



2015

**REPORT ON BUDGETARY
AND
FINANCIAL MANAGEMENT**

**Consumers, Health
Agriculture and Food
Executive Agency**



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PART I

1. Introduction

The Consumers, Health, Agriculture and Food Executive Agency (CHAFEA) is the result of the transformation of the Executive Agency for Health and Consumers (EAHC), following the Commission implementing Decision of 17 December 2013 (Ref. 2013/770/EU).

*By the Commission Implementing Decision of 17 December 2014 (Ref. 2014/927/EU), the Consumers, Health and Food Executive Agency has been transformed into the **Consumers, Health, Agriculture and Food Executive Agency – CHAFEA** from 1st January 2014 to 31 December 2024 and has also been made responsible for implementing the information provision and promotion measures concerning agricultural products implemented in the internal market and third countries.*

PROGRAMMES DELEGATED TO THE AGENCY OVER THE PERIOD 2008-2014

By its decision (2008/544/EC) of 20th June 2008, the Commission established the Executive Agency for Health and Consumers (EAHC), with the mandate to manage the following programmes in the field of Public Health, Consumers and Food Safety Measures:

- *Public Health Programme 2003-2008* – Decision N° 1786/2002/EC,
- *Public Health Programme 2008-2013* – Decision No 1350/2007/EC,
- *Consumers Programme 2007-2013* – Decision No 1926/2006/EC,
- *Food Safety Training Measures* – Regulation (EC) No 882/2004 and Directive 2000/29/EC.

Under the Community programmes mentioned above, EAHC has been responsible for implementing the following tasks as defined in the delegation act adopted on 9th September 2008¹ :

- (a) Managing all the phases of the cycle of projects (for monitoring and dissemination purposes, the Agency shall take the necessary steps to create a database of projects or to continue an existing one, incorporating project descriptions and final results);
- (b) Monitoring projects implemented under these programmes and measures, including the necessary checks;
- (c) Collecting, processing and distributing data and in particular, compiling, analysing and transmitting to the Commission all information required to guide the implementation of Community programmes and measures, promote coordination and synergy with other programmes of the Communities, the Member States or international organisations;
- (d) Organising meetings, seminars, talks and training measures;
- (e) Helping to evaluate the programme's impacts in particular the annual and/or mid-term evaluation of the implementation of the programmes, and implementing follow-up actions on evaluations decided by the Commission;
- (f) Disseminating the results of the information operations planned and implemented by the Commission;
- (g) Producing overall control and supervision data;
- (h) Participating in preparatory work on financing decisions.

¹ Commission Decision of 9/09/2008- delegating powers to the EAHC

The lifetime of the Executive Agency for Health and Consumers was extended to 31/12/2015.

Furthermore, the Commission decided in 2012 to extend the mandate of the Agency and to increase the volume of appropriations entrusted to it through a new amendment:

as a consequence, the Agency is responsible for the management of the part of the actions provided for in the Commission Decision C(2012) 1548, adopting a work programme for the funding of projects in the area of external trade relations, including access to the markets for non-European Union countries and initiatives in the field of trade-related assistance². This extension also covers the delegation of actions pertaining to the *Food Security* Thematic Programme as provided for in Regulation EC/1905/2006 of the European Parliament and the Council establishing a Financing Instrument for Development Cooperation.

By its implementing Decision of 17 December 2013 (Ref. 2013/770/EU) the European Commission established the Consumers, Health and Food Executive Agency – Chafea - which replaced and succeeded the Executive Agency for Health and Consumers from 1st January 2014 to 31st December 2024.

The Commission Decision of 17 December 2013 entrusts the Agency with the implementation of the following programmes and actions:

- The Consumer Programme 2014-2020,
- The Public Health Programme 2014-2020,
- The Food Safety Training measures covered by Directive 2000/29/EC and Regulation (EC) No 882/2004.

The Agency is also entrusted with the implementation of the legacy of following programmes and actions:

- Public Health Programme 2003-2008 – Decision N° 1786/2002/EC,
- Public Health Programme 2008-2013 – Decision No 1350/2007/EC,
- Consumer Programme 2007-2013 – Decision No 1926/2006/EC,
- Food Safety Training Measures – Regulation (EC) No 882/2004 and Directive 2000/29/EC,

- By its Decision of 19 December 2014, the Commission extended the mandate of the Agency, by delegating to it the performance of tasks linked to the **Implementation of information provision and promotion measures concerning agricultural products implemented in the internal market and in third countries and food safety training measures covered by Decision C(2014) 1269, comprising, in particular, the implementation of appropriations entered in the general budget of the Union.**

- This Decision resulted in the creation in the Agency, in 2015, of an additional Unit, the Promotion of Agricultural Products Unit, which has been entrusted with the management of the new delegated Programme.

² and its actions announced under the heading "Trade-related assistance, training and capacity building actions towards developing countries

7 and its actions announced under the heading "Trade-related assistance, training and capacity building actions towards developing countries

PART II - Reports on budget Implementation

1. Budget Outturn Account

EUR

| | | 2015 | 2014 |
|---|-----|------------------|------------------|
| REVENUE | | | |
| Commission subsidy (for the operating budget -Titles 1,2 and 3 - of the Agency) | + | 7.409.460 | 7.247.000 |
| Other contributions and funding received via the Commission | + | | |
| Other donors | + | | |
| Fee income | + | | |
| Other revenue | + | 5.130 | 1.157 |
| TOTAL REVENUE (a) | | 7.414.590 | 7.248.157 |
| EXPENDITURE | | | |
| <i>Title I: Staff</i> | | | |
| Payments | - | 4.085.550 | 4.013.384 |
| Appropriations carried over | - | 91.225 | 124.318 |
| <i>Title II: Administrative Expenses</i> | | | |
| Payments | - | 864.648 | 841.213 |
| Appropriations carried over | - | 495.127 | 121.236 |
| <i>Title III: Operating Expenditure</i> | | | |
| Payments | - | 848.261 | 916.885 |
| Appropriations carried over | - | 909.406 | 900.601 |
| TOTAL EXPENDITURE (b) | | 7.294.215 | 6.917.636 |
| OUTTURN FOR THE FINANCIAL YEAR (a-b) | | 120.373 | 330.519 |
| Cancellation of unused payment appropriations carried over from previous year | + | 210.592 | 139.966 |
| Adjustment for carry-over from the previous year of appropriations available at 31.12 arising from assigned revenue | + | | |
| Exchange differences for the year (gain +/-) | +/- | -7,50 | 0 |
| BALANCE OF THE OUTTURN ACCOUNT FOR THE FINANCIAL YEAR | | 330.957 | 470.485 |
| Balance year N-1 | +/- | 470.485 | 652.413 |
| Positive balance from year N-1 reimbursed in year N to the Commission | - | -470.485 | -652.413 |
| Reimbursed for the year N-1 appropriations in year N (accounting) | | 330.957 | 470.485 |
| Commission subsidy - agency registers assigned revenue and Commission specific expenses | | 7.078.503 | 6.776.515 |
| It is the liability remaining open to be reimbursed by agency to Commission in year N-1 | | 330.957 | 470.485 |
| Not included in the budget outturn: | | | |
| Interest generated by 31/12/2014 on the Commission subsidy funds and to be reimbursed to the Commission (liability) | | - | - |

CHAFEA

CONSUMERS, HEALTH, AGRICULTURE AND FOOD EXECUTIVE AGENCY

REPORT ON BUDGETARY AND FINANCIAL MANAGEMENT -2015

2. Budget Implementation Reports

(*) budget transfers approved by CHAFEA's Steering Committee

| Code | Description | 2014 | | 2015 | | 2015 Budget | 2015 Actual | 2015 % | 2015 Variance | 2015 % of Budget | 2015 Variance | 2015 % of Budget |
|--------------------|--|------------------|------------------|------------------|------------------|------------------|---------------------|---------------|--------------------|------------------|--------------------|------------------|
| | | 2014 Budget | 2014 Actual | 2015 Budget | 2015 Actual | | | | | | | |
| I01000 | European Community Contribution | 7,236,000 | 7,236,000 | 7,236,000 | 7,236,000 | 7,236,000 | 7,236,000 | 100% | 0 | 100% | 0 | 0% |
| I02000 | EFTA Contribution | 173,460 | 173,460 | 173,460 | 173,460 | 173,460 | 173,460 | 100% | 0 | 100% | 0 | 0% |
| TOTAL | | 7,409,460 | 7,409,460 | 7,409,460 | 7,409,460 | 7,409,460 | 7,409,460 | 100% | 0 | 100% | 0 | 0% |
| 1111 | Temporary agents | 1,620,000 | 1,600,000 | 1,590,000 | 1,555,000 | 1,555,000 | 1,554,768,69 | 99,99% | -21,280 | 99,99% | -21,280 | 99,99% |
| 1112 | Contract agents | 2,200,000 | 2,240,000 | 2,240,000 | 2,155,000 | 2,155,000 | 2,152,155,60 | 99,87% | -28,845 | 99,87% | -28,845 | 99,87% |
| 1131 | Interim agents and blue book trainees | 286,000 | 256,000 | 250,000 | 249,000 | 249,000 | 227,118,60 | 91,21% | -27,881 | 91,21% | -27,881 | 91,21% |
| 1211 | Recruit, enter. and leaving svce, tra | 50,000 | 40,000 | 21,000 | 19,500 | 19,500 | 18,570,54 | 100% | -1,030 | 100% | -1,030 | 100% |
| 1221 | Gen., spec. & lguage training courses | 38,000 | 36,700 | 36,700 | 30,700 | 30,700 | 3,924,99 | 99,02% | -6,000 | 99,02% | -6,000 | 99,02% |
| 1231 | Admin. and Med. Svce - PMO & DG HR | 60,500 | 60,500 | 60,500 | 60,500 | 60,500 | 50,270,20 | 83,09% | -10,230 | 83,09% | -10,230 | 83,09% |
| 1241 | Social service and other interventions | 143,000 | 143,000 | 143,000 | 115,000 | 115,000 | 78,352,27 | 94,48% | -28,000 | 94,48% | -28,000 | 94,48% |
| 1251 | Internal mtgs, events and reception | 860 | 860 | 860 | 860 | 860 | 388,67 | 58,14% | -471,33 | 58,14% | -471,33 | 58,14% |
| 1 Total | | 4,398,360 | 4,377,060 | 4,342,060 | 4,185,560 | 4,185,560 | 4,176,774,29 | 99,79% | -212,800 | 99,79% | -212,800 | 99,79% |
| 2111 | Rent of building and associated costs | 680,300 | 668,600 | 668,600 | 668,600 | 668,600 | 668,557,57 | 99,99% | -43 | 99,99% | -43 | 99,99% |
| 2121 | Fitting out | 5,000 | 0 | 0 | 375,000 | 375,000 | 341,514,54 | 91,07% | -33,486 | 91,07% | -33,486 | 91,07% |
| 2211 | Hardware, software and linked expenditure | 87,400 | 87,400 | 112,400 | 112,400 | 112,400 | 107,837,15 | 95,94% | -4,563 | 95,94% | -4,563 | 95,94% |
| 2221 | ICT - DG DIGIT | 90,600 | 90,600 | 65,600 | 65,600 | 65,600 | 65,600,00 | 100% | 0 | 100% | 0 | 100% |
| 2311 | Furniture and associated expenditure | 8,500 | 8,500 | 43,500 | 43,500 | 43,500 | 41,204,17 | 94,72% | -2,296 | 94,72% | -2,296 | 94,72% |
| 2321 | Office supplies, library stocks (books, newspapers | 6,400 | 5,400 | 5,400 | 5,400 | 5,400 | 5,212,15 | 96,52% | -1,988 | 96,52% | -1,988 | 96,52% |
| 2331 | Current administrative services (financial, legal | 4,000 | 4,000 | 4,000 | 4,000 | 4,000 | 1,600,00 | 40,00% | -2,400 | 40,00% | -2,400 | 40,00% |
| 2341 | Postal charges | 7,600 | 7,600 | 7,600 | 7,600 | 7,600 | 6,922,99 | 91,09% | -677 | 91,09% | -677 | 91,09% |
| 2351 | Other operating services | 98,900 | 128,900 | 128,900 | 126,900 | 126,900 | 121,326,58 | 95,61% | -2,000 | 95,61% | -2,000 | 95,61% |
| 2 Total | | 988,700 | 1,001,000 | 1,036,000 | 1,409,000 | 1,409,000 | 1,359,775,15 | 96,51% | -42,230 | 96,51% | -42,230 | 96,51% |
| 3111 | Meetings and information days | 330,200 | 330,200 | 330,200 | 330,200 | 330,200 | 327,813,56 | 99,28% | -2,387 | 99,28% | -2,387 | 99,28% |
| 3121 | Expenditure related to evaluation and review (ex 3 | 225,000 | 196,000 | 216,000 | 216,000 | 216,000 | 196,514,93 | 90,98% | -19,999 | 90,98% | -19,999 | 90,98% |
| 3131 | Missions and related expenses | 134,200 | 130,000 | 130,000 | 130,000 | 130,000 | 115,000,00 | 88,46% | -15,000 | 88,46% | -15,000 | 88,46% |
| 3141 | Data collection IT services to support programme m | 345,000 | 315,700 | 315,700 | 315,700 | 315,700 | 315,699,82 | 100% | -10 | 100% | -10 | 100% |
| 3142 | Programme management specific IT systems - DG DIGI | 214,000 | 302,000 | 267,000 | 267,000 | 267,000 | 267,000,00 | 100% | 0 | 100% | 0 | 100% |
| 3151 | Communic. editing, pub., website and | 428,000 | 478,000 | 433,000 | 323,000 | 323,000 | 284,556,69 | 97,79% | -149,999 | 97,79% | -149,999 | 97,79% |
| 3161 | Ex-post auditing | 140,000 | 127,500 | 127,500 | 115,500 | 115,500 | 114,992,00 | 99,56% | -12,000 | 99,56% | -12,000 | 99,56% |
| 3171 | Studies, consult. translat. & other prog | 206,000 | 152,000 | 212,000 | 149,500 | 149,500 | 136,090,50 | 91,03% | -75,500 | 91,03% | -75,500 | 91,03% |
| 3 Total | | 2,089,700 | 2,031,400 | 2,031,400 | 1,814,900 | 1,814,900 | 1,757,667,50 | 96,85% | -216,500 | 96,85% | -216,500 | 96,85% |
| Grand Total | | 7,409,460 | 7,409,460 | 7,409,460 | 7,409,460 | 7,409,460 | 7,294,216,94 | 98,44% | -115,243,06 | 98,44% | -115,243,06 | 98,44% |

CHAFEA

CONSUMERS, HEALTH, AGRICULTURE AND FOOD EXECUTIVE AGENCY

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CREDITS CARRIED OVER 2014-2015 -C8

| | | | | | | |
|--|---|---------------------|-------------------|---------------|-------------------|-------------------|
| 1131 - Interim agents and blue book trainees (ex 1400+140) | 1 | 21,750.48 | 20,804.48 | 95.65% | 946.00 | 20,804.48 |
| 1211 - Recruitment, entering and leaving the service, tra | 1 | 1,029.99 | 0 | 0% | 1,029.99 | 0 |
| 1221 - General, specific & language training courses (ex | 1 | 26,995.29 | 12,947.75 | 47.96% | 14,047.54 | 12,947.75 |
| 1231 - Administrative and Medical Service - PMO and DG HR | 1 | 13,053.80 | 13,053.80 | 100% | 0 | 13,053.80 |
| 1241 - Social service and other interventions (ex 1301) | 1 | 61,275.53 | 6,263.14 | 10.22% | 55,012.39 | 6,263.14 |
| 1251 - Internal meetings, events and reception (ex 2331) | 1 | 212.87 | 60.43 | 28.39% | 152.44 | 60.43 |
| 1 Total | | 124,317.96 | 53,129.60 | 42.74% | 71,188.36 | 53,129.60 |
| 2211 - Hardware, software and linked expenditure (ex 2100) | 2 | 54,369.52 | 53,289.86 | 98.01% | 1,079.66 | 51,886.85 |
| 2221 - ICT - DG DIGIT (ex 2110) | 2 | 274.00 | 0 | 0% | 274.00 | 0 |
| 2311 - Furniture and associated expenditure (ex 2210) | 2 | 2,793.00 | 0 | 0% | 2,793.00 | 0 |
| 2321 - Office supplies, library stocks (books, newspapers | 2 | 6,010.48 | 4,583.68 | 76.26% | 1,426.80 | 4,583.68 |
| 2331 - Current administrative services (financial, legal | 2 | 2,720.60 | 104.10 | 3.83% | 2,616.50 | 104.10 |
| 2341 - Postal charges (ex 2400) | 2 | 306.64 | 0 | 0% | 306.64 | 0 |
| 2351 - Other operating services (ex 2500) | 2 | 54,761.63 | 50,667.40 | 92.52% | 4,094.23 | 50,667.40 |
| 2 Total | | 121,235.87 | 108,645.04 | 89.61% | 12,590.83 | 107,242.03 |
| 3111 - Meetings and information days (ex 3100) | 3 | 139,369.96 | 123,043.07 | 88.29% | 16,326.89 | 123,043.07 |
| 3121 - Expenditure related to evaluation and review (ex 3 | 3 | 75,837.60 | 69,508.64 | 91.65% | 6,328.96 | 69,508.64 |
| 3131 - Missions and related expenses (ex 3120) | 3 | 19,868.63 | 10,631.82 | 53.51% | 9,236.81 | 10,631.82 |
| 3141 - Data collection IT services to support programme m | 3 | 157,927.03 | 155,821.67 | 98.67% | 2,105.36 | 155,821.67 |
| 3142 - Programme management specific IT systems - DG DIGI | 3 | 59,274.00 | 0.00 | 0% | 59,274.00 | 0 |
| 3151 - Communication, editing, publications, website and | 3 | 293,011.76 | 268,381.45 | 91.59% | 24,630.31 | 268,381.45 |
| 3161 - Ex-post auditing (partly ex 3310) | 3 | 113,020.00 | 113,020.00 | 100% | 0 | 113,020.00 |
| 3171 - Studies, consultancy, translation and other progra | 3 | 42,292.10 | 34,785.00 | 82.25% | 7,507.10 | 34,785.00 |
| 3 Total | | 900,601.08 | 775,191.65 | 86.07% | 125,409.43 | 775,191.65 |
| Grand Total | | 1,146,154.91 | 936,966.29 | 81.75% | 209,188.62 | 935,563.28 |

Note: De-commitments on 31/12/2015

3. Notes on Budget Implementation

CHAFEA as an executive agency has an operating budget governed by the Commission Regulation N°1653/2004. According to Article 15 of Regulation EC N°58/2003, the operating budget covers exclusively the administrative expenditure for the financial year.

The subsidy is transferred to the Agency in several instalments, according to Article n°27 of the Commission Decision C (2013)-9505 of 20/12/2013.

The budget consists only of non-differentiated appropriations.

Exercise 2015

Credits of the Year – C1

- Revenue is composed of an annual subsidy transferred by the Commission. The subsidy for 2014 was 7.409.460 €.

The subsidy was received in:

- 3 instalments from The Commission, DG SANTE in **March, July and October 2015,**
 - 3 instalments from the Commission, DG JUST in **March, August and October 2015**
 - and in single instalment from the Commission DG AGRI in **December 2015.**
- The budget for 2015 was committed for an amount of 7.294.216,94 €, corresponding to 98.44% of the total.
The payment execution reached the amount of 5.798.548,50 € corresponding to 78,26 % of the initial budget or to 79,49 % of the committed budget.

A total amount of 1.495.758,44 € was carried over to 2016 representing 20,51 % of the commitments of the year.

The major amounts carried over concern the activities of:

- fitting out of offices
- meetings and info days intended for Programme participants,
- data collection and IT systems,
- programme management specific IT systems
- communication, editing, publications and websites,
- financial audits contracted with Moore Stephens in 2015
- furniture and associated expenditure
- Studies, consultancy, translation and other programme
- other operating services.

In compliance with the Financial Regulation, the unused staff expenses were de-committed at the end of the year. Additionally a review of the provisional commitments took place, in order to ensure that only justified commitments would be carried over to 2016.

Expenditure is divided into 3 titles:

- Title 1: Expenses for personnel linked to the Agency

This title includes expenses for: salaries, allowances and social costs, recruitment expenses, training, services provided by DG Admin and PMO, social perquisites and interim services.

| Title 1 | 2015 € | % | 2014 € | Delta 2015- 2014 € | Delta 2015- 2014 % |
|-----------------------|-----------|--|-----------|--------------------------|--------------------------|
| Budget Allocated | 4.185.560 | 56,5 % of the Total Budget | 4.229.800 | -44.240 | -1,1 % |
| Commitments Execution | 4.176.774 | 99,8 % | 4.137.702 | 39.072 | 0,9 % |
| Payments Execution | 4.085.550 | 97,6 % | 4.013.384 | 187.460 | 5 % |
| RAL | 91.225 | 2,2 % of the Commitments execution | 124.318 | -33.093 | -36,3 % |

Comments:

- Title 1 represents 56,5 % of the total budget,
- 99,8 % of the budget was committed and 97,6 % was paid and only 2,2 % were transferred in RAL.
- The carry-over amounts from 2015 to 2016 concerns:
 - Interim services committed in 2015 exercise but to be paid in 2016.
 - Training and language courses for staff,
 - Services provided by PMO and DG HR – medical service and training (SLA),
 - Recruitment expenses,
- The expenses in Title 1 (in terms of commitment execution) increased by 0,9 %.

- Title 2: Central Support costs

This title includes expenses related to: rent and charges, purchase of equipment, furniture, office supplies, service legal agreements with DG Budget, DIGIT and other services related to the operating activities.

| Title 2 | 2015 € | % | 2014 € | Delta 2015- 2014 € | Delta 2015- 2014 % |
|-----------------------|-----------|---|-----------|--------------------------|--------------------------|
| Budget Allocated | 1.409.000 | 19,0 % of the Total Budget | 974.500 | 434.500 | 30,8 % |
| Commitments Execution | 1.359.775 | 96,5 % | 962.449 | 397.326 | 29,2% |
| Payments Execution | 864.648 | 61,4 % | 841.213 | 23.435 | 2,7 % |
| RAL | 495.127 | 36,4 % of the Commitments execution | 121.236 | 373.891 | 75,5 % |

Comments:

- Title 2 represents 19% of the total budget,
- 96,5 % of the budget was committed and 61,4 % was paid and 36,4 % (of allocated budget) was transferred in RAL,
- The most significant amount carried over to 2016 relates to other fitting out of offices, furniture and associated expenditure, hardware, software and linked expenditure, operating services contracted in 2015, but to be paid in 2016.

- The most significant expense, 74,3 % of allocated budget in title 2 relates to office space: rent and charges.

- Title 3: Expenditure linked to the Agency's operations

This title includes expenses for: meetings organised for DG SANCO, payments of experts participating in the evaluation of calls for proposals, missions, IT expenditure, communication, ex-post audits directly related to operational activities.

| title 3 | 2015 € | % | 2014 € | Delta 2015- 2014 € | Delta 2015- 2014 % |
|-----------------------|-----------|---|-----------|--------------------------|--------------------------|
| Budget Allocated | 1.814.900 | 24,5 % of the Total Budget | 2.042.700 | -227.800 | -12,6 % |
| Commitments Execution | 1.757.668 | 96,9 % | 1.817.487 | -59.819 | -3,4 % |
| Payments Execution | 848.261 | 46,7 % | 916.885 | -68.624 | -8,1 % |
| RAL | 909.406 | 51,7 % of the Commitments execution | 900.601 | 8.805 | 1,0 % |

Comments:

- Title 3 represents 24,5% of the total budget,
- 96,9% of the budget was committed, 47% was paid and 53% (of allocated budget) was transferred in RAL,
- In comparison with 2014, the budget allocated decreased by 12,6 %.
- The amount of 909.406 € carried-over from 2015 to 2016 includes :
 - Meetings organised in 2015 for which the reimbursement of expenses will be paid in 2016 and includes as well the amounts for meetings planned in the year 2016 for which experts were invited in 2016,
 - Data collection & IT services: services provided in 2015 but not yet paid and services to be provided in the year 2016,
 - Programme management specific IT systems – provided the Commission (DG DIGIT),
 - Mission's expenses realised in 2015 but not paid until the 31/12/2015 to the concerned staff members,
 - Communication and promotion activities in Consumers and BTSF: videos, booklets,
 - Services related to ex-post evaluation and financial audit ex-post outsourced in 2015,
 - Studies, consultancy, translation and other programmes.

Credits carried over from 2014 to 2015 – C8

- In 2014 the RAL amounted to 1.146.155 € :
 - Title 1: 124.318 € 10,8 %
 - Title 2: 121.236 € 10,6 %
 - Title 3: 900.601 € 78,6 %

A review of open commitments took place at the end of 2015 and a total of 201.592 € was de-committed. This amount will be returned to the Commission after closure of the accounts.

For more details please refer to the Budget Outturn account.

The unused amounts concern some expenses that were foreseen to take place during the following exercise, but which did not finally occur.

4. Human Resources on 31-12-2015

| Categories and grades | 31-12-2015 | Planned |
|---------------------------------|------------|-----------|
| Temporary Agents | | |
| AD14 | 1 | 1 |
| AD13 | 1 | 1 |
| AD12 | 2 | 2 |
| AD11 | 2 | 2 |
| AD10 | | |
| AD9 | | |
| AD8 | 1 | 1 |
| AD7 | | |
| AD6 | 2 | 3 |
| AD5 | 1 | 1 |
| AST7 | 1 | 1 |
| AST6 | | |
| AST5 | | |
| AST 4 | 1 | 1 |
| Total Temporary Agents | 12 | 13 |
| Contractual Agents | | |
| IV | 19 | 20 |
| III | 10 | 10 |
| II | 8 | 8 |
| I | 0 | |
| Total Contractual Agents | 37 | 38 |
| TOTAL | 49 | 51 |

5. Overview of contracts on 31-12-2015

| Contract Type | Contract Reference | Description of Contract | Contract Value | Start Date | End Date | Contract Status | Contract Type |
|---------------|--------------------|--|----------------|------------|----------|-----------------|---------------|
| ADM | PHE.976 | CHAFEA/2014/BDC/16/ADM - CDT - TRANSL. OF DOCS FROM OMBUDSMAN (PROJ. 2007328) - FINAL DECOMMITMENT | 3.217,50 | | | x | x |
| ADM | PHE.1064 | CHAFEA/2015/SC/20/ADM - INNOVATIA CONSORTIUM - ESP - DESIS DI/07335 LOT2 / ROSINE UWAMAHORO - I.D. LEVEL 3 | 49.913,00 | | | x | x |
| ADM | PHE.1065 | CHAFEA/2015/SC/27/ADM - ONE4EU3 - ESP - DESIS DI/07338 LOT3 / ROSINE UWAMAHARO - W.O.M LEVEL3 | 42.459,00 | | | x | x |
| ADM | PHE.1088 | CHAFEA/2015/BDC/19/ADM - OIL - OFFICE SUPPLIES (PAPER) - FINAL DECOMMITMENT | 1.403,60 | x | | | x |
| ADM | PHE.1092 | MOORE STEPHENS - SC 06_30 - CHAFEA/2015/SC/38/ADM - TECHNICAL ASSISTANCE SERVICES IN FIELDS OF AUDITS & CONTROLS - ADD 1 | 114.992,00 | | | x | x |
| ADM | PHE.1096 | CHAFEA/2015/SC/41/ADM - 01_01_26 - BUDG-12PO-PO-02 / FC 30-CE-0542730/00-53 - PWC EU SERV. EESV | 30.000,00 | | | x | x |
| ADM | PHE.1097 | 01_01_27 - CHAFEA/2015/SC/42/ADM - BUDG-12PO-PO-02 / FC 30-CE-0542730/00-53 - PWC EU SERV. EESV | 42.390,00 | | | x | x |
| ADM | PHE.1103 | CHAFEA/2015/BDC/25/ADM - CDT - TRANSL. OF COA'S COMMENTS (ANNUAL ACCOUNTS 2014) - COMPL.1 | 902,00 | | | x | x |
| ADM | PHE.1106 | CHAFEA/2015/BDC/26/ADM - OIL - OFFICE SUPPLIES (PAPER) | 1.403,60 | x | | | x |
| ADM | PHE.1122 | CHAFEA/2015/BDC/30/ADM - FLASHBAY - PURCHASE OF USB KEYS | 7.900,00 | | | x | x |
| ADM | PHE.1145 | CHAFEA/2015/BDC/44/ADM - OIL - OFFICE SUPPLIES | 2.255,84 | x | | | x |
| ADM | PHE.1146 | CHAFEA/2015/BDC/48/ADM - DROMEAS - PURCHASE OF FURNITURE FOR THE NEW OFFICES | 31.754,52 | x | | | x |
| ADM | PHE.1147 | CHAFEA/2015/BDC/49/ADM - INTERSTUHL BÜROMÖBEL - PURCHASE OF CHAIRS FOR THE NEW OFFICES | 9.449,65 | x | | | x |
| AGR | PHE.1140 | CHAFEA/2015/SC/70/AGR - GOLDEN SECTION GRAPHICS - PURCHASE OF 2 INFOGRAPHICS | 14.800,00 | x | | | x |
| BTSF | PHE.1115 | CHAFEA/2015/SC/33/BTSF - NOOKOM - PRODUCTION OF ANNUAL REPORT 2014 | 57.806,64 | | | x | x |
| BTSF | PHE.1123 | CHAFEA/2015/SC/32/BTSF - TURNER - PROVISION OF DRAFTING & EDITING BTSF RELATED TEXTS IN ENGLISH | 15.000,00 | | | x | x |
| BTSF | PHE.1135 | CHAFEA/2015/SC/40/BTSF - NOOKOM - ORGANISATION BTSF INFO DAY 2015 | 13.554,80 | | | x | x |

| CP | PHE | CHAFEA/2014/SC/35/CP - TIPIK - ORGANISATION OF THE ECC NET INFODAY (LUXEMBOURG) - FINAL DECOMMITMENT | TIPIK COMMUNICATION AGENCY SA | 14.923,28 | x | | x |
|----|----------|--|---|------------|---|---|---|
| CP | PHE.1104 | CHAFEA/2015/SC/39/CP - NOOKOM - ORGANISATION OF THE CONSUMER CLASSROOM 3RD INTER-SCHOOL COMPETITION ON "DIGITAL CONTENT" - TECHN. CORRECTION (BL) - FINAL DECOMMITMENT | TIPIK COMMUNICATION AGENCY SA | 77.999,80 | x | | x |
| CP | PHE.1131 | CHAFEA/2015/BDC/37/CP - CDT - TRANSL. OF TENDER SPECIFICATIONS - CHAFEA/2015/CP/03 | TRANSLATION CENTRE FOR THE BODIES OF THE EU | 7.779,75 | x | | x |
| CP | PHE.1071 | CHAFEA/2015/IL/28/CP - EXPERT/KONTOGIANNI - 32ND ECC NET MEETING - 10-11/03/2015 BXLS - FINAL DECOMMITMENT | SINIGOROS TOU KATANALOTI - HELLENIC C | 1.284,00 | x | x | |
| IT | PHE.1053 | CHAFEA/2015/BDC/01/IT - DIMENSION DATA - MAINTENANCE OF THE VIDEO CONFERENCE EQUIPMENT | DIMENSION DATA BELGIUM SA | 943,37 | x | | x |
| IT | PHE.1054 | CHAFEA/2015/BDC/02/IT - COMPAREX NEDERLAND B.V. - MAINTENANCE OF SOFT. LICENSES | COMPAREX NEDERLAND BV | 5.158,89 | x | | x |
| IT | PHE.1057 | CHAFEA/2015/BDC/05/IT - GETSYS BELGIUM - MAINTENANCE OF THE SCANNER DR-9080C | GETSYS SOCIETE MOMENTANNEE THV GETSYS | 984,26 | x | | x |
| IT | PHE.1059 | CHAFEA/2015/BDC/06/IT - COMPAREX NEDERLAND B.V. - PURCHASE & RENEWAL OF SOFTWARE IN Q1 | COMPAREX NEDERLAND BV | 3.415,29 | x | | x |
| IT | PHE.1060 | CHAFEA/2015/BDC/08/IT - BELGACOM - MAINTENANCE VIDEO CONFERENCE SYSTEM | BELGACOM SA | 1.810,00 | x | | x |
| IT | PHE.1061 | CHAFEA/2015/SC/21/IT - ONE4EU3 - ESP -DESIS DI/07338 LOT3 / LUISA SOARES MARQUES | ONE4EU3 CONSORTIUM*UNISYS BELGIUM S | 114.785,00 | x | | x |
| IT | PHE.1062 | CHAFEA/2015/SC/23/IT - INNOVATIA CONSORTIUM - ESP -DESIS DI/07335 LOT2 / PHILIPPE BRYNAERT - TECHN. CORRECTION (B.A.) | INNOVATIA CONSORTIUM - UNISYS BELGIUM | 69.986,40 | x | | x |
| IT | PHE.1063 | CHAFEA/2015/SC/22/IT - EURORA CONSORTIUM - ESP-DESIS DI/07330 LOT1 / JP MAQUESTIAUX | CONSORTIUM EURORA - ARHS DEVELOPMENTS | 99.822,80 | x | | x |
| IT | PHE.1066 | CHAFEA/2015/BDC/09/IT - ORACLE - RENEWAL OF MAINTENANCE FOR ORACLE USER LICENSES | ORACLE BELGIUM BVBA | 1.577,56 | x | | x |
| IT | PHE.1074 | CHAFEA/2015/BDC/11/IT - SYSTEMAT - MAINTENANCE SERVERS | SYSTEMAT LUXEMBOURG PSF SA | 531,30 | x | | x |
| IT | PHE.1075 | CHAFEA/2015/BDC/12/IT - COMPAREX NEDERLAND B.V. - PURCHASE & RENEWAL OF SOFTWARE IN Q2 | COMPAREX NEDERLAND BV | 676,30 | x | | x |

| Activity | Classification | Description of Goods | Contract Name | Amount | Year | Month | Quarter | Year |
|----------|----------------|--|---|-----------|------|-------|---------|------|
| IT | PHE.1075 | CHAFEA/2015/BDC/12/IT - COMPAREX NEDERLAND B.V. - PURCHASE & RENEWAL OF SOFTWARE IN Q2 | COMPAREX NEDERLAND BV | 676,30 | x | | | x |
| IT | PHE.1077 | CHAFEA/2015/SC/30/IT - SERCO BELGIUM - V.CLAUSSE- (USER SUPP. AGENT) - ADD1 | SERCO BELGIUM SA | 51.842,70 | | x | | x |
| IT | PHE.1078 | CHAFEA/2015/SC/29/IT - SERCO BELGIUM - A. MENIDIATIS (SECURITY CONSULTANT) - FC 07390 | SERCO BELGIUM SA | 31.075,20 | | x | | x |
| IT | PHE.1079 | CHAFEA/2015/BDC/13/IT - BECHTLE AG. - MOVING THE TERMINAL & REPLICATION SERVERS TO A REMOTE PLACE | BECHTLE AG | 920,00 | | x | | x |
| IT | PHE.1080 | CHAFEA/2015/BDC/14/IT - SYSTEMAT - MOVE OF REPLICATION SERVER | SYSTEMAT LUXEMBOURG PSF SA | 1.239,42 | | x | | x |
| IT | PHE.1083 | CHAFEA/2015/BDC/15/IT - HEWLETT PACK - DI/07020 - MICROSOFT LICENSE | HEWLETT PACKARD BELGIUM BVBA | 7.314,30 | | x | | x |
| IT | PHE.1086 | CHAFEA/2015/SC/31/IT - SERCO BELGIUM - A. MENIDIATIS (SYSTEME ADMINISTRATOR) - FC 07390 | SERCO BELGIUM SA | 29.134,30 | | x | | x |
| IT | PHE.1105 | CHAFEA/2015/BDC/23/CP - COMPAREX NEDERLAND B.V. - PURCHASE OF SSL SECURITY CERTIFICATES. | COMPAREX NEDERLAND BV | 2.343,50 | | x | | x |
| IT | PHE.1110 | CHAFEA/2015/BDC/27/IT - BECHTLE AG - PURCHASE OF INFORMATIC EQUIPMENT | BECHTLE AG | 1.392,06 | x | | | x |
| IT | PHE.1112 | CHAFEA/2015/BDC/28/IT - GETSYS BELGIUM - PURCHASE OF OF SCANNERS CONSUMABLES | GETSYS SOCIETE MOMENTANNEE - THV GETSYS | 738,30 | x | | | x |
| IT | PHE.1124 | CHAFEA/2015/BDC/31/IT - DELL - RENEWAL OF MAINTENANCE ON PCS & SCREENS | DELL N.V. | 1.403,01 | | x | | x |
| IT | PHE.1127 | CHAFEA/2015/BDC/32/IT - GETSYS BELGIUM - RENEWAL OF MAINTENANCE ON PRINTERS | GETSYS SOCIETE MOMENTANNEE - THV GETSYS | 704,38 | | x | | x |
| IT | PHE.1134 | CHAFEA/2015/BDC/39/IT - SYSTEMAT - PURCHASE OF PCS & LINKED EXPENDITURE | SYSTEMAT LUXEMBOURG PSF SA | 4.710,71 | x | | | x |
| IT | PHE.1137 | CHAFEA/2015/BDC/40/IT - SAP BELGIUM - PURCHASE & MAINT. OF BO & WEBI LICENSES | SAP BELGIUM - SYSTEMS APPLICATIONS | 1.130,50 | | x | | x |
| IT | PHE.1138 | CHAFEA/2015/BDC/43/IT - CIVATEL - PURCHASE OF BEAMERS | CENTRE D'INFORMATION ET DE VENTE DE | 6.079,90 | x | | x | |
| IT | PHE.1139 | CHAFEA/2015/BDC/41/IT - SAP BELGIUM - MAINT. RENEWAL OF SAP LICENSES | SAP BELGIUM - SYSTEMS APPLICATIONS | 240,00 | | x | | x |
| IT | PHE.1141 | CHAFEA/2015/BDC/45/IT - DIMENSION DATA - PURCHASE OF VIDEOCONFERENCE SYSTEM | DIMENSION DATA BELGIUM SA | 28.466,22 | x | | x | |
| IT | PHE.1142 | CHAFEA/2015/BDC/42/IT - COMPAREX NEDERLAND B.V. - PURCHASE & RENEWAL OF SOFTWARE IN Q4 | COMPAREX NEDERLAND BV | 5.863,33 | | x | | x |
| IT | PHE.1143 | CHAFEA/2015/BDC/46/IT - GETSYS LUXEMBOURG - PURCHASE OF B/W & COLOR PRINTER & RELATED CONSUMABLES - FWK DI/6940 | GETSYS LUXEMBOURG ASSOCIATION MOMEN | 7.238,05 | x | | | x |
| PHP | PHE.948 | CHAFEA/2014/BDC/01/PHP - CDT - TRANSL. OF TENDER SPECIF- TOR 14 - FINAL DECOMMITMENT | TRANSLATION CENTRE FOR THE BODIES OF THE EU | 11.511,50 | | x | | x |
| PHP | PHE.1058 | CHAFEA/2015/SC/19/PHP - BATEY - SPEAKER FOR THE WORKSHOP ON CD-HA - 12/13 FEBRUARY 2015 - THE HAGUE - FINAL DECOMMITMENT | BATEY | 3.350,00 | | x | x | |

| PHP | PHE | DESCRIPTION | RESPONSIBLE | AMOUNT | | | | |
|-----|----------|---|---|-----------|--|---|---|---|
| PHP | PHE.1069 | CHAFEA/2015/SC/25/PHP - HORVATH - EVALUATION OF THE INTERIM REPORT PROJECT 2012 12 08 "LET IT HAPYN" | HORVATH | 1.125,00 | | x | x | |
| PHP | PHE.1070 | CHAFEA/2015/SC/26/PHP - LAZARUS - EVALUATION OF THE INTERIM REPORT PROJECT 2012 12 08 "LET IT HAPYN" | JEFFREY VICTOR LAZARUS LAZ CONSULT | 1.125,00 | | x | x | |
| PHP | PHE.1072 | CHAFEA/2015/SC/24/PHP - MELIS - EVALUATION OF THE INTERIM REPORT PROJECT 2012 12 08 "LET IT HAPYN" | MELIS | 1.575,00 | | x | x | |
| PHP | PHE.1085 | CHAFEA/2015/BDC/16/PHP - OP - PUBLICATION CALLS FOR PROPOSAL 2015 | EUROPEAN COMMISSION | 216,00 | | x | x | |
| PHP | PHE.1089 | CHAFEA/2015/SC/36/PHP - COOK - REVIEW OF PHP EU FUNDED ACTIONS' FINAL RESULTS | COOK | 7.650,00 | | x | x | |
| PHP | PHE.1090 | CHAFEA/2015/SC/37/PHP - NURM - REVIEW OF PHP EU FUNDED ACTIONS' FINAL RESULTS - TECHN. CORRECTION (B.A.) | NURM | 9.900,00 | | x | x | |
| PHP | PHE.1095 | CHAFEA/2015/BDC/18/PHP - GGD AMSTERDAM - ORGANISATION OF A SATELLITE SYMPOSIUM - 29/07/2015 - AIDS IMPACT CONFERENCE - AMSTERDAM - FINAL DECOMMITMENT | CITY OF AMSTERDAM | 13.000,00 | | x | x | |
| PHP | PHE.1098 | CHAFEA/2015/BDC/22/PHP - CDT - TRANSL. OF TENDER SPECIFICATIONS - CHAFEA/2015/HEALTH/04 & CHAFEA/2015/HEALTH/09 - FINAL DECOMMITMENT | TRANSLATION CENTRE FOR THE BODIES OF THE EU | 23.226,50 | | x | | x |
| PHP | PHE.1099 | CHAFEA/2015/SC/43/PHP - MONTONEN - PRODUCTION OF A CHAPTER FOR CHAFEA THEMATIC PUBLICATION ON REDUCING ALCOHOLISM | MONTONEN | 1.350,00 | | x | x | |
| PHP | PHE.1100 | CHAFEA/2015/BDC/24/PHP - CDT - TRANSL. OF TENDER SPECIFICATIONS - CHAFEA/2015/HEALTH/34 - FINAL DECOMMITMENT | TRANSLATION CENTRE FOR THE BODIES OF THE EU | 13.981,00 | | x | | x |
| PHP | PHE.1107 | CHAFEA/2015/SC/45/PHP - AYME - PRODUCTION OF A BROCHURE "2008-2014 - EU FUNDED ACTIONS TO SUPPORT THE PUBLIC HEALTH PRIORITIES - RARE DISEASES" | AYME | 8.100,00 | | x | x | |
| PHP | PHE.1111 | CHAFEA/2015/SC/44/PHP - HEDLEY - PRODUCTION OF A BROCHURE "2008-2014 - EU FUNDED ACTIONS TO SUPPORT THE PUBLIC HEALTH PRIORITIES - RARE DISEASES" | HEDLEY | 10.350,00 | | x | x | |
| PHP | PHE.1120 | CHAFEA/2015/BDC/29/PHP - AIP FEIRAS CONGRESSOS E EVENTOS ASS. - HEALTH PROGRAMME SYMPOSIUM - 23-24/09/2015 - LISBON | AIP-FEIRAS CONGRESSOS E EVENTOS ASS | 12.977,52 | | x | x | |
| PHP | PHE.1126 | CHAFEA/2015/SC/67/PHP - NOOKOM - ORGANISATION OF 3 CONFERENCES - (LISBON 23-25/09/2015 - MILAN 15-17/10/2015 - STOCKHOLM 11-13/11/2015) | NOOKOM EZHZ | 80.756,00 | | x | | x |

| Code | Reference | Description | Beneficiary | Amount | 2015 | 2016 | 2017 | 2018 |
|------|-----------|---|---|-----------|------|------|------|------|
| PHP | PHE.1128 | CHAFEA/2015/BDC/36/PHP - CDT - TRANSL. OF CALL 2015 - FINAL DECOMMITMENT | TRANSLATION CENTRE FOR THE BODIES OF THE EU | 2.480,50 | | x | | x |
| PHP | PHE.1129 | CHAFEA/2015/BDC/33/PHP - EPH - CONFERENCE, 14-17 OCTOBER 2015 - MILAN | STICHTING EPH CONFERENCE | 9.500,00 | | x | x | |
| PHP | PHE.1130 | CHAFEA/2015/BDC/35/PHP- OP - PUBLICATION CALLS FOR PROPOSAL 2015 (REFUGEE CRISIS) | EUROPEAN COMMISSION | 216,00 | | x | | x |
| PHP | PHE.1149 | CHAFEA/2015/SC/72/PHP - MEDIA CONSULTA - P° OF SHORT VIDEOS | MEDIA CONSULTA TV & FILMPRODUKTION | 50.050,00 | | x | | x |
| PHP | PHE.1133 | CHAFEA/2015/BDC/34/PHP - ESCAIDE - CONFERENCE - 11/13 NOVEMBER 2015 - STOCKHOLM | SHG COURTHOTEL LINDHAGENSPLAN AB | 8.500,77 | | x | x | |

6. Report on Financial Management in 2015

The Consumers, Health and Food Executive Agency (CHAFEA) is the result of the transformation of the Executive Agency for Health and Consumers (EAHC).

On 9th September 2008, the Agency was entrusted with a new mandate enlarged to Consumers and Food Safety measures.

In 2012, the Commission decided to further extend the mandate of the Agency and to increase the volume of appropriations entrusted to it, through a new amendment:

Consequently, the Agency was also responsible for the management of the part of the actions provided for in the Commission Decision C(2012)1548, adopting a work programme for the funding of projects in the area of external trade relations, including access to the markets for non-European Union countries and initiatives in the field of trade-related assistance⁷. This extension also covered the delegation of actions pertaining to the *Food Security* Thematic Programme as provided for in the Regulation EC/1905/2006 of the European Parliament and the Council establishing a Financing Instrument for Development Cooperation.

By its implementing Decision of 17 December 2013 (Ref. 2013/770/EU) the European Commission established the Consumers, Health and Food Executive Agency – Chafea - which replaced and succeeded the Executive Agency for Health and Consumers over the period from 1st January 2014 to 31 December 2024.

The Commission Decision of 17 December 2013 entrusted the new agency *Chafea* with the implementation of the following programmes and actions:

- The Consumer Programme 2014-2020,
- The Public Health Programme 2014-2020,
- The Food Safety Training measures covered by Directive 2000/29/EC and Regulation (EC) No 882/2004.

The Agency was also entrusted with the implementation of the legacy of the programmes which were managed by the former Executive Agency for Health and Consumers – EAHC.

*By the Commission Implementing Decision of 17 December 2014 (Ref. 2014/927/EU), the Consumers, Health and Food Executive Agency has been transformed into the **Consumers, Health, Agriculture and Food Executive Agency – CHAFEA** from 1st January 2014 to 31*

December 2024 and has also been made responsible for implementing the information provision and promotion measures concerning agricultural products implemented in the internal market and third countries.

The implementation of the Agency's administrative budget - an annual subsidy transferred by the Commission to the Agency's bank account - is regulated by Commission Regulation (EC) N 1653/2004 on a standard financial regulation for Executive Agencies amended by Commission regulation EC n°651/2008 of 9/07/2008.

- **Financial Management and Internal Control**

The Consumers, Health, Agriculture and Food Executive Agency has implemented a centralised organisational structure based on the Commission's designed Financial Circuit Model 4, «Full centralisation of financial transactions»⁸. According to this Model, the centralised verification of the financial aspects of a transaction must ensure that the operation is legal, regular and in due respect of the principle of sound financial management and that all related steps have been carried out correctly in compliance with the applicable regulatory requirements.

The financial circuits in place are compliant with the "four eyes principle", meaning that the roles of initiation and verification are separated to ensure clearer accountability. The centralised financial ex-ante control function is not involved in the initiation of financial operations. All main financial procedures are documented and published on the Agency's intranet.

The Agency operates in respect of the Commission-wide 16 Internal Control Standards, which aim at an effective operation of the control environment. In this perspective, the Agency performed a full risk assessment and internal control review.

- **Accounting systems**

Having concluded a Service Level Agreement with the Budget Directorate-General of the European Commission (DG BUDG), the Agency implemented and uses the Commission hosted ABAC and SAP accounting tools. Since December 2007 the Agency also disposes of ABAC Assets, a specific ABAC module to manage fixed assets.

To cash the operating subsidy paid by the European Commission and to execute payments, the Agency has opened a bank account in EUR, benefiting from the same framework contract conditions as the Commission. All transactions via this account are systematically made through the Commission managed ABAC, SAP and SWIFT systems.

⁸ provided for in the Annex to the Action 79 of the White Paper on reforming the Commission, 200/2000/COM, "Reforming the Commission – a White Paper – Part II – Action Plan" dated 01.03.2000.