLARATION CONCERNING DATA PROTECTION

The provisions of Regulation (EC) No 45/2001 apply to the processing of personal data by the European Parliament.

Under Articles 11 and 12 of that regulation, the European Parliament must inform data subjects of the following:

- The controller is the European Parliament

Directorate-General for Personnel
Directorate A – Human Resources Development
Person responsible:
Karl Peter Replinger
Email: karl-peter.replinger@ep.europa.eu
- The purpose of the data processing is the selection and recruitment of officials and other staff (temporary and contract staff)
- The categories of data processed are:
 - ✓ administrative data used to identify candidates
 - ✓ evaluation data
 - ✓ recruitment data
- The recipients of the data are:
 - ✓ the human resources units of the various DGs
 - ✓ the Individual Entitlements and Payroll Unit
 - ✓ the Financial Resources Management and Controls Unit
 - ✓ the Unit for Relations with Personnel
 - ✓ the Information Technology and IT Support Unit (DG PERS)
 - ✓ the Directorate for Proximity and Assistance, Security and Safety

When applicable:

- ✓ the Joint Committee or the Contract Staff Selection Committee
- ✓ the Legal Service, the Internal Audit Unit, the Court of Auditors, OLAF, the European Ombudsman

- Data subjects may exercise their rights of access and rectification by sending a request to the controller by email or by using the form available here:
http://www.europarl.ep.ec/services/data_protect/Autres/Formulaire_exercice_droits_EN.doc
- The legal basis of this procedure are the Staff Regulations of Officials (Title III) and the Conditions of employment of other servants of the European Union (Titles II, III and IV).
- The data retention periods are as follows:
 - ✓ The recruitment file is kept for 10 months after the recruitment procedure has closed
 - ✓ the personal data of candidates who are not recruited are kept for three years after the selection procedure concerned has closed
- Data subjects may submit a complaint at any time to the European Parliament's Data Protection Officer (data-protection@europarl.europa.eu) and/or the European Data Protection Supervisor (edps@edps.europa.eu).