

# QUAESTORS

## MINUTES

of the meeting held on Tuesday, 17 January 2023,  
from 15.30 to 17.30 hours  
Room WEISS S4.2  
Strasbourg

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ANNEX: Record of attendance

Ms BEŇOVÁ, Chair-in-Office, opened the meeting at 15.30 on Tuesday, 17 January 2023.

\* \* \*

## 1. Adoption of draft agenda

The Quaestors,

- heard the Chair-in-Office propose to adopt item 8 without debate;
- heard Mr KOLAJA, Quaestor, request to address two items under 'any other business' and namely concerning payment methods in catering outlets on Parliament's premises, and a clarification on the procedure to follow in case of draft notices to be revised following the input given by the Quaestors during an ordinary meeting;
- heard Mr HANSEN, Quaestor, request to present a matter concerning accessibility to the crèche from parking premises in Strasbourg;
- heard Ms KELLER request to have a presentation of the Parliament's accreditation system and a clarification concerning maximum budget for online language and IT courses for Members;
- heard Ms SANDER, Quaestor, bring the matter of the general strike in France on 19 January 2023;
- adopted the draft agenda as shown in these Minutes (PE 716.119/QUEST).

## 2. Approval of the Minutes of the meeting of 13 December 2022

The Quaestors,

- noted and approved the Minutes of the meeting of 13 December 2022 (PE 716.090/QUEST).

## 3. Announcements by the Chair-in-Office

### 3.1. Overview of the fields of activity of the Quaestors during the current 6-months term-in-office

The Quaestors,

- heard the Chair-in-Office, in line with a customary practice, briefly introduce some of the main fields of activity planned for the current semester, in cooperation and with the support of Parliament's Directorates-General and the Secretariat, pointing out that:
  - it was a privilege for her to serve as Chair-in-Office for the second time already and thank Mr HANSEN, Quaestor, for his leadership and achievements during his mandate,

as a follow-up to the Bureau orientation debate on how to improve Parliament's response to harassment in the workplace, the President had mandated the Quaestors to work on proposals to reinforce Parliament's anti-harassment policies in order to pave the ground for a Bureau decision, inviting them to organise preliminary works and come up with recommendations before the summer break, which would allow the Bureau to take an informed decision on these issues,

- in order to deliver concrete results to submit to the Bureau within the deadline requested, an ordinary item on the improvement of Parliament's anti-harassment policies would be added at each Quaestors' meeting until June 2023 and Vice-President PAPADIMOULIS in his capacity as Chair of the High-level Group on Gender Equality and Diversity would be invited to participate ,
- it was important to remind Members on their transparency and disclosure obligations and to ensure the follow up on any other decision taken by the Conference of Presidents or the Bureau in the context of Parliament's commitment to transparency, falling within the remit of the Quaestors,
- as a continuation of the ongoing work, DG FINS would introduce some developments in the field of the services to Members within the e-Portal such as additional e-forms and the implementation of SAP modules for the management of Members' salaries, pensions and other allowances,
- the development of the "Web Car Trip App" available on smartphone and facilitating the declaration of Members' car trips was ongoing and the Car MEP mobile application would go into production soon,
- while continuing the monitoring and implementation of the energy saving measures and promptly respond to Members' concern, DG INLO would also provide a state of play on the actions to reduce the use of single use plastics in Parliament's buildings,
- the preparation of an upcoming Notice informing Members of the usage, hygiene controls and the current locations of water fountains in the Parliament's buildings was under preparation,
- the efforts deployed in order to guarantee minimal bank services including the availability of an ATM on Parliament's premises as a long awaited measure requested by the Quaestors and announced a Notice informing Members on ATM services and their locations in the Parliament's buildings would follow shortly,
- the outcome of the 2022 Cybersecurity Awareness Programme had a specific focus on Members and Members' offices and the activities foreseen in 2023 would continue building a cybersecurity culture within the organisation,
- a presentation of the extended hours service for Members, entailing for instance increased availability of the services provided by EP IT experts during the week until 9 pm would be delivered by DG ITEC,
- in order to improve the services for Members as managers of their APAs, DG PERS suggested to launch a needs' analysis on this topic with the aim of drawing up a report for the Quaestors on the areas where information and advice to MEPs as managers of their teams should be improved and made available on demand,

- a new chatbot for conference organisation would be introduced by DG LINC to answer Members' questions about organising meetings, conferences, booking rooms for events that take place in the Parliament, and a draft Notice was prepared to inform the Members,
  - the Quaestors were going to be informed about new trainings and services available for Members in the framework of the "DG TRAD MEP Counter", and about the accessibility of services related to remote translation, as fast-track translations and accessibility,
  - also as Quaestor responsible for Members' facilities in the EP Liaison Offices (EPLOs), she would give a great attention in assessing the requests from political groups on offices allocation and staff access to premises in the EPLOs,
  - the fields of activity could be further complemented during her term-in-office based on new inputs coming from the Administration and Quaestors' suggestions, and the Quaestors would also continue to carefully assess all requests coming from Members including the handling of complaints and requests for assistance;
- thanked the Chair-in-Office for the interesting programme of activities for the current semester;
  - took note of the information provided.

### 3.2. Quaestors' handover ceremony

The Quaestors,

- heard the Chair-in-Office remind the meeting of the Quaestors' handover ceremony taking place after the meeting to mark the change of term-in-office.

### 3.3. New timing of meetings for the period February to June 2023 included

The Quaestors,

- heard the Chair-in-Office mention that as a result of the introduction of a recurring item on the improvement of Parliament's anti-harassment policies in the Quaestors' agenda, the Quaestors' meetings would be held from 15.00 to 17.30, from February until June included, in order to properly address this matter and all other regular items, with anti-harassment being the first topic to be addressed;
- took note of the information provided and agreed with the suggestion by the Chair.

## **A. DECISIONS/ EXCHANGE OF VIEWS**

### 4. Improving the visitors' sanitary facilities in the European Parliament in line with Parliament's commitment to diversity, inclusion and equality

The Quaestors,

- took note of a note from DG INLO entitled 'Improving the visitors' sanitary facilities in the European Parliament in line with Parliament's commitment to diversity, inclusion and equality' (PE 716.128/QUEST);
- took note of an email by Ms MELCHIOR, Member, dated 18 November 2022, and a letter co-signed by 15 other Members on the same topic (PE 716.087/QUEST);
- heard the Chair-in-Office mention that:
  - Ms KELLER, Quaestor, was approached by Ms MELCHIOR, Member, with the proposal to make available female sanitary products in toilets on Parliament's premises,
  - in November 2022, the Secretariat had received a similar request via an email co-signed by 15 other Members, also referring to the resolution of the European Parliament of 24 June 2021, on the situation of sexual and reproductive health and rights in the EU,
  - in this respect, DG INLO had proposed to equip relevant facilities on Parliament's premises in its three places of work with sanitary products and to start a pilot project with a limited amount of dispensers in areas accessible for the public with products being offered free of charge;
- heard Ms LINNUS, Director-General for Infrastructure and Logistics (DG INLO),
  - explain that on 18 November 2022, 16 Members of the European Parliament belonging to different political groups wrote to the Quaestors requesting that toilets in the European Parliament be equipped with free sanitary products, in line with the resolution of the European Parliament of 24 June 2021 on the situation of sexual and reproductive health and rights in the EU (2020/2215(INI)), whereas Parliament encouraged the Member States to provide free sanitary products to those who need them,
  - add that in view of the above, it was proposed to equip certain facilities on Parliament's premises in its three places of work in the areas accessible for the public with sanitary products,
  - inform that in order to understand better the usage pattern of these machines and to fine-tune the budget needs in case a free supply is offered, it was proposed to start a pilot project with a limited amount of dispensers in the areas accessible to the public with products being offered free of charge; following this pilot phase, an evaluation would take place and a roll-out could eventually be foreseen either with or without payment for individual products depending on the findings during the trial period;
- held an exchange of views with the participation of Ms SANDER, Mr HANSEN, Ms KELLER, and Mr KOLAJA, Quaestors and Ms BEŇOVÁ, Chair-in-Office, who,
  - expressed their support for the project,
  - inquired about the project's financial implications;
- heard Ms LINNUS, reply to the questions raised by mentioning that the financial statement will be provided after completion of the pilot project based on the real

usage, and including the further assessment of the final proposal which would be presented to the Quaestors;

- took note of the information provided;
- took note of the gender related aspects in the management of the sanitary facilities on Parliament's premises in its places of work;
- approved the launch of a pilot project to provide access to suitable and environmentally friendly sanitary products in certain Parliament's facilities accessible by the public and instructed the Secretariat to inform the Members concerned.

#### 5. The translation service's Members' Counter

The Quaestors, with debate,

- took note of a draft Notice and a PowerPoint presentation from DG TRAD entitled 'The translation service's Members' Counter' (PE 716.073/QUEST/CM);
- heard Ms BEŇOVÁ, Chair-in-Office, mention that:
  - Parliament's translation service offered individual language services to Members, when they were linked to their parliamentary activities, which could be requested through the translation service's Members' Counter,
  - the Members' Counter was an online space on the Intranet where Members could find everything they needed to request individual language services and its aim was to provide a better service to Members and to promote multilingualism in all their activities;
- heard Mr MAVRIC, Director-General for Translation,
  - mention that several of the services offered by DG TRAD had been presented to the Quaestors in 2022 with detailed examples, but that the creation of the Members' Counter on Parliament's Intranet was a good opportunity to recap the full offer,
  - point out that all services could be requested by phone or email as in the past and that the Intranet portal was simply an additional means of communication which offered a good overview of and detailed information on all services,
  - summarize that the services offered could be regrouped in four main categories, namely translation, audio, subtitling and editing,
  - detail that as regarded translation, Members had the possibility to request a) machine translation, to grasp the gist of a text, b) machine translation with light-post editing, for texts not intended for publication, or c) human translation for texts intended for publication,
  - specify that in the category audio services, DG TRAD offered audio summaries of lengthy texts and the production of podcasts that could, *inter alia*, be used for Members' social media accounts,

- indicate that subtitling would usually be done for Members' speeches or social media videos, for which either subtitles in the spoken language (to enhance accessibility) or in other languages (to reach multilingual audiences) were provided, adding that DG TRAD could also provide special subtitles for the deaf and hard of hearing,
  - point out that editing could be provided in the form of standard editing and in the form of clear language editing, both for texts drafted in the Members' mother tongue and in other languages that Members or assistants used for their texts,
  - mention that requests for (human) translations were limited to 30 pages per Member per year and were treated within a ten working days deadline, underlining that the services were ready to assess additional requests on a case-by-case basis,
  - explain that requests for audio-, subtitling- and editing services were handled according to availability of resources as the time required depended very much on the nature of the project;
- held an exchange of views with the participation of Ms SANDER, Mr HANSEN, Quaestors, and Ms BEŇOVÁ, Chair-on-Office, who,
- thanked DG TRAD for the explanations and the services on offer,
  - enquired about statistics concerning the various services,
  - asked which deadlines were applicable for material that was destined for social media activities,
  - stated that certain delays and limitations applied regarding subtitling of speeches and enquired whether the use of specific software could help DG TRAD to handle more requests for this highly demanded service;
- heard Mr MAVRIC, Director-General for Translation, clarify that:
- for a standard (human) translation of a text that was destined for publication, a ten working days deadline was prescribed by the Code of Conduct on Multilingualism, adding that social media content was inherently short and that the handling of these requests took usually between 30 minutes and a few hours,
  - there were few requests by individual Members for these specific services - pointing out that standard translations for Members were decreasing while requests for other services were slowly increasing - and that the aim of the presentations to the Quaestors and the Notice to Members was to raise awareness among Members for the services on offer,
  - the automated speech-to-text software and automated translation of these subtitles (now available in 19 languages - in 2024 available in all 24 languages) would in the course of 2023 be gradually deployed for more and more debates within Parliament, enabling Members to use the excerpts from Parliament's website directly for personal social media activity; emphasizing that these were not subject to human verification and that Members could also in future rely on verifications by DG TRAD staff for important messages, albeit this required a certain delay;

- took note of the information provided;
- approved the draft Notice and instructed the Secretariat to send it to Members.

## 6. Update on the implementation of the energy saving policy

The Quaestors, with debate,

- heard the Chair-in-Office, introduce the subject by mentioning that this item was requested on each agenda by the previous Chair in order to monitor the implementation of the energy saving measures as decided by the Bureau on 2 May and 3 October 2022 and that together with DG INLO, the Quaestors had also addressed numerous complaints by Members during the past months;
- heard Ms LINNUS, Director-General of DG INLO, provide background information and inter alia:
  - explain that amongst the measures adopted to save energy, the one related to temperature-change had been the most tangible one and as a result had also been the main object of a large number of complaints,
  - recall that due to the low temperatures recorded in December (a record of - 7 degrees had been reached during the week of Strasbourg), a pick of complaints took place in December, especially the week before the plenary in Brussels and during the plenary in Strasbourg,
  - point out that technical adjustments related to humidity and ventilation had been implemented to maintain the temperature on 19 degrees, which is the minimum established by the Bureau decision of 3 October 2022,
  - express gratitude to all the staff of DG INLO for the hard work done, which required very difficult technical adjustments,
  - underline that there was a slowdown of complaints and that currently there were no complaints; adding that the future complaints' tendency was also expected to go down,
  - explain that the process of installing sensors capable of a much quicker turning off of lights in the Parliament's premises was ongoing,
  - emphasize that thanks to the measures adopted by the Bureau, between 2 May and 31 December 2022, substantial savings - even bigger than expected - on Parliament's electricity and energy invoices had been achieved;
- held an exchange of views with the participation of Mr HANSEN and Ms KELLER, Quaestors, who:
  - thanked the services for their commitment and informed the services of some complaints made with reference to the temperature of the Members' restaurant in Strasbourg;



- took note of the information provided.

7. Parliament's Cybersecurity Awareness Programme: 2022 activity report and 2023 plan

The Quaestors, with debate,

- took note of a draft Notice from DG ITEC entitled '2023 cybersecurity training for Members and Parliamentary Assistants' (PE 716.132/QUEST/CM);
- took note of a PowerPoint presentation entitled 'Cybersecurity Awareness Program - 2022 Activity Report and 2023 plan' (PE 716.132/QUEST/Annex);
- heard Ms BEŇOVÁ, Chair-in-Office, introduce the matter-at-hand explaining that:
  - Parliament was increasingly reliant on a variety of ICT systems, thus increasing its potential exposure to rising cyber threats,
  - colleagues from DG ITEC were present that day to present the outcome of the 2022 Cybersecurity Awareness Programme, as well as proposals for 2023, also in view of the upcoming 2024 European elections,
  - via a draft Notice, Members should be reminded that Parliament offered tailor-made training on targeted cybersecurity issues related to Members' daily activities and that this course would help Members to detect and react to cybersecurity threats, gain a better knowledge on the most common techniques hackers used to target end-users, and personalise their desktops;
- heard Mr PETRUCCI, Director-General for Innovation and Technological Support (DG ITEC), and Mr PARIDANS, Director for Cybersecurity and Chief ICT Security Officer (CISO) (DG ITEC):
  - explain that Parliament was dealing with a global cyber threat context - driven by the geopolitical context with an exponential increase in cyber attacks against all organisations, both in number and in sophistication, by well-resourced professional attackers,
  - add that a number of state sponsored attackers could be observed, active in cyber spying and disinformation campaigns,
  - specify that on the basis of several Bureau decisions from the preceding years, DG ITEC took specific actions to strengthen Parliament's cyber security capacity, among which was the cyber security awareness programme for Parliament's IT user community with a yearly plan of targeted activities,
  - set out that DG ITEC had, in 2022, implemented 8 live trainings and 4 special briefings, 12 publications, 6 Cyber Escape Games, one phishing simulation and the pilot training platform for IT staff,
  - detail that the activities were targeted at Members, Parliamentary Assistants, staff end-users and IT staff, included topics as phishing and social engineering, password management and information handling, reached overall up to 3000 users, and received an overall positive feedback, especially the gamified approach,

- underline that one takeaway from the 2022 activities was that the resources dedicated to the user awareness programme needed to be increased, which was planned in 2023 in the context of increasing Parliament's cybersecurity capacity (Bureau Decision March 2022),
- mention that the presentation and draft Notice were intended to raise awareness particularly among Members for the activities in this field,
- explain that the phishing exercise carried out took place in the framework of the European Cybersecurity Month in October which was coordinated by the European Union Agency for Cybersecurity (ENISA) with a focus on ransomware and phishing, and that the exercise was conducted in cooperation with all EU institutions, bodies and agencies,
- point out that the Cybersecurity Awareness plan 2023 included campaign best practices and guidelines, as well as support to DG COMM and political groups in view of the upcoming 2024 European Elections,
- emphasize that, apart from regular ad-hoc briefings, trainings and publications that would continue throughout the year, events, activities and trainings were planned to mark the European Cyber Security month in October;
- held an exchange of views with the participation of Mr HANSEN, Mr KOLAJA, Quaestors, and Ms BEŇOVÁ, Chair-on-Office, who, *inter alia*:
  - asked whether Parliament's visitors using Parliament's IT infrastructure constituted a particular risk,
  - enquired whether the email programmes that were part of the default configuration of Parliament's devices were configured in a secure way, *id est*, did not connect to any remote site or download any hidden features before the user actively chose to;
- heard Mr PETRUCCI, Director-General for Innovation and Technological Support (DG ITEC), and Mr PARIDANS, Director for Cybersecurity and Chief ICT Security Officer (CISO) (DG ITEC), respond that:
  - the risk from Parliament's visitors was low as they used a separate WiFi with a daily changing password,
  - all devices (hybrid, laptop, desktop) handed out by Parliament were completely secure, taking advantage of Parliament's configuration, with Parliament having full control on the connectivity between the devices and internet;
- took note of the information provided;
- approved the draft Notice and instructed the Secretariat to send it to Members.

## **B. PROPOSALS FOR DECISIONS WITHOUT DEBATE**

8. Meetings with Intelligent Assistant (MIA) - EP Chatbot for conference organisation

The Quaestors, without debate,

- took note of a draft Notice from DG LINC entitled 'Meetings with Intelligent Assistant (MIA) - EP Chatbot for conference organisation' (PE 716.131/QUEST/CM);
- took note that in a constant effort of improvement of services for Members, DG LINC has prepared a draft Notice on a new chatbot for meetings and conferences organisation called MIA;
- took note that the draft Notice aims to inform Members that a new chatbot is available to assist them during the organisation of meetings and conferences in the Parliament and that the chatbot offers Members round the clock assistance with various aspects of conference organisation;
- took note of the information provided.
- approved the draft Notice and instructed the Secretariat to send it to Members.

9. Urgent matters and any other business9.1. Payment methods in catering outlets on Parliament's premises

The Quaestors, with debate,

- heard Mr KOLAJA, Questor,
  - inform the meeting about complaints from Members received in relation to the limited payment methods and the absence of cash payments in the premises of the Parliament, such as Parliament's catering outlets,
- heard Ms LINNUS, Director-General for Infrastructure and Logistics - DG INLO, clarify that:
  - in the pre-pandemic times the various payment methods were a standard practice in all premises of the Parliament,
  - during the pandemic period in the European Parliament but also in many other organisations, the system was changed imposing the limitation to card payments only,
  - as of 1 January 2023, Parliament's initial system should already be applied in relation to various payment methods to be available in all premises of the European Parliament i.e. implemented by all contractors, to be followed by their verification,
  - complaints were mainly related to different traditions and habits of users coming from different Member States and cultures;
- took note of the information provided.

9.2. Procedure for re-validation of a draft Quaestors' Notices to be further modified following a Quaestors' ordinary meeting

The Quaestors, with debate,

- heard Mr KOLAJA, Quaestor,
  - refer to the Notice on "Returning mobile IT equipment" discussed at the meeting of 22 November 2022 and adopted 'subject to a possible amendment',
  - while acknowledging that there could have been a misunderstanding in that specific case, enquire about the procedure to amend Notices after the debate held at a Quaestors' meeting and the validation chain for those revised notices;
- heard Mr MARTINELLI, Head of the Bureau and Quaestors' Secretariat:
  - recall the proceedings regarding the relevant Notice, namely that clarifications had been received by the competent Directorate-Generals after the meeting, in the sense that the aspects raised by the Quaestors were already considered in the administrative procedure in question and that, therefore, no explicit amendment to the text of the Notice was deemed necessary by the Secretariat, adding that this information had been forwarded to the Quaestors via email, whereupon the Notice had been sent unaltered,
  - specify that the procedure in place foresaw that any amendments to Notices suggested by the Quaestors during an ordinary meeting were clarified and implemented in cooperation with the responsible Directorate-General(s) before being presented to the Chair-in-Office for approval; propose that, in the future, after approval of the Chair-in-Office, the amended Notice be sent to all Quaestors for information, with the clear indication of a deadline beyond which the modified Notice would deem to have been adopted (similar to a written procedure);
- agreed with the proposed approach.

9.3 Accessibility to the crèche from parking premises in Strasbourg

- heard Mr HANSEN, Quaestor,
  - inform the meeting about complexity of the access to the crèche in the premises of the Parliament in Strasbourg for Members and staff with children, as a consequence of the limited number of close parking places and related entrances,
  - stress that the reservation of the parking places in the CHURCHILL building for a limited number of vehicles to facilitate the access for the Members and staff with children might be an immediate solution i.e. the pre-booking of the parking places combined with the crèche reservations;
- heard Ms LINNUS, Director-General for Infrastructure and Logistics (DG INLO), clarify that:
  - currently, the new parking place for the bicycles was under construction in the CHURCHILL building in Strasbourg which meant additional constraints,

- the matter would be assessed more in depth by her services with a view to finding possible solutions and she would revert the issue at an upcoming meeting of the Quaestors;
- took note of the information provided and agreed to revert to the matter in an upcoming meeting.

#### 9.4 Presentation of Parliament's accreditation system

- heard Ms KELLER, Quaestor,
  - request to have an oral presentation from DG SAFE on Parliament's accreditation system, especially with regard to interest representatives and the Transparency Register;
- heard Mr HANSEN, Quaestor,
  - ask for more information concerning an issue reported by the press on that same day related to a problem of access for journalists to certain areas on Parliament's premises in Strasbourg due to a problem related to their access badges;
- heard Ms MARTINEZ IGLESIAS, Director-General, DG SAFE, in reply inform that:
  - an oral presentation of Parliament's accreditation system could be delivered by DG SAFE at a forthcoming meeting of the Quaestors,
  - the problem reported concerned a limited number of journalists due to a technical issue related to their access badges, on which the services of DG SAFE were already working in order to find a quick solution;
- took note of the information provided.

#### 9.5 Online language and IT courses for Members

- heard Ms KELLER, Quaestor, inform that she had been contacted by a Member in relation to the maximum applicable ceilings for online language and computer courses for Members, asking whether a clarification of the rules would be needed;
- heard Mr TZIORKAS, Director for Members' financial and social entitlement, DG FINS,
  - recall that pursuant to the applicable rules, reimbursement of tuition fees may not exceed an annual amount of EUR 5 000 in respect of language courses, and that within that limit, a maximum of EUR 1 500 may be reimbursed for distance learning and self-tuition materials; further clarify that for computer courses, reimbursement of tuition fees may not exceed an annual amount of EUR 1 500, and that within that limit a maximum of EUR 500 may be reimbursed in respect of distance learning or self-tuition materials,
  - recall that during the COVID-19 pandemic, personal attendance of Members at the above-mentioned courses was either not possible or difficult, thus the Bureau had

authorised a derogation from the application of the ceilings, as described above, for distance learning with a teacher for language and computer courses,

- clarify that, in line with the Bureau decision, the derogation by the Bureau for language and computer courses applied until the end of 2022,
- heard Ms KELLER, Quaestor, and Ms BENOVA, Chair-in-Office,
  - request that DG FINS prepare a note explaining the matter of the applicable ceilings for courses, which could serve as a basis for a communication to the Members on this issue, and the number of MEPs having reached that ceiling;
- heard Mr TZIORKAS conclude that DG FINS would look into the matter and prepare the relevant information for the next meeting of the Quaestors;
- took note of the information provided.

#### 9.6 General transport strike in France on 19 January 2023

- heard Ms SANDER, Quaestor, inform the meeting about the general transport strike in France on 19 January 2023 and the closure of the Strasbourg train station; advise precaution concerning the return to Brussels; and request the intervention of the responsible services to properly inform Members and staff;
- took note of the information provided.

#### 10. Items for information

10.1 Notice 01/2023 - Enrolment at the European Schools for the school year 2023-2024 (PE 716.133/QUEST/CM)

10.2 Quaestors' Newsletter - Issue 23, winter 2022 (PE 716.123/QUEST)

#### 11. Date and place of next meeting

The next ordinary meeting of the Quaestors will be held **on Tuesday, 14 February 2023, from 15.00 to 17.30 hours, in room WEISS S4.2, in Strasbourg.**

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The meeting closed at 17.20

Ms BEŇOVÁ  
Chair-in-Office

ANNEXRECORD OF ATTENDANCEStrasbourg, 17 January 2023

<u>Quaestors</u>	Ms SANDER* <sup>1</sup> Mr HANSEN* Ms BEŇOVÁ* Ms KELLER* Mr KOLAJA*
<u>Cabinet of the Secretary-General</u>	Ms FURNIERE* Mr HAUK Ms HOWSE
<u>Cabinet of the President</u>	Ms SALVELLI*
<u>EPP Group</u>	Ms ROIG LINANA
<u>S&amp;D Group</u>	Mr HORNÁK
<u>Renew Europe Group</u>	Ms BOVEINGTON-FAURAN
<u>Legal Service</u>	Mr LORENZ* Mr PUFFER*
<u>DG FINS</u>	Mr TZIORKAS
<u>DG INLO</u>	Ms LINNUS Mr MACHMER Ms BAHR Ms HEIKKILA
<u>DG ITEC</u>	Mr PETRUCCI Mr PARIDANS Ms ROMANO
<u>DG LINC</u>	Ms MATEVA
<u>DG PERS</u>	Mr KNUDSEN
<u>DG COMM</u>	Mr STOKELJ Mr BONEKAMP Mr PANCIERA
<u>DG PRES</u>	Mr NURMINEN
<u>DG SAFE</u>	Ms MARTINEZ IGLESIAS Mr RUIZ
<u>EMAS</u>	Ms SCHADE**

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<sup>1</sup> No asterisk: presence in the room excluding in camera items; \* presence in the room including in camera items; \*\* remote attendance excluding in camera items; \*\*\* remote attendance including in camera items

Secretariat

Mr MARTINELLI\*  
Ms FULLENBACH\*\*\*  
Ms STASINOPOULOU\*\*\*  
Mr COBUCCI\*  
Ms CHOMICKA\*  
Ms MAJEWSKA\*  
Mr DI MARZO\*  
Mr TYMOWSKI\*

Assistants

Ms BELLINI\*  
Ms MARINOVA\*  
Ms NEAG\*

Quaestors' personal secretariat

Ms HUCK-HIEBEL (Ms SANDER)  
Mr VAN DEN BOSSCHE (Mr HANSEN) \*\*  
Mr VLADAR (Ms BEŇOVÁ)  
Ms BOURGOUIN (Ms KELLER)  
Mr BENCZE (Mr KOLAJA)