

EUROPEAN PARLIAMENT



BUREAU

MINUTES

of the meeting of

12-06-2017

Louise Weiss Building - Room R1.1.

Strasbourg

BUREAU

MINUTES

of the meeting of Monday, 12 June 2017
from 18:30 to 20:30 hours

Louise Weiss Building - Room R1.1.

Strasbourg

CONTENTS

	<u>Page</u>
1. Adoption of draft agenda	8
2. Adoption of the Minutes of the meeting of 15 May 2017.....	9
3. Communications by the President.....	10
3.1. President's visit to Croatia	10
3.2. Euro-Latin American Parliamentary Assembly (Eurolat).....	10
3.3. Meeting with Mr TRUMP, President of the United States of America	10
3.4. Meeting with Mr ERDOĞAN, President of Turkey	11
3.5. President's visit to Estonia	11
3.6. Bureau <i>ad hoc</i> Working Group on the General Expenditure Allowance.....	12
4. Inauguration of the Parliamentarium in Strasbourg - a new experience for the citizens - Note from the Secretary-General.....	14
5. Renovation of the Paul-Henri SPAAK (PHS) Building in Brussels - Note from the Secretary-General.....	16
6. Complaint by a Member pursuant to Article 72(3) IMMS - Note from the Secretary-General.....	17
7. Option to purchase the TRÈVES I (TRI) Building in Brussels - Note from the Secretary-General.....	18
8. Draft Programme of the Seminar on 'The Future of Europe - Reflections for the EU by 2025' to take place in the European Parliament (SPAAK 6B001) on 27 June 2017 - Letter from Ms McGUINNESS, Vice-President responsible for Parliament's dialogue with churches, religions and philosophical organisations, foreseen under Article 17 TFEU	19
9. Multilingualism - proposal to extend the derogations from Rule 158 - Note from	

the Secretary-General.....	21
10. European Parliament’s Draft Annual Report on public access to documents - Note from the Secretary-General.....	22
11. Dublin Information Office - Extension of the current subtenancy agreement with the Commission, and authorisation to launch a property market survey to find a new House of Europe - Note from the Secretary-General.....	23
12. Termination of the grant to the political party at European level “Alliance for Direct Democracy in Europe” (ADDE) and its affiliated foundation “Institute for Direct Democracy in Europe” (IDDE) - Note from the Secretary-General.....	24
13. Funding of European political parties and European political foundations - Implementing rules to Regulation (EU, Euratom) No 1141/2014 - Note from the Secretary-General.....	25
14. Revised Quaestors’ Guidelines, drawn up in accordance with Rule 28 of Parliament’s Rules of Procedure - Letter from Ms MORIN-CHARTIER, Quaestor, Chair-in-Office	27
15. Request for support by Parliament concerning the organisation of the 11th edition of the “Prix du Livre européen” on 7 December 2017 on Parliament’s premises in Brussels - Letter from Ms ROQUE, President of the “Prix du Livre européen”....	28
16. Request from the Committee on Civil Liberties, Justice and Home Affairs (LIBE) for authorisation to send a mission to Romania, from 26 to 28 June 2017 - Letter from Mr MORAES, Chair of the Committee concerned	30
17. Request from the Committee of Inquiry into Money Laundering, Tax Avoidance and Tax Evasion (PANA) for authorisation to send a mission to Cyprus, from 6 to 8 July 2017 - Letter from Mr LANGEN, Chair of the Committee concerned....	31
18. Request from the Committee on Transport and Tourism (TRAN) for authorisation for a series of three mini-hearings on the impact of Brexit on transportation, on 11 July and October/November 2017 in Brussels – Letter from Ms DELLI, Chair of the Committee concerned.....	33
19. Request from the Committee on Regional Development (REGI) for authorisation to hold a joint public hearing with the COTER Commission of the Committee of the Regions (Commission for Territorial Cohesion Policy and EU Budget) on ‘The implementation of the urban Agenda for the EU - State of play’, on 29 June 2017 in the European Parliament in Brussels - Letter from Ms MIHAYLOVA, Chair of the Committee concerned.....	35
20. Request from the Committee on Legal Affairs (JURI) for authorisation to hold a public hearing on ‘The insolvency proposal’, on 20 June 2017 in Brussels - Letter from Mr SVOBODA, Chair of the Committee concerned	37
21. Request from the Committee of Inquiry into Money Laundering, Tax Avoidance and Tax Evasion (PANA) for authorisation to hold a public hearing on “Financial Intelligence Units (FIUs), ‘ins and outs’ and the Russian ‘Laundromat case’, on 21 June 2017 in Brussels - Letter from Mr LANGEN, Chair of the Committee concerned	38

22.	Request from the European Economic and Social Committee (EESC) to reserve for its plenary sessions on 18 and 19 April and on 23 and 24 May 2018 the Chamber as well as a number of adjoining rooms at the European Parliament in Brussels - Letter from Mr PLANAS PUCHADES, Secretary-General of the European Economic and Social Committee.....	40
23.	Urgent matters and any other business.....	42
23.1.	Working conditions of EP interns	42
23.2.	Participation of APAs in official missions.....	42
24.	Items for information	43
25.	Date and place of next meeting	44

BUREAU

MINUTES

of the meeting of Monday, 12 June 2017

Strasbourg

Mr Antonio TAJANI, President of the European Parliament, opened the meeting at 18.35 hours.

Present

Antonio TAJANI, President*

Vice-Presidents

Ms McGUINNESS*
Mr LIBERADZKI*
Mr SASSOLI*
Mr WIELAND*
Ms GUILLAUME*
Mr CZARNECKI*
Mr VALCÁRCEL SISO*
Ms GEBHARDT*
Mr PAȘCU*
Mr TELIČKA*
Mr PAPADIMOULIS*
Ms LUNACEK*

Excused

Ms GÁLL-PELCZ
Mr LAMBSDORFF

Quaestors

Ms MORIN-CHARTIER*
Mr KOVATCHEV*
Mr MAŇKA*
Ms BEARDER
Mr KARSKI*

Excused

Also Present

Mr WELLE, Secretary-General*
Mr WINKLER, Deputy Secretary-General and Director-General DG PRES*

* present for Items 5 and 6 *in camera*

List of officials present at the meeting:

Private Office of the President

Mr CANGA FANO*
Mr CHIOCCHETTI*
Mr CAPOGROSSO*

Private Office of the Secretary-General

Mr MANGOLD*
Mr SORENSEN
Mr DEBIÉ
Ms ALTENBERG**
Mr MARTINELLI**

Private Office of the Deputy Secretary-General

Mr SCHWARZ

External expert

Mr BALOCHE**, Technical Director, CSTB

Secretariat

DG Internal Policies (IPOL)	Mr RIBERA d'ALCALA
DG External Policies (EXPO)	Mr DUCCI
DG Parliamentary Research Services (EPRS)	Mr TEASDALE
DG Information (COMM)	Mr DUCH-GUILLOT*/
	Ms VAN DEN BROEKE
DG Personnel (PERS)	Mr KNUDSEN
DG Infrastructure and Logistics (INLO)	Ms LINNUS** / Mr LA CROIX**
DG Translation (TRAD)	Mr MAVRIC
DG Interpretation and Conferences (INTE)	Ms WALTER-DROP
DG Finance (FINS)	Mr KLETHI***
DG Innovation, Technical Support (ITEC)	Mr VILELLA
DG Security and Safety (SAFE)	Mr CAROZZA

* present for Items 5 and 6 *in camera*

** only present for Item 5 *in camera*

*** only present for Item 6 *in camera*

Legal Service	Mr DREXLER, Jurisconsult*
Director for the Relations with Political Groups	Mr SCHWETZ
Conference of President's Secretariat	Ms WOLLNY

Political group secretariats

Mr ROIG LINANA	(EPP)
Mr HORNÁK	(S&D)
Mr WOODARD	(ECR)
Ms BOVEINGTON-FAURAN	(ALDE)
Mr KONTONIS	(GUE/NGL)
Mr PITTARELLO	(EFDD)
Mr CAMPOMENOSI	(ENF)
Mr GLASER	(Non-attached Members)

Vice-Presidents' and Quaestors' assistants

Ms O'HEA	Ms McGUINNESS
Mr VOGT	Mr LIBERADZKI
Mr COBUCCI	Mr SASSOLI
Ms KRONTAL	Mr WIELAND
Ms BARREIRA	Ms GUILLAUME
Ms SOBKIEWICZ	Mr CZARNECKI
Mr LEMANCZYK	Ms GEBHARDT
Mr LOVAS	Ms GÁLL-PELCZ
Mr VINTILA	Mr PAȘCU
Mr ALATOPOULOS	Mr PAPADIMOULIS
Ms ROSENBERG	Ms LUNACEK
Mr RICHARD	Ms MORIN-CHARTIER
Mr IVANOV	Mr KOVATCHEV
Ms KUČTIKOVÁ	Mr MAŇKA
Ms KONTÁR	Ms BEARDER
Mr SKOCZEK	Mr KARSKI

Mr TZIORKAS*, Ms MORGADO, Mr CORLETT and Mr ADLER acted as secretary to the meeting.

* present for Items 5 and 6 *in camera*

1. Adoption of draft agenda

The Bureau,

- noted the draft agenda and adopted it as shown in these minutes (PE 602.271/BUR).

2. Adoption of the Minutes of the meeting of 15 May 2017

The Bureau,

- approved the Minutes of the Bureau meeting of 15 May 2017 held in Strasbourg (PE 602.165/BUR).

3. Communications by the President

3.1. President's visit to Croatia

The Bureau,

- heard the President report that he had visited Croatia on 19 May 2017, where he met Ms GRABAR-KITAROVIĆ, President of Croatia, Mr JANDROKOVIĆ, President of the Croatian Parliament, and Mr PLENKOVIĆ, Prime Minister, and discussed the role of Croatia as a model for the entire region and for peace and stability in the Balkans, expressing the hope that the country would soon be able to become a full member of the Schengen Agreement;
- further heard the President report that he had given a speech, at the Croatian Academy of Sciences and Arts, on the future of Europe and on Croatia's role in the Western Balkans region.

3.2. Euro-Latin American Parliamentary Assembly (Eurolat)

The Bureau,

- heard the President report that he had participated in the opening session of the Euro-Latin American Parliamentary Assembly in Florence on 23 May 2017, where he stressed *inter alia* the economic opportunities and the social and cultural bonds between the two continents.

3.3. Meeting with Mr TRUMP, President of the United States of America

The Bureau,

- heard the President report that, on 25 May 2017, together with Mr JUNCKER, President of the European Commission, Mr TUSK, President of the European Council, and Ms MOGHERINI, High Representative of the Union for Foreign

Affairs and Security Policy and Vice-President of the European Commission, he had met Mr TRUMP, President of the United States of America, during the latter's visit in Brussels; at the meeting, the exchange of views focused on transatlantic cooperation and the significant responsibility which the European Union is taking in the defense of the environment and the fight against climate change, expressing his regret at the decision of the President of the United States of America to withdraw from the Paris Agreement concluded by the United Nations Framework Convention on Climate Change.

3.4. Meeting with Mr ERDOĞAN, President of Turkey

The Bureau,

- heard the President report that, on 25 May 2017, he had held a bilateral meeting with Mr ERDOĞAN, President of Turkey, to whom he expressed *inter alia* Parliament's wish for a strong signal concerning the reintroduction of the death penalty in Turkey and on media and press freedom with a view to journalists arrested in Turkey, both of which constitute red lines for Parliament;
- heard the President further report that President ERDOĞAN insisted that there was no plan B for Turkey, which remained committed to a successful conclusion of its accession negotiations with the EU.

3.5. President's visit to Estonia

The Bureau,

- heard the President inform Members that an extraordinary meeting of the Conference of Presidents with the participation of Mr RATAS, Prime Minister of Estonia, had taken place in Tallinn on 30 May 2017, with a view to debating the priorities of the Estonian Council Presidency, noting that it had been a fruitful

meeting, in which the fight against terrorism, the management of migration, the fight against youth unemployment and the potential of the single digital market had been discussed; note that he had also met with the President of Estonia, Ms KALJULAIID, and students of the University of Tallinn with whom he discussed the future of Europe.

3.6. Bureau *ad hoc* Working Group on the General Expenditure Allowance

The Bureau,

- heard the President recall the exchange of views at the Bureau meeting of 15 May 2017 on revised guidelines for the use of the General Expenditure Allowance (GEA); recall, further, that the Bureau had established a non-exhaustive list in 2010, and that the plenary had:
 - called on the Secretary-General to submit to the Bureau, a more precise list of expenses defrayable under the General Expenditure Allowance in its resolution of 5 April 2017 on Parliament's estimates of revenue and expenditure for the financial year 2018¹;
 - called on the Bureau to define and publish the rules concerning the use of the General Expenditure Allowance in its resolution of 27 April 2017 granting discharge for the European Parliament's budget in 2015²;
- heard the President announce his decision to create an *ad hoc* Working Group of the Bureau, to be co-chaired by Mr SASSOLI and Mr WIELAND, Vice-Presidents with primary and secondary responsibility for the budget respectively, and further composed of Mr CZARNECKI, Mr TELIČKA, Mr PAPADIMOULIS and Ms LUNACEK, Vice-Presidents, and Ms MORIN-CHARTIER and Mr MAŇKA, Quaestors, with the task to revise, on the basis

¹ P8_TA-PROV(2017)0114

² P8_TA(2017)0146

of the Note and Annex presented from the Secretary-General at the Bureau meeting of 15 May 2017, the list of expenses which may be defrayed under the General Expenditure Allowance (GEA), with a view to clarifying and strengthening the existing rules and good practices; in this exercise, the ad hoc Working Group should take duly into account the afore mentioned requests of the plenary as well as the principle of the independence of the parliamentary mandate; the revised list should be submitted for adoption to the Bureau by the end of the year and be accompanied by additional recommendations for next term; an interim report on the progress done by the ad hoc Working Group should be presented to the Bureau at its meeting of October 2017.

A. DECISIONS/EXCHANGE OF VIEWS4. Inauguration of the Parliamentarium in Strasbourg - a new experience for the citizens -
Note from the Secretary-General

The Bureau, with debate,

- took note of the note dated 2 June 2017 from the Secretary-General, on the opening of the Parliamentarium in Strasbourg (PE 605.718/BUR and annex);
- heard the President outline the background to the matter, namely:
 - in May 2013, the Bureau had called for visitors' exhibits and reception arrangements in the European Parliament in Strasbourg to be improved, in part due to the success of the Parliamentarium in Brussels, which has attracted 1.7 million visitors since it was opened in 2011 and has become one of the city's most visited sites,
 - the official opening of the Parliamentarium in Strasbourg will take place on Monday 3 July 2017 at 18.00 immediately before the next Bureau meeting;
- heard the Secretary-General explain that in addition to the improvements to the visitor experience in Brussels, some additional investments have been made in Strasbourg such as the opening of the 13th floor roof terrace in the Louise Weiss building (LOW), facilities for young people to organise conferences, a mooring facility for the Strasbourg boat tour which passes the European Parliament buildings, as well as the Alsace-Moselle war museum in Schirmeck which now will have an extra exhibition on post-war EU integration sponsored by the European Parliament; further specify that the Strasbourg Parliamentarium will be similar in size to the one in Berlin and cover about 1 000 m², including a 360° visitor experience;
- held an exchange of views on the subject matter with the participation of Ms MORIN-CHARTIER, Quaestor, Mr WIELAND and Mr LIBERADZKI, Vice-Presidents, who welcomed the new mini-Parlamentarium in Strasbourg and

further enquired after the practical and logistical arrangements for the additional visitor numbers anticipated and possible pressure on staff, the involvement of local tour guides, the need to be more pro-active in advertising these visitor facilities and the possibility of linking the Strasbourg boat tours to Parliament's visitor programme;

- heard the Secretary-General identify three broad issues raised which need to be addressed, namely, taking stock of human resources needs after the first year of operation, the possibility of incorporating local and particularly suitable guides with their visitor groups into the programme in Strasbourg to deal with increased numbers, and the matter of visitors arriving by boat, which, for the moment, remains a responsibility of the city of Strasbourg.

From 19.06 hours *in camera*5. Renovation of the Paul-Henri SPAAK (PHS) Building in Brussels - Note from the Secretary-General

The Bureau, *in camera*,

- took note of the note dated 11 May 2017 from the Secretary-General entitled ‘SPAAK Building – Findings of structural robustness analysis and recommendations’ (PE 602.268/BUR and annexes);
- observed a Powerpoint presentation by Mr Baloche, Technical Director of the French Building Science and Engineering Centre (CSTB), who presented to the members of the Bureau his technical study on the structural robustness of the SPAAK (PHS) building in Brussels and answered specific follow-up questions of technical nature;
- held an extensive exchange of views on the subject matter;
- decided, further to a proposal from the President, to charge the Secretary-General, on the basis of the discussion held and the technical analyses, to present, at a later stage, detailed proposals on possible solutions for the refurbishment of the SPAAK building; these proposals should address all possible options, such as, no action, renovation or reconstruction; the proposals should be accompanied by detailed assessments on the feasibility of the projects, in particular as regards the duration and cost of any works, and address any relevant legal matters, particularly with regard to liability issues; in the meantime, Parliament would continue to implement all necessary measures for the safety and security of the building.

6. Complaint by a Member pursuant to Article 72(3) IMMS - Note from the Secretary-General

The Bureau, *in camera*,

- took note of the note dated 2 June 2017 from the Secretary-General concerning a complaint by Ms T. Member, submitted under Article 72(3) of the Implementing Measures for the Statute for Members (IMSM)' (PE 605.753/BUR and annexes);
- took note of an opinion from Parliament's Legal Service (PE 605.753/BUR/ANN.XXI) on the above-mentioned matter, requested by the President;
- took note of the background of the case as referred to in the note from the Secretary-General;
- heard the President inform that he had requested the Legal Service to prepare an opinion on the matter at hand, in addition to the background note from the Secretary General, in order for the Bureau to have a solid basis for its decision;
- heard Ms MORIN-CHARTIER, Quaestor, present the background of the case and refer to the unanimous decision by the College of Quaestors of 13 December 2016 to reject the appeal by Ms T., Member, submitted pursuant to Article 72(2) IMMS, which was notified to the Member concerned by letter dated 6 January 2017 from Mr KARSKI, at the time Chair-in-Office of the Quaestors;
- decided unanimously to reject the appeal, uphold the Secretary-General's decision of 23 June 2016 establishing the undue defrayal of expenses and ordering recovery of the payment in question and endorse the issuing of debit note No 2016-888 of 29 June 2016.

B. DECISIONS WITHOUT DEBATE

7. Option to purchase the TRÈVES I (TRI) Building in Brussels - Note from the Secretary-General

The Bureau, without debate,

- took note of the note dated 2 June 2017 from the Secretary-General, entitled ‘Trèves I Building in Brussels - Option to purchase’ (PE 605.751/BUR and annex);
- decided to exercise the option to purchase;
- authorised the Director-General of DG INLO to sign the letter exercising the option to purchase and sign the notarial instruments.

8. Draft Programme of the Seminar on ‘The Future of Europe - Reflections for the EU by 2025’ to take place in the European Parliament (SPA AK 6B001) on 27 June 2017 - Letter from Ms McGUINNESS, Vice-President responsible for Parliament’s dialogue with churches, religions and philosophical organisations, foreseen under Article 17 TFEU

The Bureau, without debate,

- took note of the letter dated 1 June 2017 from Ms McGUINNESS, Vice-President responsible for the Implementation of the inter-religious dialogue foreseen under Article 17 TFEU, requesting authorisation to organise a seminar on ‘*The Future of Europe - Reflections for the EU by 2025*’ to take place in the European Parliament (SPA AK 6B001) from 15.00 - 18.00 on 27 June 2017 (PE 605.742/BUR, annex and financial statement);
- took note that the stated aim of the conference is, taking as starting points the work by the European Parliament on this subject (Brok/Bresso and Verhofstadt reports), as well as the recent Commission white paper on the topic, to invite representatives of different faiths to discuss their vision of the future of the European project;
- took note that in collaboration with the European Commission, a parallel consultation of philosophical and non-confessional organisations is being organised at the Commission on 19 June, with the participation of Ms McGUINNESS, Vice-President responsible, and Mr Frans TIMMERMANS, First Commission Vice-President;
- took note of the submitted draft programme and that the requested date coincides with a Tuesday of a week set aside for meetings of the committees and the political groups in Brussels;
- took note that a maximum of seven guests may need reimbursement of costs in accordance with the applicable rules;

- took note that the total cost of the conference is estimated at EUR 26 000 including interpretation and up to seven experts;
- granted the authorisation requested on the understanding that costs shall be limited to the necessary.

9. Multilingualism - proposal to extend the derogations from Rule 158 - Note from the Secretary-General

The Bureau, without debate,

- took note of a note dated 2 June 2017 from the Secretary-General, entitled ‘Multilingualism - proposal to extend the derogations from Rule 158’ (PE 605.749/BUR);
- took note that as of 1 July 2017, and despite sustained interinstitutional efforts:
 - there will still be insufficient qualified interpreters available for Maltese and Croatian;
 - there will still be insufficient qualified interpreters, translators and lawyer-linguists available for Irish;
- took note that since the shortage of qualified linguistic and legal-linguistic staff persists despite adequate precautions having been taken, and having due regard to the temporary special arrangements established in Council Regulation 2015/2264 extending and phasing out the temporary derogation measures in respect of Irish, the Bureau was invited to:
 - extend the derogation under Rule 159 with respect to Maltese and Croatian interpretation until 31 December 2017;
 - extend the derogation under Rule 159 with respect to Irish interpretation, translation and legal-linguistic finalisation until 31 December 2017;
- took note of the specific actions undertaken in the first half of 2017 to prepare for and ensure the correct implementation within Parliament of Council Regulation 2015/2264 extending and phasing out the temporary derogation measures in respect of Irish.

10. European Parliament's Draft Annual Report on public access to documents - Note from the Secretary-General

The Bureau, without debate,

- took note of the note dated 2 June 2017 from the Secretary-General on the European Parliament's Draft Annual Report on public access to documents (PE 605.750/BUR and annex);
- adopted the 2016 annual report on public access to documents, referred to in Article 17(1) of Regulation (EC) No 1049/2001;
- invited the President to forward the annual report to the Committee on Civil Liberties, Justice and Home affairs, for the purposes of Rule 116 (7) of the Rules of Procedure.

11. Dublin Information Office - Extension of the current subtenancy agreement with the Commission, and authorisation to launch a property market survey to find a new House of Europe - Note from the Secretary-General

The Bureau, with debate,

- took note of the note dated 2 June 2017 from the Secretary-General on the IE – DUBLIN – Extension of the current subtenancy agreement with the Commission, and authorisation to launch a property market survey to find a new House of Europe (PE 605.748/BUR);
- heard Ms Mc GUINNESS, Vice-President, express her strong preference for a joint House of Europe in Dublin, to be shared by the Parliament and the Commission;
- approved an amendment to the Administrative Arrangement with the Commission to extend the 12-14 Lower Mount Street subtenancy by 24 months, until 15 September 2019;
- approved the launch of a new property market survey to be conducted jointly with the Commission and with Parliament as lead institution, with the aim of finding a building, which fulfils the criteria of a House of Europe, notably in terms of its location, visibility, footfall and functionality;
- approved the strategy to find a possible replacement tenant to take over the Commission's 10-year lease on the premises at 12-14 Lower Mount Street, and in the case where this is not possible, to conclude an exit agreement with the current landlord;
- approved, in the case where the Commission is unwilling to move out of the current property after 15 September 2019, the possibility to launch a property market survey for a standalone Information Office in Dublin.

12. Termination of the grant to the political party at European level “Alliance for Direct Democracy in Europe” (ADDE) and its affiliated foundation “Institute for Direct Democracy in Europe” (IDDE) - Note from the Secretary-General

The Bureau, without debate,

- took note of the a note dated 2 June 2017 from the Secretary-General on the Termination of the grant to the political party at European level “Alliance for Direct Democracy in Europe” (ADDE) and its affiliated foundation “Institute for Direct Democracy in Europe” (IDDE) (PE 605.752/BUR);
- terminated the grant award decision for 2017 to ADDE amounting to EUR 1 102 642.71;
- terminated the grant award decision for 2017 to IDDE amounting to EUR 670 654.76;
- initiated the termination procedure of the 2017 grants to ADDE and IDDE.

13. Funding of European political parties and European political foundations - Implementing rules to Regulation (EU, Euratom) No 1141/2014 - Note from the Secretary-General

The Bureau, without debate,

- took note of the note dated 2 June 2017 from the Secretary-General on the Funding of European political parties and European political foundations - Implementing rules to Regulation (EU, Euratom) No 1141/2014, taking into account the Financial Regulation as amended by Regulation (EU, Euratom) No 1142/2014 (PE 602.237/BUR and annexes);
- noted that in order to allow associated entities of European political parties at European level, such as youth and women organisations, to continue receiving financial support from their European political parties the following addition to Article II.18.2 of the Model Contribution Decision (Annex 1a to the Note from the Secretary-General) is necessary:

“(g) financial support for the following associated entities of the beneficiary: ... [insert the names of the associated entities, such as youth and women organisations, as communicated with the funding application] under the condition that the financial support for each entity does not exceed EUR 100 000, that it is used by the associated entity for reimbursable expenditure, that a lump sum paid to the associated entity does not exceed a quarter of the total financial support to this entity and that the beneficiary guarantees a possible recovery of such financial support.”
- adopted the implementing rules applicable to the system of funding of European political parties and European political foundations as proposed in Annex 1 to the Note from the Secretary-General, including the above-mentioned addition concerning financial support to associated entities of European political parties at European level, such as youth and women organisations, and ask the President of the European Parliament to publish the Bureau Decision in the Official Journal;

- approved the call for contributions, which lays down the terms and conditions for funding of European political parties for the financial year 2018 (Annex 3a) and ask the Director-General for Finance to publish the call in the Official Journal;

- approved the call for proposals, which lays down the terms and conditions for funding of European political foundations for the financial year 2018 (Annex 3b) and ask the Director-General for Finance to publish the call in the Official Journal.

14. Revised Quaestors' Guidelines, drawn up in accordance with Rule 28 of Parliament's Rules of Procedure - Letter from Ms MORIN-CHARTIER, Quaestor, Chair-in-Office

The Bureau, without debate,

- took note of the letter dated 23 May 2017 from Ms MORIN-CHARTIER, Chair-in-Office of the Quaestors, concerning the revision of the Quaestors' Guidelines (PE 605.741/BUR and annex);
- adopted the revised Quaestors' Guidelines in accordance with Rule 25(8) of Parliament's Rules of Procedure;
- decided that the revised Guidelines enter into force with their adoption by the Bureau and start applying on the first day of the month following their adoption.

15. Request for support by Parliament concerning the organisation of the 11th edition of the “Prix du Livre européen” on 7 December 2017 on Parliament’s premises in Brussels - Letter from Ms ROQUE, President of the “Prix du Livre européen”

The Bureau, without debate,

- took note of the letter from Ms ROQUE, Chair of the European Book Prize, dated 17 March 2017, requesting support by Parliament for the organisation of the 11th edition of the "Prix du Livre européen" on 7 December 2017 on the premises of the European Parliament (PE 602.257/BUR, annex and financial statement);
- noted that the prize is awarded to a novel and an essay which promote European values and contribute to bringing about a better understanding of the European Union as a cultural entity;
- noted that the event will be held in the presence of, *inter alios*, the members of the Sponsorship Committee, chaired by Mr Pascal LAMY, the chair and members of the jury, and the prize-winners, and that the President of the European Parliament has been invited to take part in the event;
- noted that the organisers would like to hold the event on Thursday 7 December 2017 and have requested a room for 300 participants and that room 3 C 50 in the SPAAK building (PHS) has been booked for this purpose;
- noted the financial statement related to the costs of interpretation in three languages (EN, FR, DE) and the use of the meeting room, estimated at EUR 8,749;
- recalled its decision of 24 October 2016, in which the Bureau noted, on the occasion of the 10th edition of the prize, that the “*Prix du Livre européen is fully associated with the European Parliament, which is recognised as a promoter of European values in the cultural field and by the citizens, and voiced the European Parliament’s continued support for this prize as every year*”;

- granted the request and authorised the above-mentioned necessary facilities related to the organisation of the event at no cost for the organisers, as it has been done in previous years.

Committee missions within the EU, Candidate countries and the EEA countries

16. Request from the Committee on Civil Liberties, Justice and Home Affairs (LIBE) for authorisation to send a mission to Romania, from 26 to 28 June 2017 - Letter from Mr MORAES, Chair of the Committee concerned

The Bureau, without debate,

- took note of the letter dated 4 May 2017 from Mr MORAES, Chair of the Committee on Civil Liberties, Justice and Home Affairs (LIBE), requesting authorisation to send a fact finding mission to Romania from 26 to 28 June 2017 (including journey time) (PE 602.261/BUR, annex and financial statement);
- noted that the request was not part of the LIBE calendar of missions for the first half 2017 but that by plenary decision, on 1 February 2017, LIBE has been requested to debate the issue of democracy and justice in Romania and send a fact-finding mission to Romania;
- further noted that the LIBE committee held an exchange of views on this topic, at its meeting on 22 March 2017, and that the LIBE coordinators decided to organise a mission to Romania from 26 to 28 June 2017;
- noted that the dates coincide with one day set aside for parliamentary committee activities and two days set aside for political group activities;
- noted the positive recommendation issued by the Conference of Presidents on 8 June 2017;
- granted the request, in accordance with the recommendation from the Conference of Presidents.

17. Request from the Committee of Inquiry into Money Laundering, Tax Avoidance and Tax Evasion (PANA) for authorisation to send a mission to Cyprus, from 6 to 8 July 2017 - Letter from Mr LANGEN, Chair of the Committee concerned

The Bureau, with debate,

- took note of the letter dated 22 May 2017 from Mr LANGEN, Chair of the Committee of Inquiry into Money Laundering, Tax Avoidance and Tax Evasion (PANA), requesting authorisation to extend by one day the mission to Nicosia, Cyprus, to take place from 6 to 8 July 2017 (PE 602.311/BUR and annex);
- took note the letter dated 6 June 2017 from Mr LANGEN, Chair of the Committee of Inquiry into Money Laundering, Tax Avoidance and Tax Evasion (PANA), requesting authorisation to include Mr IVAN, Member, in the PANA mission to Cyprus, pursuant to Article 4(1)(c) of the applicable rules, and informing that the PANA Committee supported this request (PE 602.311/BUR/COMPL and financial statement);
- recalled that the request had been included in the draft six-month programme of committee missions outside the three places of work and within the EU, the candidate countries and the EEA, for the second half of 2017;
- further recalled that, at its meeting on 15 May 2017, the Bureau exceptionally granted the request, provided that the interpretation regime was limited to one language only, in accordance with the recommendation from the Conference of Presidents and Article 6(2) of the applicable Rules;
- noted that the day (Saturday morning) for which the extension is requested coincides with one day without parliamentary activities and that the mission would remain within the duration of three days including travel time set out in Article 7 (1) of the applicable Rules;
- granted the request, provided that the conditions set by the previous decisions are respected, and, in particular, that the interpretation regime is limited to one

language only;

- granted the request that Mr IVAN, Member, joins the PANA mission to Cyprus as an accompanying member, pursuant to Article 4(1)(c) of the applicable rules.

Public Hearings

18. Request from the Committee on Transport and Tourism (TRAN) for authorisation for a series of three mini-hearings on the impact of Brexit on transportation, on 11 July and October/November 2017 in Brussels – Letter from Ms DELLI, Chair of the Committee concerned

The Bureau, without debate,

- took note of the letter dated 31 May 2017 from Ms DELLI, Chair of the Committee on Transport and Tourism (TRAN), requesting authorisation for a series of three mini-hearings on the impact of Brexit on transportation, on 11 July and October/November 2017, in Brussels (PE 605.737/BUR and financial statement);
- took note that these hearings will focus on the impact of Brexit in the aviation sector and on land and maritime transport;
- took note that, as the requested hearings are not included in the programme of committees' public hearings for the second half of 2017, approved by the Bureau on 15 May 2017, they require a specific individual authorisation under Article 3(3) of the applicable Rules;
- took note that the requested hearings are expected to take place on a date and time set aside for meetings of the TRAN Committee and that any reimbursement of travel and subsistence expenses for invited guests will take place within TRAN's 2017 quota;
- granted the authorisation requested, subject to a competence clearance from the Conference of Committee Chairs, and on the understanding that the TRAN Committee will remain within its 2017 quota of sixteen paid guests, as, beyond this ceiling, guests cannot be reimbursed;
- invited the TRAN Committee, pursuant to Article 5 of the applicable Rules, to notify the President, prior to each hearing, of the final programme and, if

applicable, whether the invited guests comply with the registration requirements of the Transparency Register, as required by Article 7 of the applicable Rules.

19. Request from the Committee on Regional Development (REGI) for authorisation to hold a joint public hearing with the COTER Commission of the Committee of the Regions (Commission for Territorial Cohesion Policy and EU Budget) on ‘The implementation of the urban Agenda for the EU - State of play’, on 29 June 2017 in the European Parliament in Brussels - Letter from Ms MIHAYLOVA, Chair of the Committee concerned

The Bureau, without debate,

- took note of the letter dated 23 May 2017, from Ms MIHAYLOVA, Chair of the Committee on Regional Development (REGI), requesting authorisation to hold a joint public hearing with the COTER Commission of the Committee of the Regions (Commission for Territorial Cohesion Policy and EU Budget) on ‘The implementation of the urban Agenda for the EU - State of play’, on 29 June 2017, in Brussels (PE 605.738/BUR and annexes);
- took note that, as the requested hearing is not included in the programme of committees’ public hearings for the first half of 2017, approved by the Bureau on 21 November 2016, it requires a specific individual authorisation under Article 3(3) of the applicable Rules;
- regretted that the REGI Committee decided at the beginning of the legislature not to adopt biannual programmes of public hearings, as required by the applicable rules, and rather opt for an *ad hoc* approach;
- noted that the requested hearing is expected to take place on a date and time for which an extraordinary meeting of the REGI Committee has been requested and recall that Article 1(1) of the applicable rules requires that hearings take place on Parliament's premises during the ordinary meeting time of the organising committee;
- took note that any reimbursement of travel and subsistence expenses for invited guests will take place within REGI’s 2017 quota;
- granted the authorisation requested, subject to a competence clearance from the

Conference of Committee Chairs and to a prior authorisation for holding the extraordinary meeting, and on the understanding that the REGI Committee will remain within its 2017 quota of sixteen paid guests, as, beyond this ceiling, guests cannot be reimbursed;

- invited the REGI Committee, pursuant to Article 5 of the applicable Rules, to notify the President, prior to the hearing, of the final programme and, if applicable, whether the invited guests comply with the registration requirements of the Transparency Register, as required by Article 7 of the applicable Rules.

20. Request from the Committee on Legal Affairs (JURI) for authorisation to hold a public hearing on ‘The insolvency proposal’, on 20 June 2017 in Brussels - Letter from Mr SVOBODA, Chair of the Committee concerned

The Bureau, without debate,

- took note of the letter dated 18 May 2017 and the letter dated 2 June 2017 from Mr SVOBODA, Chair of the Committee on Legal Affairs (JURI), requesting authorisation to hold a public hearing on ‘The insolvency proposal’ on 20 June 2017, in Brussels (PE 605.739/BUR, annex and financial statement);
- took note that the hearing relates to a legislative file (2016/0359(COD)) for which JURI is the lead committee;
- took note that, as the requested hearing is not included in the programme of committees’ public hearings for the first half of 2017, approved by the Bureau on 21 November 2016, it requires a specific individual authorisation under Article 3(3) of the applicable Rules;
- took note that the requested hearing is expected to take place on a date and time set aside for meetings of the JURI Committee and that reimbursement of travel and subsistence expenses for a maximum of two invited guests will take place within JURI’s 2017 quota;
- granted the authorisation requested, subject to a competence clearance from the Conference of Committee Chairs and on the understanding that the JURI Committee will remain within its 2017 quota of sixteen paid guests, as, beyond this ceiling, guests cannot be reimbursed;
- invited the JURI Committee, pursuant to Article 5 of the applicable Rules, to notify the President, prior to the hearing, of the final programme and, if applicable, whether the invited guests comply with the registration requirements of the Transparency Register, as required by Article 7 of the applicable Rules.

21. Request from the Committee of Inquiry into Money Laundering, Tax Avoidance and Tax Evasion (PANA) for authorisation to hold a public hearing on “Financial Intelligence Units (FIUs), ‘ins and outs’ and the Russian ‘Laundromat case’, on 21 June 2017 in Brussels - Letter from Mr LANGEN, Chair of the Committee concerned

The Bureau, without debate,

- took note of the letter dated 22 May 2017 from Mr LANGEN, Chair of the Committee of Inquiry into Money Laundering, Tax Avoidance and Tax Evasion (PANA), requesting authorisation to hold a hearing on “Financial Intelligence Units (FIUs), ‘ins and outs’ and the Russian ‘Laundromat case’, on 21 June 2017, in Brussels (PE 605.739/BUR and financial statement);
- recalled that a first three month extension of the mandate of the PANA Committee of Inquiry was agreed in plenary on 16 March 2017, to enable the committee to implement fully and correctly its mandate, as adopted by Parliament on 8 June 2016, given the number of documents remaining to be examined, the analyses requested, and the various stakeholders still to be heard;
- took note that, as the requested hearing is not included in the programme of committees’ public hearings for the first half of 2017, approved by the Bureau on 21 November 2016, it requires a specific individual authorisation under Article 3(3) of the applicable Rules;
- took note that pursuant to Rule 198(7) of the Rules of Procedure the travel and accommodation expenses of members and officials of Union institutions and bodies who appear before a committee of inquiry will be borne by those institutions and bodies, whereas travel and accommodation expenses of other persons who appear before a committee of inquiry shall be reimbursed by the European Parliament in accordance with the rules governing hearings of experts;
- recalled that each committee may hear a maximum of sixteen guests each year whose expenses will be covered and notes, therefore, that the PANA Committee, with an original term-of-office of 12-months and its extension for an additional three months, may hear as a pro-rata, twenty experts whose expenses will be

covered;

- took note that the requested hearing is expected to take place on a date and time set aside for meetings of the PANA Committee and that the reimbursement of any travel and subsistence expenses for invited guests will take place within the PANA Committee's pro-rata quota;
- granted the authorisation requested, on the understanding that the PANA Committee will remain within its pro-rata quota of twenty paid guests for its term-of-office of fifteen months, as, beyond this ceiling, guests cannot be reimbursed;
- invited the PANA Committee, pursuant to Article 5 of the applicable Rules, to notify the President, prior to the hearing, of the final programme and the names and capacities of any invited experts.

Requests for authorisation to use the Hemicycle

22. Request from the European Economic and Social Committee (EESC) to reserve for its plenary sessions on 18 and 19 April and on 23 and 24 May 2018 the Chamber as well as a number of adjoining rooms at the European Parliament in Brussels - Letter from Mr PLANAS PUCHADES, Secretary-General of the European Economic and Social Committee

The Bureau, without debate,

- took note of the request dated 15 May 2017 from the Secretary-General of the European Economic and Social Committee (EESC) to hold the Committee's plenary sessions in the Parliament's Chamber, and to use a number of adjoining rooms in Brussels on 18 - 19 April 2018 and on 23 - 24 May 2018;
- took note that the plenary session on 18 - 19 April 2018 will be held on the occasion of the mid-term renewal of the Committee, while the plenary session on 23 - 24 May 2018 will be held in celebration of the Committee's 60th anniversary;
- recalled that the applicable rules provide, on an entirely exceptional basis and subject to an authorisation by the Bureau, for the possibility for other EU institutions to make use of Parliament's Chamber twice a year for major events;
- took note that the requested dates coincide with:
 - the Wednesday and Thursday of Parliament's part-session in Strasbourg, in the case of the request for 18 - 19 April 2018, and
 - the Wednesday and Thursday of a week set aside for meetings of Parliament's committees and political groups in Brussels, in the case of the request for 23 - 24 May 2018;
- recalled that the Bureau decided on 17 November 2008 that plenary sessions of the European Economic and Social Committee and of the Committee of the

Regions should be held during the less busy weeks in Brussels, i.e. preferably during the Strasbourg part-sessions or weeks of external parliamentary activities, so as not to interfere with parliamentary work, which takes priority;

- recalled the cooperation agreement between the European Parliament and the advisory committees approved by the Bureau on 9 December 2013;
- recalled that the agreement between the European Parliament and the advisory committees foresees that, as of the Parliamentary term which started on 1 July 2014, Parliament commits to make to the advisory committees appropriate meeting space available over and above the current slots provided by extending its offer;
- took note that the Brussels hemicycle is currently available on the requested dates;
- whereas the request from the European Economic and Social Committee concerns two uses of the Chamber in 2018, thus remaining within the limit stipulated in the applicable rules, approved the request in question, by way of exception, on the condition that all costs arising directly or indirectly from this event are borne by the European Economic and Social Committee (EESC) in line with the rules in force.

23. Urgent matters and any other business

23.1. Working conditions of EP interns

The Bureau,

- heard Ms GUILLAUME, Vice-President, request a follow-up to the letter, dated 8 June 2017, addressed to the President by the Members who co-chair the Youth Intergroup and signed by 134 Members, asking that new rules and guidelines concerning the conditions for internships in Members' offices in Parliament, including pay and duration conditions, be brought to the Bureau for discussion and adoption;
- heard the President note that the request will be analysed.

23.2. Participation of APAs in official missions

The Bureau,

- heard Ms GUILLAUME, Vice-President, request a follow-up to the amendment adopted by Plenary at the last discharge procedure, requesting that the Bureau consider revising the rules on missions in order to allow for accredited parliamentary assistants to accompany Members during these missions to provide them with the necessary support, when needed;
- heard the President note that the request will be analysed.

24. Items for information

The Bureau,

- noted the following documents:

Interinstitutional mail

External mail

Internal mail

- a note dated 2 June 2017 from the Secretary-General, on the “Report on budgetary and financial management and provisional accounts for the financial year 2016” (PE 602.262/BUR and annexes available upon request).

25. Date and place of next meeting

The Bureau,

- decided to hold its next ordinary meeting on **Monday, 3 July 2017**, from **18:30 to 20:30**, in **Room R1.1** in the **Louise WEISS Building** in **Strasbourg**.

*

* *

The meeting closed at 20.54 hours.

*

* *