

The Director

Brussels, 23.2 °C EACI/PL/OC 233805



Mr. Martin Schulz President of the European Parliament Rue Wiertz B-1040 Brussels

Subject:

2011 Report on budgetary and financial management of the Executive Agency for Competitiveness and Innovation (Article 57 Commission Regulation 1653/2004)

Dear Mr Schulz,

The standard financial regulation for executive agencies (Commission Regulation (EC) No 1653/2004 amended by Commission Regulation (EC) No 651/2008) specifies in its Title VI the requirements relating to the presentation of the accounts and accounting. According to Article 57(a) of this regulation, the Agency's Steering Committee shall send, by 1 March following the end of the financial year, the report on the budgetary and financial management to the European Parliament and the Council.

Following the meeting on 16 February 2012, the Steering Committee asked the director of the Agency to send, on behalf of the Steering Committee, the report on the budgetary and financial management to the European Parliament and the Council.

Please find enclosed the report on budgetary and financial management. Yours sincerely,

Patrick LAMBERT

Annex: 2011 Report on budgetary and financial management

Cc: Chairman and Members of the EACI Steering Committee



### 2011

## REPORT ON THE BUDGETARY AND FINANCIAL MANAGEMENT

### Table of contents

I.	LEG	ISLATIVE FRAMEWORK OF THE EACI	3
	1.	Legal background	3
	2.	Tasks delegated by the Commission	3
	3.	Administrative autonomy	4
II.	FINA	ANCIAL MANAGEMENT AND INTERNAL CONTROL SYSTEMS	5
	1.	Accounting	5
	2. /	Financial procedures	6
	3. 1	nternal control systems	6
III.	BUD	GET MANAGEMENT	8
	1. <i>E</i>	Budget execution overview	8
	2. /	Revenue	8
	3. 3	Staff costs and human resources	9
	4. (	Office rent, equipment, supplies and services	10
	5. (	Costs for external experts and external auditors	10
Ann	iex 1a	Budget execution 2011	11
Ann	ex 1b	Payments on commitments carried forward from 2010-2011	12
Ann	ex 2	Overview of procurement procedures on 31 December 2011	13

According to Articles 51 and 57 of Commission Regulation (EC) No 1653/2004 amended by Commission Regulation (EC) N° 651/2008

### I. LEGISLATIVE FRAMEWORK OF THE EACI

### 1. Legal background

The Executive Agency for Competitiveness and Innovation (hereafter: EACI or Agency) is established by the Commission in accordance with Council Regulation (EC) N° 58/2003 with the purpose of delegating certain tasks relating to the management of EU programmes, including budget implementation. This enables the Commission to focus on its core activities, and the Agency to dispose of sufficient technical expertise for the management of such programmes with the goal to achieve a more efficient programme implementation.

The EACI is the former Intelligent Energy Executive Agency (IEEA)<sup>1</sup>. Its mandate and duration were amended by Commission Decision 2007/372/EC of 31 May 2007. The Agency is responsible for the management of EU actions in the fields of energy, entrepreneurship and innovation (including eco-innovation), and sustainable freight transport under the following EU programmes:

	Intelligent Energy Europe I Programme (2003-2006);
	Competitiveness and Innovation Framework Programme – Intelligent Energy Europe IEE II Programme (2007-2013) and the Entrepreneurship and Innovation Programme (EIP 2007-2013);
П	Marco Polo I (2003-2006) and the Marco Polo II programmes (2007-2013)

### 2. Tasks delegated by the Commission

The current management tasks entrusted to the Agency are laid down in the EACI's Act of Delegation adopted on 9 July 2007<sup>2</sup>, and include mainly:

- Management of the project cycle, in particular managing all the phases of the lifecycle of the projects and other implementing measures;
- Information to the public, such as planning and performing promotion actions, information and dissemination activities, including meetings, seminars or conferences, related to the programmes, their implementing measures and results;
- Preparing recommendations for the parent DGs on implementation of the programmes and their future development.

OJ L 140, 1.6.2007, p.52. Following the establishment of the Intelligent Energy Executive Agency (IEEA) by Commission Decision 2004/20/EC of 23 December 2003, the Commission decided to transform the IEEA into the EACI (Commission Decision 2007/372/EC of 31 May 2007 amending Decision 2004/20/EC).

Commission Decision C(2007)3198 final of 9 July 2007.

According to Articles 51 and 57 of Commission Regulation (EC) No 1653/2004 amended by Commission Regulation (EC) N° 651/2008

The Agency's Act of Delegation was fully effective throughout 2011<sup>3</sup>. This means that the EACI implements the delegated EU programmes with the Director acting as authorising officer by delegation (AOD) from the Commission. The general financial regulation and its implementing rules apply<sup>4</sup> as well as the Commission's internal control standards<sup>5</sup>.

According to Article 54(2), the Agency manages the EU programmes' budgets on an **indirect centralised basis**. To this end, the Agency mainly awards grants through open calls for proposals while a small share of the programmes' budgets is also implemented through procurement contracts.

As authorising officer by delegation to implement the general EU budget, the Director of the EACI compiles each year an Annual Activity Report (AAR) and signs a declaration of assurance as regards the EACI's budgetary and financial management. For a comprehensive description of the Agency's internal control system please refer to the 2011 annual activity report, parts 2 and 3 with annex 5.

### 3. Administrative autonomy

As an autonomous EU body since 1 January 2006, the Agency has its own annual operating budget (hereafter referred to as administrative budget). For this, the Agency receives from the EU an annual subsidy to cover the Agency's running costs which encompass mainly staff expenditure, rent, IT and other services.

The EACI's Director is the authorising officer (AO) for this budget. He implements it on a **direct centralised basis**. The standard financial regulation for the executive agencies applies pursuant to Council Regulation (EC) N° 58/2003<sup>6</sup>.

The EACI's reporting on its implementation of the administrative budget follows a special reporting procedure resulting in the decision of the European Parliament about the discharge to the Director.

Accordingly, the EACI compiles annually its financial statements with the provisional accounts and budget reports and sends them to the Steering Committee in early February. By no later than 1 July, the Steering Committee approves the final accounts of the EACI and sends them to the accounting officer of the Commission, to the Court of Auditors, the European Parliament and the Council.

The last transfer of responsibilities from the parent DGs to the Agency took place on 23 February 2009 referring to the IT Tools of the Enterprise Europe Network.

Council Regulation N° 1605/2002 "on the Financial Regulation applicable to the general budget of the European Communities", last amended by Council Regulation (EC, Euratom) N° 1525/2007; Commission Regulation N° 2342/2002 of 23 December 2002 (implementing rules of the Financial Regulation), last amended by Commission Regulation (EC, Euratom) N° 478/2007 of 23 April 2007.

Communication to the Commission on the Internal Control Standards and underlying Framework SEC(2007)1341 of 16 October 2007.

Commission Regulation N°1653/2004 of 21 September 2004 last amended by Commission Regulation (EC) N° 651/2008 of 9 July 2008.

According to Articles 51 and 57 of Commission Regulation (EC) No 1653/2004 amended by Commission Regulation (EC) N° 651/2008

The EACI's 2011 financial statements and reports on budget implementation are prepared in conformity with:

- Commission Regulation N° 1653/2004 of 21 September 2004 on a standard financial regulation for the executive agencies pursuant to Council Regulation (EC) N° 58/2003; amended by Commission Regulation (EC) N° 651/2008 of 9 July 2008;
- Council Regulation N° 1605/2002 "on the Financial Regulation applicable to the general budget of the European Communities", last amended by Council Regulation (EC, Euratom) N° 1525/2007; Commission Regulation N° 2342/2002 of 23 December 2002 (implementing rules of the Financial Regulation), last amended by Commission Regulation (EC, Euratom) N° 478/2007 of 23 April 2007;
- The 16 accounting rules on accrual accounting adopted by the Accounting Officer of the Commission in December 2004, last updated on 13 December 2011;
- The European Commission's consolidation manual (version 6.2) application closure 2011.

The external auditor of the Agency is the European Court of Auditors who examines the Agency's accounts and financial transactions in the framework of the annual DAS exercise. Since its first year of autonomy, the Agency has received a positive DAS.

### II. FINANCIAL MANAGEMENT AND INTERNAL CONTROL SYSTEMS

### 1. Accounting

From the first day of its administrative autonomy 1 January 2006, the Agency had an accounting officer who is appointed by the Steering Committee. To ensure continuity of operations, the accounting officer has one deputy accounting officer.

The Agency has one bank account which was opened in December 2005 under the same conditions as the Commission. Since the beginning of the administrative autonomy, all payments have been made through the Commission's SWIFT system. The Agency has no petty cash.

In December 2011, the EACI signed the Memorandum of Understanding between the Executive Agencies located in Brussels regarding the inter-institutional call for tenders for opening of a current bank account and/or a deposit bank account.

According to Articles 51 and 57 of Commission Regulation (EC) No 1653/2004 amended by Commission Regulation (EC) N° 651/2008

Already since 1 January 2006, the Agency is using the accounting system SAP, managed and hosted by the Commission.

The SAP system is linked to the ABAC system used for budgetary management and processing of financial transactions such as commitments and payments. From this system, reports on financial management and budget execution are assembled with the help of the data base software BO (Business Objects).

SAP and ABAC alike are managed and hosted by the Commission. In collaboration with DIGIT and DG BUDG, the Agency also uses the ABAC assets system to manage and account for fixed assets.

In 2012, the Agency will continue to use the same budgetary management and accounting systems and procedures as in the previous years.

### 2. Financial procedures

All financial operations pertaining to the administrative budget are based on a decentralised financial circuit with a central "counterweight" compliant with the Commission's "Model 3". Financial initiation, verification and authorisation of a financial transaction are performed by at least three different persons to observe an adequate level of segregation of duties.

The financial verification function is attached to Unit Resources and encompasses a central financial ex-ante control of all financial transactions (100% control) and an ex-ante legal control of all legal commitments, i.e. Service Level Agreements and contracts with third parties.

As authorising officer, the Director of the Agency delegated powers to the Head of Unit Resources, firstly, to assure continuity of operation in case of his absence and secondly, to commit and pay amounts inferior to EUR 10.000 per transaction. To this end, the Head of Unit Resources became authorising officer by delegation (AOD) for payments and commitments and signed a Charter according to the Commission Charter for AODs.

### 3. Internal control system

With a view to establishing an effective and efficient internal control system, the Agency implemented the Commission's internal control standards. For a comprehensive description of the Agency's internal control system please refer to the 2011 annual activity report, parts 2 and 3 with annex 5.

The Agency's internal control system relevant for the implementation of the administrative budget encompasses the monitoring of key control indicators as shown in the table on the next page:

According to Articles 51 and 57 of Commission Regulation (EC) No 1653/2004 amended by Commission Regulation (EC) N° 651/2008

### Key control indicators for the implementation of the administrative budget 2011

Input: Resources devoted to ex ante and ex post controls to ensure legality and regularity of underlying transactions:

Staff devoted to ex-ante/ex-post control:

2.5 full-time post equivalences on 31st December

2011

Financial resources:

None in addition to staff costs.

### Output: Level and nature of controls carried out

Coverage of 1st level ex-ante control:

100 % (3% error rate; 1% in 2010)

Coverage of 2nd level ex-ante control:

Not applicable for the financial circuit in place

Coverage of the "qualité comptable"

DG BUDG's recommended exercise is followed

twice a year

Coverage of ACPC

No procurement procedure was subject to an adverse opinion of the Advisory Committee for

Procurement Contracts in 2011 (same in 2010)

 Coverage of audit/ex-post control of the administrative budget:

Positive DAS of Court of Auditors of the Agency's 2010 accounts and implementation of its administrative budget (Positive DAS received

since the Agency's autonomy in 2006).

### Results of controls: What the controls allowed to discover/remedy

- All financial transactions, namely commitments, payments and recovery orders are subject to a 100% central ex-ante control. The negative opinions amounted to 3 % of all transactions (1% in 2010). Errors were corrected prior to authorisation of the transaction.
- Ex-post transactional checks of the implementation of the administrative budget are carried out annually by the Court of Auditors in the framework of the DAS. No error was found in payment transactions relative to the 2010 administrative budget, and a positive DAS was received.
- No cases of overriding of controls with regard to the implementation of the administrative budget were observed so far. One exception report was approved by the authorising officer (four in 2010). This case does not represent a material weakness.
- The exercise "qualité comptable" revealed no significant quality problems.
- No application of contractual penalties necessary since the Agency's autonomy.
- No complaints received from unsuccessful economic providers.
- No cases received by the Ombudsman relating to the procurement procedures.
- No proceedings initiated by contractors or economic providers against the Agency before the Court since the Agency's autonomy.

According to Articles 51 and 57 of Commission Regulation (EC) No 1653/2004 amended by Commission Regulation (EC) N° 651/2008

### III. BUDGET MANAGEMENT

### 1. Budget execution overview

The two tables in annexes 1a and 1b depict the details of the EACI's budget and its evolution and implementation in 2011. Details are given on receipts, commitments, payments and carry forward per budget title and chapter.

A first 2011 administrative budget for the EACI was adopted by the Steering Committee on 24 December 2010 for an amount of EUR 16,206 million.

Since then, 6 budget transfers were adopted by the Steering Committee on 13 July 2011, 20 October 2011 and 20 December 2011 respectively, and an amended budget was adopted on 13 July 2011. As a result, the initial budget was reduced to the final amount of EUR 15,567 million.

The Agency's 2011 budget appropriations were consumed to 95% by the end of 2011.

In 2011, the difference between commitments and payments amounts to EUR 1,3 million (last column of annex 1a). This amount, the Agency carried forward to 2012 as it corresponds to legal commitments contracted in 2011 but not yet paid on 31 December 2011 (mainly expert payments and external audits).

The carry forward 2010-2011 (see annex 1b) amounted to EUR 2 million. The difference between commitments carried forward from 2010 to 2011 and payments on those commitments totals EUR 0,13 million and will be reimbursed to the Commission in 2012.

### 2. Revenue

To cover its administrative costs, the Agency receives a subsidy from the EU budget. This subsidy is paid in three instalments by the three parent DGs of the Agency. To this end, the Agency issued the following 10 budgetary recovery orders.

Amount (EUR)	Reason	status on 31/12/2011
2.210.274		
	Instalment subsidy 2011	paid 2011
2.612.544	Instalment subsidy 2011	paid 2011
525.360	Instalment subsidy 2011	paid 2011
525.360	Instalment subsidy 2011	paid 2011
2.210.274	Instalment subsidy 2011	paid 2011
2.612.544	Instalment subsidy 2011	paid 2011
361.380	Instalment subsidy 2011	paid 2011
1.939.752	Instalment subsidy 2011	paid 2011
2.569.912	Instalment subsidy 2011	paid 2011
642	Recovery of insurance expense for 2010	paid 2011
15.568.042		

According to Articles 51 and 57 of Commission Regulation (EC) No 1653/2004 amended by Commission Regulation (EC) N° 651/2008

### 3. Staff costs and human resources

The breakdown of the administrative budget by type of expenditure (see budget tables in the annex) shows that total staff expenditure accounts for about 65% of total commitments, i.e. EUR 9,7 million. This figure includes about EUR 0,64 million for reimbursements of mission expenses, staff recruitment and training costs.

Throughout 2011, salaries and staff mission reimbursements were calculated by PMO with which the EACI has a Service Level Agreement (SLA) since 2005. On this basis, the Agency processes and authorises the related payments to staff. Training costs are mostly covered by an SLA with DG HR (former DG ADMIN).

### Human resources on 31 December 2011

Malagaran (1937) Canval er salasa (176)				1) (1) (1) (1) (2) (3) (4) (4) (4) (4) (4) (4) (4) (4) (4) (4
Seconded officials	11	9	11	-18%
Temporary Agents	26	24	22	9%
Contract Agents	122	123	109	13%
Total	159	156	142	10%

At the end of 2011, the Agency numbered 156 staff members. 14 staff members left the Agency in the course of 2011, 28 were newly recruited and took up duty in the course of 2011.

In terms of the target for 2011, the EACI work programme included an establishment plan of 159 posts, as set out in the financial statement attached to the Commission Decision establishing the EACI. By the end of the year, the plan was achieved by 98% (156 staff).

One of the reasons delaying the recruitment process during the year was the relatively short time of notice in comparison to the time it takes for new staff members to take up duty that leads to inevitable gaps between two job holders. Another reason was the duration of the recruitment process for 3 seconded officials occupying key positions which took longer than expected.

Nevertheless, the recruitment process (from authorisation of the selection procedure to sending the offer) took on average 2,3 months, which is below the set target of 3 months.

Staff turnover is monitored and considered not excessive. In 2011 it amounted to 8,9% (as comparison in 2010 22 staff left the Agency which represented 13,5% of staff). The 14 staff members who left the Agency in 2011 had stayed on average 3 years on their post and a significant number left the Agency to join the Commission.

According to Articles 51 and 57 of Commission Regulation (EC) No 1653/2004 amended by Commission Regulation (EC) N° 651/2008

The Agency introduced so-called "floaters" to overcome staff shortage due to prolonged absences (sick leave, maternity or parental leave). 2 financial officers, 1 administrative assistant and 1 project officer were hired in the course of 2011 as 'floaters'.

		COM	
A Secretary Character Secretary		1970 A 1773 B	20
Director and directly attached staff	7	7	100%
Administrative support (Parts of Units R and C)	24	22	91%
CIP IEE (Units 1, 2)	50	46	92%
CIP EIP eco-innovation (Unit 3)	13	15*	115%
CIP EIP Network and IPR (Units 4 and partly Unit C and IT sector of Unit R)	53	54**	101%
Marco Polo (Unit 5)	12	12	100%
Total	159	156	98%

<sup>\* 1</sup> administrative assistant floater was temporarily assigned to Unit 3 and 1 project officer was hired in 2011 in the anticipation of the increase of staff by 1 project officer in 2012 to cover the increased work load during the prolonged absence of the Head of Sector Projects.

### 4. Office rent, equipment, supplies and services

In 2011, **EUR 3.2 million (21% of the budget)** were committed for costs related to office rent and furniture, equipment, supplies and services, including IT. Services were mainly received from Immobilière du Royal Rogier SCS for fitting out works and rent of the building, from Cushman & Wakefield for management fees relating to the building, from DG DIGIT for IT services, from DG BUDG for ABAC and from PMO for calculating salaries and mission reimbursements to staff. To this end, the Agency signed Service Level Agreements with the Commission services.

Except for the service relating to rent of the building from Immobilière du Royal Rogier SCS, supplies and services received from third parties were mainly purchased on the basis of framework contracts that the Commission concluded with external service providers and to which the Agency had joined (see annex 2).

### 5. Costs for external experts and external auditors

About 7% (EUR 1,1 million) of the administrative budget was consumed for **external experts** who provide technical assistance during evaluation exercises relative to the diverse EU programmes the Agency manages. The experts are selected on the basis of a call for expression of interest that was launched in 2008 and is still open.

For ex-post controls at beneficiaries' sites, the Agency committed EUR 0,41 million for an **external audit firm**. The Agency participates in a framework contract concluded between DG BUDG and an external audit company.

This Title was implemented by 90% at the end of 2011.

<sup>\*\* 2</sup> financial officers floaters were assigned to Unit 4 in 2011 to cover the prolonged absences of two financial officers.

### -

## ANNEX 1a budgetary execution 2011

### Recettes

Budget 2011 Receipts at 31/12/2011	e la Commission 15.567.400 15.567.400	e 642	s 15.567.400 15.568
	Subvention de la Commi	Other revenue	Total des recettes

### Dépenses

		Original	Budaet	Budget	Budget	Commitments -	Payments –	Commitments
		Budget	Amendment	Transfers	2011	Implementation	Implementation	carried
		2011	July 2011	December 2011	Current	at 31/12/2011	at 31/12/2011	forward 2011-
Tites 4	Ewic do norconnol	40 664 900	(4580 000)	(1705 107)	9 958 793	9 704 952	9 560 590	142 744
17	Soloipos	0 785 900	(535,000)	(1)	9 250 900	9 070 390	9 068 772	
	Salaires Frais divers recrutement et mutation de	171.700	(000:000)	(26.898)	144.802	138.753	112.968	27.585
	personnel			•				
Chapitre 13	Frais de mission	315.000	0	(70.000)	245.000	230.000	196.611	33.389
	Socio, infrastructure, formation	382.400	(45.000)	(29.209)	308.191	260.666	178.748	81.918
17	Réceptions, événements	9.900	, O	, ,	9.900	5.143	3.491	1.652
	Frais de fonctionnement	3.215.500	0	165.022	3.380.522	3.229.243	2.797,599	431.644
3 20	Bureaux	1.967.500	0	287.162	2.254.662	2.254.662	1.992.005	262.657
	Achat & maint. matériel IT	933.400	0	(70.000)	863.400	843.999	726.393	117.606
	Biens et meubles	133.800	0		133.800	37.117	1.113	36.004
23	Dépenses de fonctionnement admin	130.800	0	(26.330)	104.470	69.275	51.398	7.877
	courants							
Chapitre 24	Télécommunication et frais de postage	50.000	0	(25.810)	24.190	24.190	16.690	7.500
_	Frais techniques et de support admin	2.326.200	(59.200)	(38.915)	2.228.085	2.014.370	1.244.635	769.735
e 31	Réunions d'experts	1.327.200	(157.200)	0	1.170.000	1.104.547	812.874	291.673
Chapitre 32   1	Information et publications	90.000	.0	(38.915)	51.085	43.224	12.947	30.277
Chapitre 33 /	Autres frais	909.000	98.000	0	1.007.000	866.599	418.814	447.785
TOTAL	Titre 1, Titre 2 et Titre 3	16.206.600	(639.200)	0	15.567.400	14.948.565	13.602.824	1.344.123

ANNEX 1b Payments on commitments carried forward 2010-2011

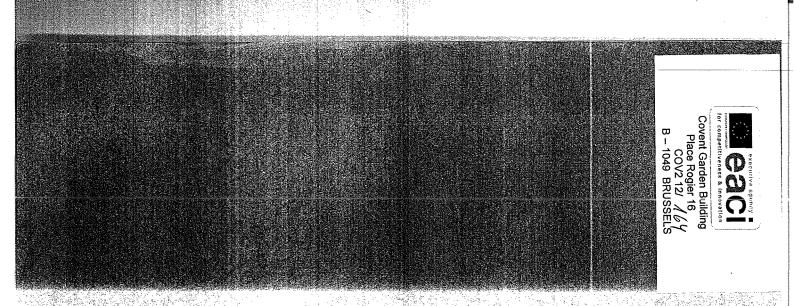
		Commitments carried	Payments on commitments
Titre 1	Frais de nersonnel	124 441	89.300
. )			
Chapitre 11	Salaires	0	0
Chapitre 12	Frais divers recrutement et mutation de personnel	24.573	13.514
Chapitre 13	Frais de mission	28.552	10.764
Chapitre 14	Socio, infrastructure, formation	68.316	65.022
Chapitre 17	Réceptions, événements	0	0
Titre 2	Frais de fonctionnement	1,054,955	1.036.653
Chapitre 20	Bureaux	454.372	443.598
Chapitre 21	Achat & maint, matériel IT	124.257	118.626
Chapitre 22	Biens et meubles	443.551	443.532
Chapitre 23	Dépenses de fonctionnement admin courants	11.775	11.225
Chapitre 24	Télécommunication et frais de postage	21.000	19.672
Titre 3	Frais techniques et de support admin	828.951	749.504
Chapitre 31	Réunions d'experts	395.043	355.441
Chapitre 32	Information et publications	43.826	37.855
Chapitre 33	Autres frais	390.082	356.208
TOTAL	Titre 1, Titre 2 et Titre 3	2.005.347	1.875.457

## ANNEX 2 Procurement procedures 2011

# Overview of procurement procedures on 31 December 2011

Description of the procurement procedure	Name of supplier	spent 2011	spent 2010
Open procedure for the new building	IMMOBILIERE DU ROYAL ROGIER SCS*IRR	1.262.507	2.002.736
Orders based on Framework contract for supply of office furniture (OIB10/PR/2007/014/054/L1)	DROMEAS ANONYMOS ETAIRIA*	443.532	1
No procedure (costs linked to the contract for the new building)	CUSHMAN & WAKEFIELD HEALEY &BAKER VOF*	383.289	1
Framework contract for providing temporary staff workers	START PEOPLE NV*	351.513	241.639
Specific contracts based on Framework contract for providing financial audit services (BUDG/06/PO/03 30-CE-0135779/00-80)	MOORE STEPHENS LLP*	260.081	182.733
Specific contracts based on Framework contract for supply of IT Service Support (DI/6350)	SASPJ GISIS2 SOCIETE MOMENTANEE*	152.948	75.859
Specific contract based upon a Framework contract providing travel agency services	AMERICAN EXPRESS CORPORATE TRAVEL NV*	113.428	35
Orders based on Framework contract (OIB.5/PR/2005/053) for providing office supplies	LYRECO BELGIUM SA*	55.555	34.811
Orders based on Framework contract for supply of IT Hardware (DI/06720)	ECONOCOM PRODUCTS & SOLUTIONS BELUX SA*	49.921	. 1
Order forms based on Framework Contract providing for training services (DI/PR/2006/137/lot 6)	EFE FORMATION SAS*	41.644	20,250
Orders based on Framework contract for supply of IT Hardware (DI/06650)	SYSTEMAT LUXEMBOURG SA*	40.572	l .
Order forms or specific contracts based on Framework contract for creation of information, graphic and marketing material	TIPIK COMMUNICATION AGENCY SA*	36.572	65.79
Specific contract based on Framework contract for IT system (DI/05719)	FUJITSU TECHNOLOGY SOLUTIONS SA*FTS	24.734	6.912
Order forms based on Framework Contract providing for training services (ADMIN/D1/PR/2006/137 lot 7)	DEMOS SA*DEMOS TRAINING	23.960	37.700
Low value contract < 25000€ - negotiated procedure 3 offers	STEP UP SA*	22.440	ı
Specific contracts based on Framework contracts for self-service copiers & fax devices (DI/05890)	RICOH BELGIUM NV*	15.930	15.116
Orders based on Framework contract for supply of IT Software (DI/06820)	COMPAREX NEDERLAND BV*	15.383	

Description of the procurement procedure	Name of supplier	spent 2011	spent 2010
Order forms based on Framework Contract providing for training services(ADMIN/PR/2006/137/lot 10)	TEA CEGOS SA*	11.058	15.161
Orders based on Framework contract for providing cafeteria services and beverages (01/98/ADMIN.D.1/2)	COMPASS GROUP BELGILUX SA*	10.399	7.389
Specific Contracts based on Framework contract (OIB.0002/PR/2008/061/167/C1/L0)	TER BEEK NV*	8.751	ī
Low value contract < 25000€ - negotiated procedure 3 offers	GLOBAL EDUTAINMENT BVBA*	5.000	5.300
Low-value contract < 5000€ - negotiated procedure 1 offer	ALLELUIAS SPRL*	4.992	3.500
Low-value contract < 5000€ - negotiated procedure 1 offer	ALTISSIA INTERNATIONAL SA*	4.500	ı
Low-value contract < 5000€ - negotiated procedure 1 offer	ECCO LA LUNA BVBA*	4.425	1
Low-value contract < 5000€ - negotiated procedure 1 offer	ADVITAS BVBA*EXPERT ACADEMY	3.900	1
Orders based on Framework contract (Budg07/PO/14-30-CE-0175786/00-01)	DELOITTE CONSULTING CVBA*	3.835	į.
Low-value contract < 5000€ - negotiated procedure 1 offer	LA COQUERIE BVBA*	3.788	1
Low-value contract < 5000€ - negotiated procedure 1 offer	THE GOOD TIME COMPANY SA*	3.570	
Low-value contract < 5000€ - negotiated procedure 1 offer	MARTIN'S BRUGGE SA*MSB	3,394	t
Low value contract < 25000€ - negotiated procedure 3 offers	CULLIGAN NV*	3.257	ŧ
Low-value contract < 5000€ - negotiated procedure 1 offer	COLORISPRINT SPRL*	3.233	l l
Orders based on Framework contract for self-service copiers & fax devices (DI/058910)	GETSYS SOCIETE MOMENTANNEE*THV GETSSYS	3.174	t
Low-value contract < 5000€ - negotiated procedure 1 offer	BRAMASOLE BVBA*	2.770	ı
Low-value contract < 5000€ - negotiated procedure 1 offer	THE GOOD TIME COMPANY SA*	2.608	
Low-value contract < 5000€ - negotiated procedure 1 offer	STICHTING EUROPEES INSTITUUT VOOR BESTUURSKUNDE* OF PUBLIC ADMINISTRATION EIPA	1.530	743
Low-value contract < 5000€ - negotiated procedure 1 offer	DUCK SAILING SPRL*	1.200	ı
Low-value contract < 5000€ - negotiated procedure 1 offer	EUROBUSSING BRUSSELS SA*	1.196	2.536
	Others	5.056	



Royalan Dawa James Construction of the Manager Constructio

