

EXTERNAL GENERAL TRAINING 2015

TITLE OF THE TRAINING COURSE	SUPPLIER	AMOUNT €
Legislative Drafting and Language	IALS	107,67
Summer course on EU labour law	ERA	523,20
Annual conference on EU asylum law 2015	ERA	398,25
The Charter of the EU Fundamental Rights	ERA	174,00
EU and WTO Trade Law	ERA	588,60
Accelerated Leadership Development Program	George Washington University	4.200,00
Public Speaking Individual Coaching	The Ambassador Partnership	906,30
Production Technology Seminar 2015	EBU	900,00
Social Media Training	IT - Business Development	828,00
Rédaction journalistique (à distance)	Folkuniversitetet	313,69
Radio Days	Radiodays Europe	1.590,00
Constructive Journalism	EBU	750,00
Mobile Reporting	Berlines Journalisten Schule	630,00
Constructive Journalism	EBU	750,00
Convention National Association of Broadcasters	NAB	145,00
Network Technology Seminar 2015	EBU	1.382,57
Firs Aid course	Brandweer Haaglanden	300,00
Analytics for journalists: measuring succes with metrics	Journalism	697,71
NCSL Legislative Summit	NCSL	520,00
Fire control and evacuation	Brandweer Haaglanden	170,00
Certificate in Internal Workplace Mediation	ACAS	5.450,08
Fire control and evacuation - 2nd part	Brandweer Haaglanden	265,00
LFA Moderation Training	Projects for Change	2.200,00

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Content strategy for the web	The Web Publishing Center	750,00
La TV du futur: 4K et Ultra HD	INA	1.700,00
Public Procurement Seminar	Addenda	240,00
Writing and Editing for the Web	The Publishing Center	1.340,00
Changing workflows in multiplatform newrooms	EBU	1.312,50
Help, de patient is lastig	HUB	90,00
La prise en charge des addictions	CFPC Robert widong	602,55
Coaching-Ausbildung	Odenwald Institut	370,00
Patientengespräche in schwierigen Situationen mastern	HC&S	881,79
Certificate in managing OH services	The at work partnership	2.320,00
Les bonnes pratiques en prévention du suicide	Centre Information et Prévention	180,00
La reconnaissance au travail, ça motive	ACN	270,00
Les bonnes pratiques en prévention du suicide	Centre Information et Prévention	180,00
Les bases de la programmation neuro-linguistique	Ressources Sprl	560,00
Single Session Integrated CBT	SDS Seminars	409,39
Verpleegkundigen intensieve zorg en spoedgevallenzorg	NVKVV	118,00
Soins, conseils et prévention en santé au travail	C3S	2.035,00
Mit achtsamkeit beruflichen Stress reduzieren	Neues Lernen	270,00
Demistify and decomplexify competency management	HR one	56,65
Bâtir une gestion prévision. des emplois et des compétences	CEGOS	1.785,00
Coaching for HR Professionals	Centre for Creative Leadership	3.800,00
Coaching Praxisnah	Odenwald Institut	370,00
Preventie van musculoskeletale aandoeningen	IDEWE	34,00

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Labour Law Research Network Conference 2015	Hugo Sinzheimer	85,00
Experience Assessment	CIPD	3.100,00
Summer course on alternative dispute resolution	ERA	523,20
Coaching-Ausbildung	Odenwald Institut	370,00
Les urgences du comportement	SHU Saint-Pierre	450,00
Numériser un fonds d'archive	Serda Formation	1.075,00
Coaching Praxisnah	Odenwald Institut	370,00
Journées nationales de Médecine générale	GM Santé	95,00
Agile 4 HR	StratAffect	40,95
Secrétaire médicale: rôle et missions	CEGOS	670,00
Coordinateur sécurité et santé sur chantiers temporaires	LSC	500,00
Formation de base à la médiation de dettes	Observatoire du Crédit	798,00
EU Staff Regulations Cases in Practice	ERA	318,60
The new extended SDS to read and understand	AMELIOR	340,00
Coaching Praxisnah	Odenwald Institut	370,00
Ensuring employee health and workplace wellbeing	EU Academy for Taxes	1.289,00
Travel Medicine Seminar: 20 years later	Hospital Queen Astrid	60,00
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Coaching Praxisnah	Odenwald Institut	370,00
Upgrade training for prevention advisors	Amelior	580,00
Rights of person with disabilities	ERA	264,60
Rights of person with disabilities	ERA	558,60
Travel Medicine Seminar: 20 years later	Hospital Queen Astrid	60,00

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Immediate Life Support	IFAMU	680,00
L'archivage électroniques (introduction)	Association Archivistes FR	1.650,00
Improving cost accounting in the Public Sector	EU Academy for Taxes	1.289,00
Prévention incendie - Maintien des acquis PRV2	ENSOSP	987,60
Optimiser son classement électronique	DEMOS	703,20
Techniques de négociation pour juristes	COMUNDI	3.390,00
Fraud & Corruption in Public Procurement	Lexxion	990,00
Analyser les candidatures et les offres - niv. 1	ACP Formation	1.010,00
Marchés publics de travaux	COMUNDI	2.390,00
Sécuriser la rédaction de vos pièces de marché	COMUNDI	3.100,00
Analyser les candidatures et les offres - niv. 2	ACP Formation	1.010,00
Formation continue camion	CFC	1.280,00
Marchés publics de travaux	COMUNDI	2.545,00
Rénovation des bâtiments	IFSB	140,40
BIM World Conference	EVEOS	720,00
The Professional Facilities Manager 1	BIFM	2.396,31
ISO 22000, le référentiel de l'agro-alimentaire	AFNOR	1.100,00
Responsable de magasin	Centre National de la Formation	1.710,00
Session Créativité	IFMA	50,00
Les partenariats public-privé: formation de base	KLUWER	750,00
Renforcer l'impact de la communication interne	CEGOS	1.325,00
Toitures vertes: du concept à l'entretien	IBGE	200,00
Gérer les archives sans être archiviste	COMUNDI	1.795,00

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Choisir des matériaux durables de finitions intérieures	IBGE	60,00
Permis de conduire C (poids lourds)	Auto-école Bara	4.928,00
Developing the strategic manager	CIPD	1.428,76
Permis de conduire CE (camion-remorque)	Auto-école Ben	2.083,47
Assitant d'équipe projects	EFE	1.280,00
Maîtriser les bases de la responsabilité civile	DEMOS	2.800,00
Competitive Dialogue and Negotiated Procedures	EIPA	1.350,00
Improving public sector performance in the 21th century	EIPA	1.710,00
EU Staff Regulations Cases in Practice	COMUNDI	354,00
Contrat de partenariat public-privé	COMUNDI	995,00
La nouvelle carte immobilière bruxelloise	Editions et Séminaires	2.395,80
La nouvelle carte immobilière bruxelloise	Editions et Séminaires	1.796,85
Improving public sector performance in the 21th century	EIPA	855,00
STSP + Perfectionnement, Maîtrise et Blindage	MCS Formation	3.430,00
Expert en détection incendie	A-First	2.000,00
Les fondamentaux de la gestion du projet	Chambre de Commerce	650,00
Rôle et missions du correspondant formation	DEMOS	1.320,00
Organisation des espaces de travail	Chambre de Commerce	300,00
Certified European E-learning Manager	Sünne Eichler	1.422,05
Les bases statistiques pour exploiter des données chiffrées	CEGOS	1.230,00
International Terminology Summer School	TermNet	784,00
Internal communication	Quadriga University	980,00
Mastering Moderation	Masters in Moderation	1.600,00

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TITLE OF THE TRAINING COURSE	SUPPLIER	AMOUNT €
Performance Assessment: Skills for Leadership	EIPA	950,00
Risk Management in the context of CAF and TQM	EIPA	1.035,00
Technicien de son	LXPRO	430,00
EU Staff Regulations Cases in Practice	ERA	318,60
Organised economic crime in the EU	ERA	105,00
Annual conference on EU environmental law	ERA	426,60
Amadeus Reservation Basic	Amadeus	544,50
Amadeus Reservation Advanced	Amadeus	968,00
New public procurement procedures	EU Academy for Taxes	1.652,91
Contract management in public procurement	EU Academy for Taxes	1.189,00
Annual Internal Communication Conference	Global Events	6.274,56
Fluent written expression and correct Estonian language	University of Tallinn	190,00
Competitive dialogue and negotiated procedures master classe	EIPA	1.350,00
Executive Programme en Management et Philosophies	SOLVAY	5.950,00
Communication digitale et marketing	LSC	400,00
Social Innovation and Social Entrepreneurship	Hertie School	1.690,00
Prises de vues - Perfectionnement cameraman	Crea Image	1.570,00
Countering radicalisation toward terrorism & violent extremism	ERA	318,60
Concevoir une exposition et les différentes	Association Archivistes FR	825,00
Mastering Impact Evaluation	EIPA	855,00
15e Journées des Archives	Université de Louvain	100,00
Performance Audits on EU Funds carried out by the EU CoA	EIPA	855,00
The precautionary principle: governance...	EU Environment Agency	800,00

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Conference on the internat. assoc. of consumer law	University of Amsterdam	375,00
EU law and policy on immigration and asylum	Université Libre de Bruxelles	950,00
CEPS Summer School	CEPS	1.983,46
Developing argumentation	The Thinking Academy	1.250,00
Countering trafficking in human beings	ERA	157,00
Classification and authority control	UDC Consortium	250,00
EU Annual Conference on ESI Funds	Lexxion	706,50
EU Staff Regulations Cases in Practice	ERA	318,60
Evaluation Capacity building in the EU	EIPA	855,00
Data Mining, synthèse	ORSYS	3.800,00
Certificat en gouvernance du contrôle interne	ICHEC	1.200,00
Computers, Privacy and Data Protection	CPDP	695,00
Sauveteur Secouriste du Travail	Formation Insertion	150,00
Recyclage SSIAP3	Securitas Formation	1.050,00
SSIAP 3	FACS	3.690,00
Prévention incendie	ENSOSP	987,60
Formation supérieure prévention incendie	A-FIRST	1.070,00
Sauveteur Secouriste du Travail	Protection Civile	390,00
Recyclage premiers secours en équipe	Securitas Formation	150,00
Sauveteur Secouriste du Travail	Form'Inc 55	155,00
Emergency security briefing after Paris attacks	ECSA	145,20
EU accession to the EU convention on Human Rights	ERA	1.062,00
EU accession to the EU convention on Human Rights	ERA	318,60

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Intensive Legal English Course	ERA	981,00
Post-Lisbon delegated and implementing legislation	ERA	354,00
Annual Conference on EU Labour Law	ERA	474,00
Countering the illegal use of internet	ERA	90,00
Annual conference on EU environmental law	ERA	326,60
Countering radicalisation toward terrorism & violent extremism	ERA	286,74
Summer School on EU Energy Law and Policy	EU University Institute	3.200,00
EU Data Protection Law: Recent Developments	ERA	745,20
Annual conference on EU Public Procurement Law 2015	ERA	474,00
Protecting fundamental rights in the EU	ERA	264,60
Annual conference on EU Law in the Media sector	ERA	474,00
Summer course on alternative dispute resolution	ERA	523,20
Summer course on EU intellectual property	ERA	1.519,00
International air law for lawyers and legal professionals	IATA	2.290,00
Harmony and dissonance in international and EU business law	ERA	354,00
Europe on the internet	EIPA	950,00
Civil Service Law Seminar	EIPA	676,00
Annual conference on EU consumer law	ERA	474,00
Les marchés informatiques et le CCAG TIC	ACP Formation	1.330,00
Building EU rules of civil procedure	ERA	90,00
Building EU rules of civil procedure	ERA	90,00
The OECD/G20 base erosion and profit shifting	ERA	264,60
Acquisition des bases de la méthode Bilan Carbone	Institut de Formation Carbone	1.250,00

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Maîtrise de la méthode Bilan Carbone	Institut de Formation Carbone	2.400,00
The role of IA within EC governance	EC	200,00
Internal audit risk assessment and audit plans	EC	400,00
Internal audit in practice	EC	200,00
Data Protection (basic and advanced module)	EC	1.500,00
Acquisition des bases de la méthode Bilan Carbone	EIPA	1.250,00
STSP + Perfectionnement Maîtrise et Blindage	MCS Training	1.715,00
Fraud and financial crime: an introduction for accountants	ABIAL	80,00
Meetings and presentations in internal audit	EC	800,00
Coaching for HR Professionals	Center for Creative Leadership	3.800,00
Analyse environnemental v.2015	AFNOR	1.310,00
	TOTAL	204.420,01

EXTERNAL LANGUAGE COURSES 2015 (EXCEPT DG INTE)

School / University	Reimbursed €	Language /Level	Country
German Language School - Berlin	840,00	DE 8	DE
Orbitlingua - Orbetello	970,00	IT 12	IT
Accord - Paris	990,00	FR 9	FR
Don Quijote - Valencia	662,00	ES 8	ES
Centro Mediterraneo Pintadera - Alghero	930,00	IT 9	IT
Sprachinstitut Alpha - Vienna	1.220,00	DE 9	AU
CLE - Tours	1.286,00	FR Perf.	FR
France Langue - Bordeaux	1.240,00	FR Perf.	FR
Sprachinstitut Alpha - Vienna	1.780,00	DE 8	AU
Comitato Linguistico - Perugia	1.023,00	IT 9	IT
Istituto Italiano - Florence	1.480,00	IT 11	IT
University of Amsterdam + Easy Dutch Plus	1.820,00	NL 8	NL
Cervantes - Málaga	1.775,00	ES Perf.	ES
International House - London	1.862,54	EN Perf.	UK
Don Quijote - Barcelona	1.055,00	ES 11	ES
Lexis - Chania	1.241,70	EL 9	EL
Fast Forward - Porto	1.260,00	PT 7	PT
German Language School - Berlin	1.090,00	DE 10	DE
Accord - Paris	1.862,54	FR 9	FR
Club Italiano Dante Alighieri - Roma	1.000,00	IT 12	IT
Prolog - Krakow	862,00	PL 8	PL
IS - Aix-en-Provence	1.410,00	FR 9	FR
Torre di Babele - Roma	1.715,00	IT Perf.	IT
German Language School - Berlin	1.635,00	DE 9	DE
Prolog - Krakow	907,00	PL 8	PL
Torre di Babele - Roma	1.094,00	IT Perf.	IT
German Language School - Berlin	1.675,00	DE Perf.	DE
Centre International - Antibes	1.862,54	FR 12 + REUR	FR
Institut de francais - Villefranche sur Mer	1.862,54	FR 7	FR
IH - Barcelona	720,00	ES 7	ES
German Language School - Berlin	1.635,00	DE 9	DE
Accord - Paris	1.090,00	FR Perf.	FR
ISPLC - Krakow	1.000,00	PL 8	PL
IS - Aix-en-Provence	1.862,54	FR 11	FR
Don Quijote - Puerto de la Cruz (Tenerife)	968,00	ES Perf.	ES
German Language School - Berlin	1.675,00	DE 9	DE
International House - London	1.691,24	EN Perf.	UK
Centro Mediterraneo Pintadera - Alghero	930,00	IT 12	IT
IS - Aix-en-Provence	1.410,00	FR 11	FR
Centro Mediterraneo Pintadera - Alghero	1.490,00	IT 8	IT
IH - Barcelona	720,00	ES 8	ES
Alpha.B - Nice	1.405,00	FR 9	FR
Centro Mediterraneo Pintadera - Alghero	930,00	IT 7	IT
Arca - Bologna	1.110,00	IT 9	IT
Centro Mediterraneo Pintadera - Alghero	1.070,00	IT 10	IT
Idiom - Nice	1.740,00	FR 12	FR
Kings School of English - Bournemouth	1.397,09	EN 7	UK

Babel Summer School - Utrecht	1.100,00	NL 11	NL
A door to Italy - Genova	1.057,00	IT 9	IT
German Language School - Berlin	1.755,00	DE 10	DE
Fondation Robert de Sorbonne - Paris	1.100,00	FR Perf.	FR
ISPLC - Krakow	1.000,00	PL 8	PL
Don Quijote - Marbella	1.360,00	ES 7	ES
Don Quijote - Tenerife	1.112,00	ES Perf.	ES
Carel - Centre Audiovisuel de Royan	926,25	FR 10	FR
Idealog Centro de Idiomas - Castelldefels	793,00	ES 8	ES
Humboldt Institut - Konstanz	855,00	DE Perf.	DE
CLIC - Cádiz	1.170,00	ES 12	ES
German Language School - Berlin	1.755,00	DE 11	DE
Inlingua - Cheltenham	1.858,88	EN 11	UK
Don Quijote - Puerto de la Cruz (Tenerife)	1.793,00	ES 9	ES
Orbitlingua - Orbetello	970,00	IT 7	IT
Accord - Paris	1.862,54	FR 11	FR
University of Amsterdam + Easy Dutch Plus	1.845,00	NL 12	NL
Accademia Italiana - Salerno	1.437,50	IT 9	IT
ELFE - Paris	1.794,00	FR 12	FR
Fondation Robert de Sorbon - Paris	840,00	FR 11	FR
ELFE - Paris	1.862,54	FR 7	FR
ARCA - Bologna	1.000,00	IT 12	IT
CLIC - Sevilla	1.785,00	ES 7	ES
CLIC - Cádiz	1.170,00	ES Perf.	ES
DID - Munich	731,00	DE 8	DE
GLS - Berlin	1.635,00	DE 7	DE
IH - Palma de Mallorca	960,00	ES 11	ES
Don Quijote - Tenerife	846,00	ES 10	ES
Don Quijote - Madrid	793,00	ES 11	ES
CLIC - Cádiz	800,00	ES 7	ES
Centro Fiorenza - Florence	1.131,00	IT 7	IT
IH - Palma de Mallorca	720,00	ES 7	ES
Inlingua - Berlin	1.780,00	DE 9	DE
Torre di Babele - Rome	1.715,00	IT 7	IT
Accademia Italiana - Salerno	1.437,50	IT 7	IT
Institut de Francais - Villefranche sur Mer	1.862,54	FR 8	FR
Glossa - Krakow	1.344,00	PL 8	PL
Fast Forward - Porto	1.447,00	PT 10	PT
IS - Aix-en Provence	1.410,00	FR 11	FR
Fleur - Badefols d'Ans (Prof. privé!)	1.785,00	FR Perf.	FR
IH - London	1.751,57	EN Perf.	UK
GLS - Berlin	755,00	DE 9	DE
ARCA - Bologna	1.338,00	IT 11	IT
Alpha Sprachinstitut - Vienna	1.120,00	DE 10	AU
C.C.I.C Piero della Francesca - Poppi	1.139,00	IT 8	IT
Eureka Language School - Madrid	1.314,00	ES 10	ES
DURBE Educatio Centre - Riga	1.800,00	LV 6	LV
IS - Aix-en Provence	1.410,00	FR 10	FR
IS - Aix-en-Povence	1.740,00	FR 7	FR
Centro Koine - Florence	885,00	IT 7	IT

IH - Dublin	955,00	EN Perf.	EI
Tropical Coast Languages - Almuñecar	1.590,00	ES Perf.	ES
Croaticum - Zagreb	1.300,00	HR Perf.	HR
University of Jyväskylä	1745,00	FI 7	FI
Accord - Paris	700,00	FR Perf.	FR
CIAL - Faro	1.862,54	PT 7	PT
Folkuniversitetet - Göteborg	2.752,66	SV Perf.	SV
Centrum Jezyka Polskiego - Warsaw	1.455,26	PL 10	PL
Institute de Francais - Villefranche sur Mer	1.862,54	FR 12	FR
IH - Nice	952,00	FR Perf.	FR
Medborgarskolan - Stockholm	203,53	FR Conv. B1	SV
Institut Francais - Bratislava	249,00	FR 1	FR
Dorota Brus - Wroclaw	708,45	FR Perf.	PL
Eureka - Zagreb	571,20	FR 2	FR
Dorota Brus - Wroclaw	714,18	FR Perf.	PL
French in Normandy - Rouen	738,00	FR Perf.	FR
Institut Français - Riga	249,00	FR B1.2	LV
Institut Français - Warsaw	210,62	FR B2.3	PL
Accord - Paris	1.045,40	FR 8	FR
Dorota Brus - Warsaw	711,13	FR 4	PL
Vall d'Hebron - Barcelona	338,80	FR 4	ES
Dorota Brus - Warsaw	702,43	FR 8	PL
Institut Francais - Riga	726,00	FR 4	LV
Espace Francais - Warsaw	441,19	FR 7	PL
Scuola Tricolore - Genova	907,00	IT Perf.	IT
Goethe Institut - Hamburg	0,00	DE Perf.	DE
IH - London	1862,54	EN Perf.	UK
Lydbury English Centre - Lydbury	869,19	EN Perf.	UK
BLS - Bordeaux	1.190,00	FR Perf.	FR
Alliance Francaise - St Malo	1.806,00	FR 7	FR
Mr. Victor POPP - Strasbourg	1.800,00	EN Perf.	FR
Alliance Francaise - Strasbourg	886,75	FR 1	FR
St Brelade's College	817,44	EN Perf.	UK
Edinburg School of English	1.309,84	EN Perf.	UK
German Language School - Berlin	1815,00	DE Perf.	DE
Goethe Institut - Düsseldorf	917,64	DE Perf.	DE
DID deutsch-institut - Berlin	965,00	DE Perf.	DE
CIESE - Comillas	535,00	ES Perf.	ES
TOTAL	165.571,38		

2015 - overview of total number of days of staff on sick leave															
Officials				Temporary				Contractual				APA			
Nb of days	%	Grade	Nb of staff concerned	Nb of days	%	Grade	Nb of staff concerned	Nb of days	%	Grade	Nb of staff concerned	Nb of days	%	Grade	Nb of staff concerned
1274,5	2%	AD10	120	383	4%	AD10	9	5178,5	34%	I1	311	35	1%	AP1	7
2331,5	3%	AD11	149	62,5	1%	AD11	2	1281	8%	I2	48	677	13%	AP10	22
2577	4%	AD12	150	60,5	1%	AD12	6	1838,5	12%	I3	82	534	10%	AP11	15
4231	6%	AD13	249	130	1%	AD13	5	477	3%	II4	31	327	6%	AP12	15
1181,5	2%	AD14	85	202,5	2%	AD14	9	1031,5	7%	II5	68	623	12%	AP13	9
139,5	0%	AD15	16	10	0%	AD15	2	798,5	5%	II6	74	85	2%	AP14	4
48	0%	AD16	3	21	0%	AD16	2	444,5	3%	II7	28	115	2%	AP15	6
836,5	1%	AD5	101	1202,5	13%	AD5	96	334	2%	III10	35	113	2%	AP16	3
2025	3%	AD6	161	406,5	4%	AD6	31	933	6%	III11	29	8	0%	AP17	2
2496,5	4%	AD7	252	785,5	9%	AD7	43	837	6%	III12	27	194	4%	AP18	3
5409,5	8%	AD8	349	125	1%	AD8	9	170,5	1%	III8	25	23	0%	AP19	3
2505,5	4%	AD9	229	179,5	2%	AD9	8	463,5	3%	III9	42	34	1%	AP2	2
874	1%	AST1	40	1664,5	18%	AST1	139	98	1%	IV13	25	9	0%	AP3	2
713	1%	AST10	47	11	0%	AST10	1	352,5	2%	IV14	52	151,5	3%	AP4	9
823	1%	AST11	39	185	2%	AST11	4	241	2%	IV15	38	534	10%	AP5	16
1369	2%	AST2	99	649	7%	AST2	23	231,5	2%	IV16	29	298	6%	AP6	8
4712,5	7%	AST3	248	961	10%	AST3	56	303,5	2%	IV17	10	499,5	10%	AP7	24
6188,5	9%	AST4	361	833	9%	AST4	34	68	0%	IV18	11	551	11%	AP8	25
5725	8%	AST5	270	479	5%	AST5	25					355,5	7%	AP9	16
6394,5	9%	AST6	286	197	2%	AST6	10								
7022,5	10%	AST7	328	208	2%	AST7	5								
6385,5	9%	AST8	309	252	3%	AST8	11								
5812,5	8%	AST9	298	221,5	2%	AST9	13								
				148,5	2%	SC1	13								
				180,5	2%	SC2	11								
71.076,00	100%			9.229,50	100%			15.082,00	100%			5.166,50	100%		