

EUROPEAN EXTERNAL ACTION SERVICE



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Secretary General of the EEAS

Annual report on Budgetary and Financial management European External Action Service Section X Year 2019

This report is prepared in accordance with Art.249 of the Financial Regulation.

1. THE EEAS

1.1 Introduction

The European External Action Service (EEAS) was established following the entry into force of the Treaty of Lisbon by the Council Decision 2010/427/EU of 26 July 2010 and operates under the authority of the High Representative for Foreign Affairs and Security Policy (HR) who is also VicePresident of the European Commission.

The EEAS is responsible for the management of the administrative expenditure of its Headquarters and for the network of the Union Delegations and relevant staff.

The EEAS is headed by the EU's High Representative for Foreign Affairs and Security Policy/Vice-President of the European Commission (HR/VP) and is composed by both geographical and thematic directorates. Five large departments cover different areas of the world – Asia-Pacific, Africa, Europe and Central Asia, the Greater Middle East and the Americas. Separate departments cover global and multilateral issues, which include, for example, human rights, democracy support, migration, development, response to crises and administrative and financial matters. The EEAS also has important Common Security and Defence Policy (CSDP) planning and crisis response departments. The EU Military Staff is the

source of collective military expertise within the EEAS and advises the High Representative/Vice-President on military and security issues.

Following the Treaty of Lisbon, the EEAS is responsible for the running of EU Delegations and Offices around the world.

The Delegations play a vital role in representing the EU and its citizens around the globe and building networks and partnerships. The main role is to represent the EU in the country where they are based and to promote the values and interests of the EU.

They are responsible for all policy areas of the relationship between the EU and the host country – be they political, economic, trade or on human rights and in building relationships with partners in civil society. In addition, they analyse and report on political developments in their host country. They also implement development cooperation through projects and grants. A fundamental aspect of a Delegation is its public diplomatic role, which consists of increasing the visibility, awareness and understanding of the EU. Delegations are diplomatic missions and are usually responsible for one country, although some are representatives to several countries. The EU also has Delegations to international organisations like the United Nations and the World Trade Organisation.

The EEAS is unique compared to other EU institutions as it has been formed by the merging of the staff belonging to the former external relation departments of the Council and of the European Commission, to which have been integrated diplomats of the Member States.

The EEAS is an Institution within the meaning of Art.1 of the Financial Regulation and has its own administrative budget in Section X of the General Budget of the Union.

The EEAS is responsible for the financial management of the administrative expenditure of its Headquarters in Brussels and the network of 143 Union Delegations/offices (see list of delegations in annex 1) and relevant staff.

In addition, the EEAS has also been given the responsibility for the administrative management of the Commission staff in the Union Delegations through a series of Service Level Arrangements.

The EEAS was created by transferring important numbers of staff from two already existing Institutions. At the same time Council Decision 2010/427/EU provided that, when the EEAS reached its full capacity, staff from Member States should represent at least one third of all EEAS staff at AD level; likewise, permanent officials of the Union should represent at least 60% of all EEAS staff at AD level. The incorporation of staff from different institutions and the Member States, all with different corporate backgrounds, was one of the major challenges which the administration of the EEAS has been faced with.

At the end of 2019 the population of Member States diplomats in the total administrator (AD) population amounted to **33,37%**.

1.2 Management environment of the EEAS

The creation of the EEAS was accompanied by the design of financial systems which included the adoption of the Institution's own internal rules for budget implementation, the appointment of an Accounting Officer for the EEAS and the adoption of Charters setting out the obligations and rights of the Authorising Officer, Accounting Officer, sub-delegated authorising officers and imprest account holders.

The general budgetary and financial framework is adapted to the special environment of an organisation with a network of Delegations spread throughout the world and, at the same time, satisfying the stringent requirements of the Union's financial regulations.

The Decision on the Internal Rules for Budget Implementation adopted on the 2nd December 2015 (ADMIN (2015) 40) remained in application for a part of year 2018.

This decision was amended twice (on 22nd October 2018 ADMIN (25) 2018 and on the 21st December 2018 ADMIN (2018) 37) in order to take into consideration the changes of the new Financial Regulation.

On the basis of a consolidated disposition of our Internal Rules the Secretary General of the EEAS acts as Authorising Officer by Delegation for the Institution and the Director General for Budget and Administration has the role of Principal sub-delegated authorising officer.

The administrative setup of the EEAS, which did not include a proportional transfer of the central support services administrative functions, created a need for the EEAS to enter into a series of Service Level Arrangements (SLAs) with the Commission and the General Secretariat of the Council. A large number of administrative tasks are therefore carried out on behalf of the EEAS by those Institutions, and in particular the European Commission.

The creation of the EEAS also meant that the staff in Union Delegations which formerly belonged to just one institution (the Commission), is now divided between the EEAS and the Commission.

Under the terms of last version of the Financial Regulation the Head of Delegation has the possibility to act as sub-delegated authorising officer for the operational expenditure (Budget of the European Commission) and the Deputy Heads of Delegation has the right to intervene as AOSD for the same expenditures when the relevant Head of Delegation is absent.

In relation to the administrative expenditures in Delegations (Budget of the EEAS) only the Head of Delegation and other members of the EEAS staff may act as sub-delegated authorising officers for the administrative expenditure of the EEAS, nevertheless in special cases and in order to ensure the continuity of the administration staff of the European Commission can act as AOSD on the administrative expenditure of the EEAS.

The EEAS, since its creation, has advocated a more flexible approach to the question of the agents authorised to intervene in the financial workflows of the EU Institutions in Delegations, in order to ensure full business continuity and to maximise the efficient use of the human

resources available in delegations. Amendments in this sense have been obtained in the new Financial Regulation (in particular the new dispositions in Art.60(2) and in Art.60(3)).

Apart from its own Budget (Section X of the General Budget of the Union) and considering its responsibility also for the administrative management of the Commission staff in the Delegations, the Commission provides the EEAS with the budgetary resources required to finance the administrative expenditure related to Commission staff which is paid locally by the delegations.

Since the Commission staff are financed by a large number of different budget lines depending on geographical location and on associated development instruments, the EEAS has put in place complex budgetary implementation and reporting structures for the administrative expenditure of the delegations.

Moreover, an important part of the budget implemented by the EEAS is committed and spent in the EU Delegations under contracts subject to local legislation and, very often, in currencies other than the Euro. This means that the EEAS as an organisation operating in more than 140 countries around the world is highly exposed to the fluctuation of exchange rates between currencies.

1.3 Issues for the implementation of the Budget of the EEAS

Complexity in budget sources

The number of budget lines used to finance the operations related to Commission staff in the Delegations (31 different lines originating in various Headings of the Commission budget, plus the EDF Funds) increases the complexity of budget management.

Exposure to exchange rate fluctuations and local inflation

The EEAS, as an organisation operating all over the world, is highly exposed to the fluctuation of exchange rates between currencies. Variations in the value of the Euro and large increases in infrastructure costs due to market conditions, make budget, management and planning for the Delegations extremely difficult.

Exposure to international crisis and security situation

Managing a network of more than 140 Delegations exposes the Institution to crisis situations (terrorism threats, civil unrests, etc...) which can have a heavy budgetary impact in terms of security and evacuation costs.

To cite an example, the services of the EEAS are currently (in the period during which this report is drawn up) heavily engaged in the operations of support and guidance to the Delegations for the COVID.19 pandemic. This entails important logistical and financial efforts

(put in place a permanent crisis structure to provide guidance, sending sanitary products to Asia, medical repatriations, etc ...).

This last sanitary crisis is only the last of the international crisis outbreaks for which the EEAS is directly exposed. It is worth remembering that during year 2019 the following Delegations were affected by crises resulting in decisions on the evacuation of staff and dependents:

Haiti

In February 2019, the unrest in the country worsened to such an extent that the physical integrity of dependents and some expatriate staff reached an unacceptable level of risk. Therefore, the Delegation's non-essential staff and dependants were evacuated and relocated to Santo Domingo. In October, the situation worsened again, triggering another evacuation decision for all non-essential staff and dependents and it is in force at least until 31 March 2020 at the dates of drafting.

Sudan

Due to the political turmoil in the country, in April 2019 it was decided to evacuate dependants for 15 days, but in June the security environment worsened to the extent that all non-essential staff and dependants were evacuated until 1 August 2019 and the signature of the political agreement between the 'Transition Military Committee' and 'Forces for Freedom and Change' that led to a progressive stabilisation of the security situation in Khartoum.

Afghanistan

Because of the high levels of violence in the country, the EU Delegation has remained under an evacuation decision since 2017, with a reduced staffing level.

As of December 2019, there was one Union Delegation evacuated at level 4 (withdrawal of all expatriate staff) since June 2014, i.e. Yemen (relocated in Jordan), and five Delegations evacuated at level 3 (withdrawal of all non-essential expatriate staff), i.e. Afghanistan, Haiti, Libya (relocated in Tunisia), Syria (relocated in Lebanon) and Iraq.

The EEAS Country Threat Assessment showed in 2019 **an overall deterioration of the worldwide security situation**. Thirteen countries are assessed at being at a critical threat level and twenty-four at a high threat level, requiring significant mitigating security measures.

Finally, the current pandemic of the COVID.19 virus (according to WHO declaration of 11th March 2020) **will bring an even greater disorder on a global level** and our diplomatic structures at the HQ and our network of EU-Delegations will be even more under pressure to face the emergency.

The relevant costs are impossible to predict and quantify at the time of the annual budget preparation.

Difficulties linked to the legal framework

Finally the obligation to comply with the legal framework (in particular with the rules of the Financial Regulation) for the administrative operations implemented outside the Union is often a very challenging task. In particular our Delegations are experiencing difficulties for the small procurement operations and for the application of the Procurement Directive outside Europe. The EEAS has always been eager to simplification of the rules and will request in the framework of a future revision of the Financial Regulation some changes in order to possibly align the administrative operations of our Delegations to the similar rules in application in the Diplomatic Services of our Members States.

2. BUDGETARY AND FINANCIAL REPORT OF THE EEAS - 2019

2.1 The Budget for year 2019

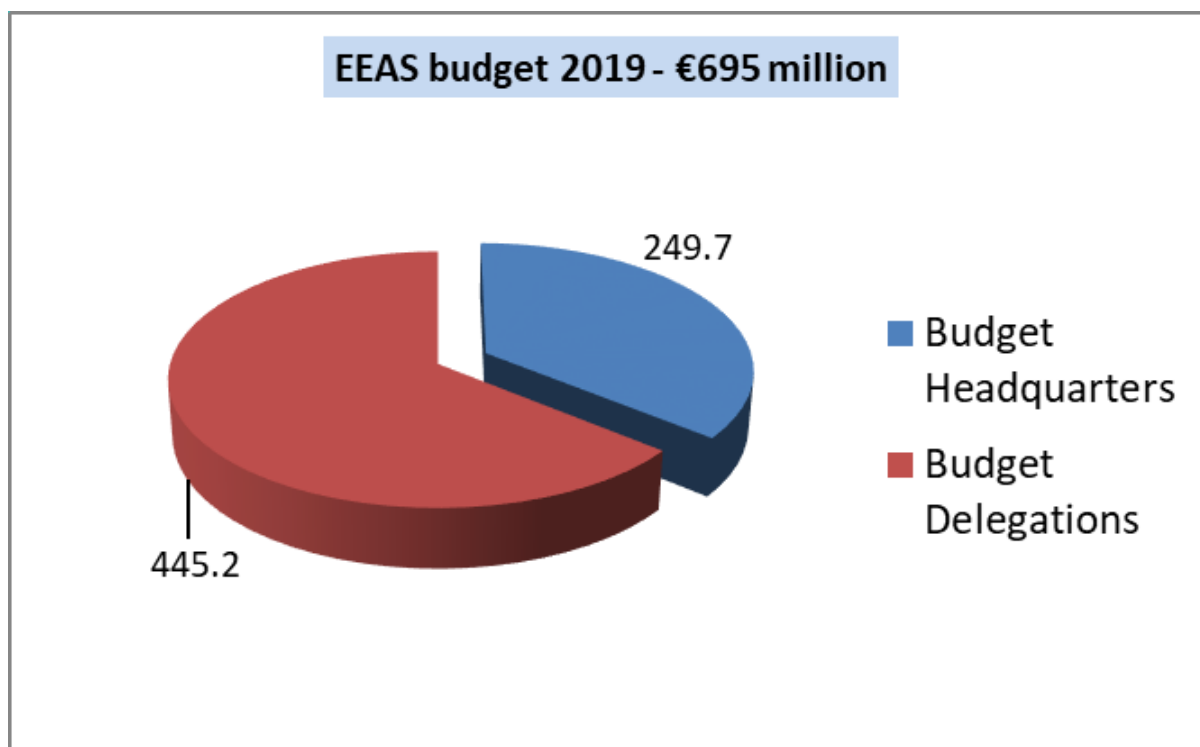
The initial budget for 2019 approved by Budget Authority was **694,8 M€**, representing an increase of **2,4%** compared to 2018.

This amount included notably a reinforcement to cope with the effects of the UK leaving the European Union, a reinforcement of the Regional Security Officer network, strengthening of the Delegation network, additional staff for the EUMS and the CMPD and additional amounts for IT, information management and secure communications.

The low increase, in spite of the reinforcements, is explained by a reduction to the budget of 10.4 M€ to cater for the rapid and exceptional appreciation of the value of the euro, in line with the exceptional reinforcement obtained during the 2016 budget exercise.

No supplementary appropriations were obtained during the year and the total voted budget for 2019 therefore amounted to 694,8 M€.

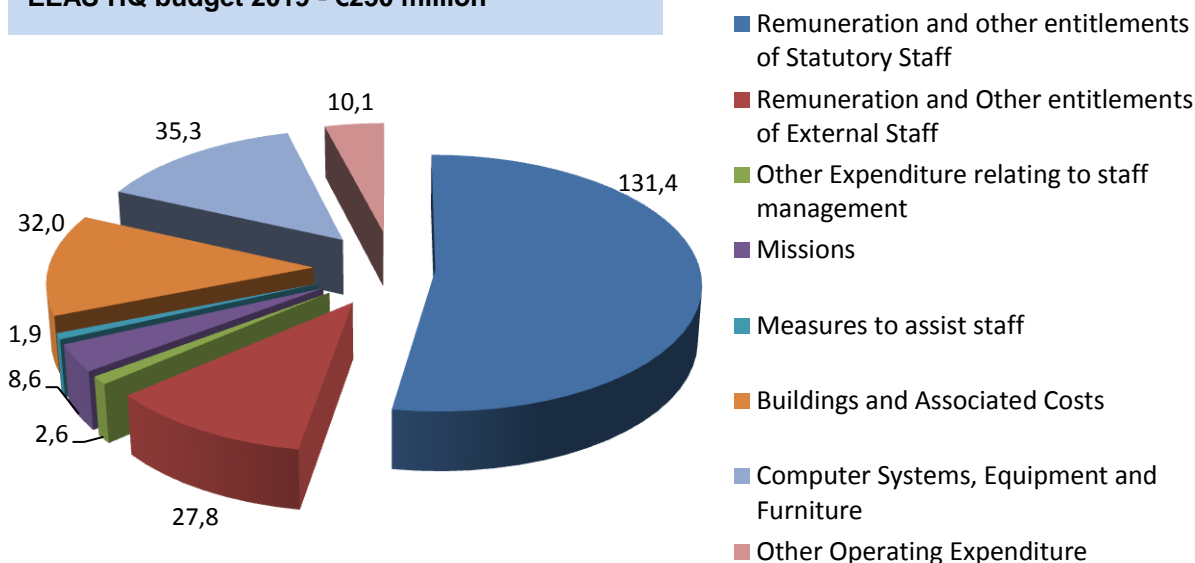
The budget was split between Headquarters and Delegations as follows:



At Headquarters 64,8% of the budget (161,8 M€) was allocated to the payment of salaries and other entitlements of statutory and external staff.

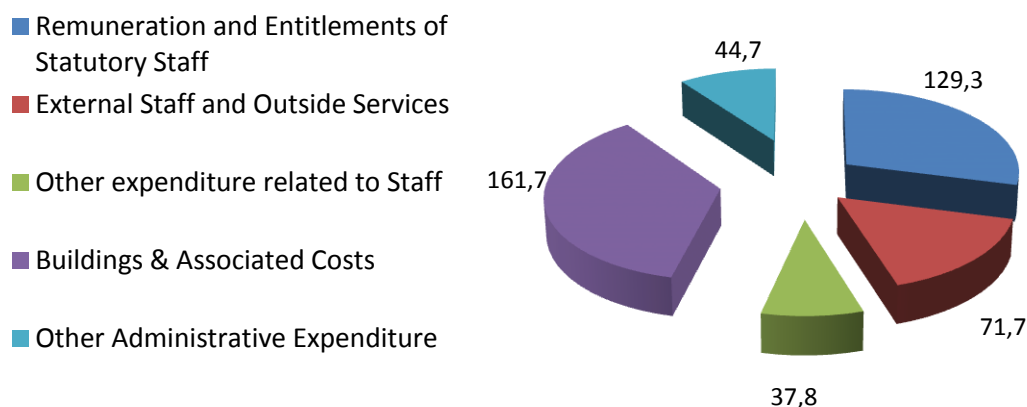
Other significant costs in the budget at Headquarters relate to buildings and associated costs (13% or 32,0 M€) and computer systems (including classified information systems), equipment and furniture with 14% or 35,3 M€:

EEAS HQ budget 2019 - €250 million



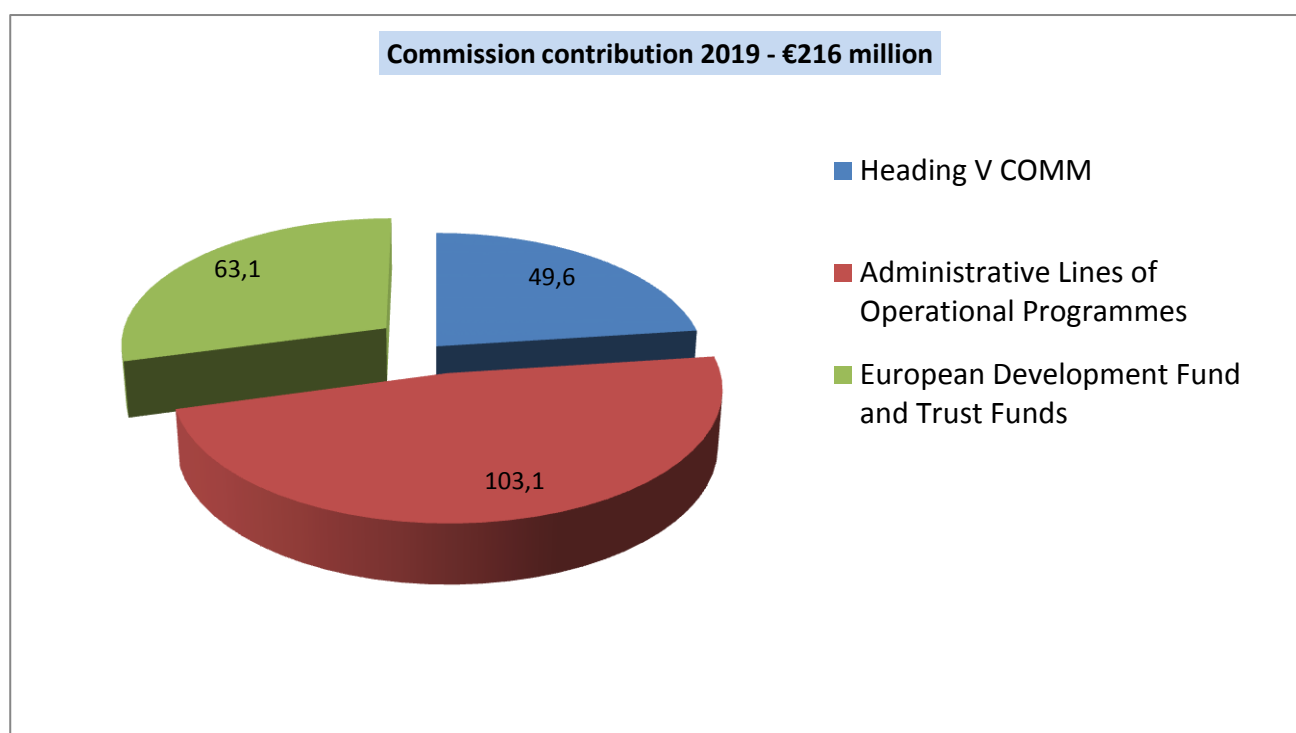
The delegation's initial budget of 445,1 M€ was divided between 129,2 M€ (29,0%) for remuneration and entitlements of statutory staff, 71,6 M€ (16,1%) for external staff and outside services, 37,8 M€ (8,5%) for other expenditure related to staff, 161,7 M€ (36,3%) for buildings and associated costs and 44,7 M€ (10,0%) for other administrative expenditure.

EEAS Delegations budget 2019 - €445 million



In addition to the EEAS's own budget, the EEAS also disposes of an amount of 215,8 M€ (including assigned revenues and carried over amounts) of Commission money to cover the administrative costs of Commission staff working in Union delegations.

This amount was split between the Commission's Heading V, the administrative lines of operational programmes (ex-BA lines) and the European Development Fund as follows:



Management of the budget continues to be a challenging exercise, particularly in relation to the delegations where, in addition to the EEAS budget we also manage contributions from the Commission on 34 different budget lines relating to the administrative costs of Commission staff in delegations. Preliminary discussions are being held with the Commission to sound out possible ways of simplifying this extremely complicated management, which has been repeatedly criticised by the Discharge Authority.

2019 was the fourth year where the common overhead costs of all delegation offices (rent, security, cleaning, and other overheads), including EDF delegations, were financed entirely from the budget lines of the EEAS. This made management of the budget for this type of expenditure simpler and more efficient.

At times availability of appropriations on certain lines was inadequate to deal with the actual expenditure on those lines and this necessitated transfers either from Title to Title, Chapter to Chapter or from Article to Article and also within articles.

The budget authority was informed of intended **budgetary transfers** on 2 occasions in accordance with Article 29(2) of the Financial Regulation and did at no occasion raise any objections. There were also a total of nine autonomous transfers according to Article 29(1) of the Financial Regulation.

In absolute terms, the value of all transfers made within the EEAS administrative budget amounted to **20,8 M€**. The transfers reduced the EEAS Delegation budget by 1,6 M€ and increased the Headquarters budget by the corresponding amount.

No significant difficulties were encountered with the implementation of the Commission's contribution to the direct costs of its staff in delegations.

The final voted budget for EEAS HQ, including transfers, amounted to 251,3 M€. The execution in commitments of this amount at 31/12/2019 amounted to 251,2 M€ or 99,98%, up from 99,93% last year and in payments to 218,6 M€ or 87,0%, down from 87,1% last year.

The final EEAS voted budget for the delegations, including transfers, was 443,6 M€. The execution in commitments at 31/12/2019 was 443,2 M€ or 99,91%, down from 99,92 % in 2018 and in payments to 391,9 M€ or 88,4%, up from 83,6% in 2018.

Overall, the EEAS final voted budget of 2019 has been executed at 31/12/2019 to 99,94 % in commitments and 87,9% in payments.

The rate of execution in payments will increase with payments made in 2020 on commitments carried over.

During 2019, as a result of the simplification exercise mentioned above, assigned revenues carried over from 2018 (C5) of 36,5 M€ were also available on EEAS budget lines. At 31/12/2019 commitments of 36,4 M€ (99,8%) had been made and payments amounted to 22,0 M€ (60.2%). The rate of execution in payments will increase with payments made in 2020 on commitments carried over.

Furthermore, assigned revenues received during 2019 (C4) generated an additional 47,4 M€ in appropriations on EEAS budget lines (excluding the Commission contribution).

These revenues came principally from the EDF which, for the third time paid a standard amount person in respect of delegation overhead costs for Commission staff financed by the EDF. These amounts, together with other receipts from co-locations with EUSR's and Member States generated the revenues in question. Of the total, 4.2 M€ was committed and 412 k€ paid in 2019. The uncommitted remainder is carried over to 2020 (C5 funds source).

No appropriations were carried over to 2019 in accordance with Article 13(2)(a) of the Financial Regulation.

As far as the EEAS budget for 2018 is concerned, payments on commitments carried over to 2019 amounted to 135,3 M€, of a total carry-over of 145,7 M€. Losses on commitments carried over result as a general rule from the geographical fragmentation of the EEAS budget, exchange rate changes and from the sometimes difficult planning conditions in the geographical zones where the EEAS operates.

As indicated above, the budget of the delegations was supplemented by a Commission contribution intended to finance the administrative costs of Commission staff in delegations.

The total contribution received from the European Commission, excluding EDF and Trust Funds, was 152,2 M€, to which comes assigned revenue of 518 k€. At 31/12/2019 execution in commitments on Heading V and other lines was 150,6 M€ (99.7%) and in payments 133,8 M€ (88,5%).

A contribution of 42,7 M€ was also received from the EDF and the Trust Funds. Additional carry-overs and appropriations released from decommitments brought the total amount to 63,1 M€ (including also assigned revenues of the financial year). At 31/12/2019 execution in commitments was 55,0 M€ (87%) and in payments 52,1M€ (83%).

EDF credits, which have not been committed, are carried over to the following year as external assigned revenue and there is no loss of appropriations.

The rate of execution in payments for the Commission/EDF contribution will increase with payments made in 2020 on commitments carried over.

During 2019, assigned revenues carried over from 2018 (C5) of 1,3 M€ were also available on Commission budget lines (Heading V and other lines). At 31/12/2019, commitments of 1,3 M€ (99%) had been made and payments amounted to 3,1 M€ (99%). The rate of execution in payments may increase very marginally with payments made in 2019 on commitments carried over.

Globally during year 2019 the EEAS **committed 940,3 M€** (representing 94% of the available budget of the year):

During the same year the total **execution in payments was 955,9 M€** (representing 84% of the available payment appropriations).

The rate of execution in payments will increase with the payments to be executed in 2020 on credits carried forward from 2019 to 2020 according to the Financial Regulation's rules.

Globally during year 2019 the EEAS **committed 940,3 M€** (representing 94% of the available budget of the year):

TABLE 1: OUTTURN ON COMMITMENT APPROPRIATIONS IN 2019 (in Mio €) for EEAS					
			Commitment appropriations authorised	Commitments made	%
			1	2	3=2/1
Title 1 Staff at Headquarters					
1	11	Remuneration and other entitlements relating to statutory staff	130.350.040,15	130.350.039,89	100.00 %
	12	Remuneration and other entitlements relating to external staff	30.076.856,15	27.664.777,19	91.98 %
	13	Other expenditure relating to staff management	2.482.183,99	2.468.245,85	99.44 %
	14	Missions	9.217.036,09	8.7340.095,80	94.76 %
	15	Measures to assist staff	2.094.619,22	2.091.794,71	99.87 %
Total Title 1			174.220.735,60	171.308.867,22	98.33 %
Title 2 Building, equipment and operating expenditure at Headquarters					
2	20	Buildings and associated costs	36.663.656,86	35.253.157,85	96.15 %
	21	Computer systems, equipment and furniture	38.649.558,89	38.554.101,87	99.75 %
	22	Other operating expenditure	10.437.920,66	10.404.508,72	99.68 %
Total Title 2			85.7511.364,10	84.211.768,44	98.20 %
Title 3 Delegations					
3	30	Delegations	735.881.282,29	684.811.305,12	93.06 %
Total Title 3			734.444.610,94	684.811.305,12	93.24 %
Total EEAS			995.853.154,30	940.331.940,78	94.42 %

* Commitment appropriations authorised include, in addition to the budget voted by the legislative authority, appropriations carried over from the previous exercise, budget amendments as well as miscellaneous commitment appropriations for the period (e.g. internal and external assigned revenue).

During the same year the total **execution in payments was 955,9 M€ (representing 84% of the available payment appropriations)**

The rate of execution in payments will increase with payments to be executed during 2020 on credits carried forward from 2019 to 2020 according to the Financial Regulation's rules.

TABLE 2: OUTTURN ON PAYMENT APPROPRIATIONS in 2019 (in Mio €) for EEAS					
			Payment appropriations authorised *	Payments made	%
			1	2	3=2/1
Title 1 Staff at Headquarters					
1	11	Remuneration and other entitlements relating to statutory staff	130.350.040,15	130.350.039,89	100.00 %
	12	Remuneration and other entitlements relating to external staff	31.194.112,82	27.329.238,83	87.61 %
	13	Other expenditure relating to staff management	3.352.199,08	2.811.711,87	83.88 %
	14	Missions	11.630.857,36	8.699.4513,70	74.80 %
	15	Measures to assist staff	2.213.418,04	2.077.705,67	93.87 %
Total Title 1			178.740.627,45	171.268.147,63	95.82%
Title 2 Building, equipment and operating expenditure at Headquarters					
2	20	Buildings and associated costs	40.4288.568,50	33.786.681,33	83.57 %
	21	Computer systems, equipment and furniture	58.407.254,90	36.921.137,51	63.21 %
	22	Other operating expenditure	13.119.464,10	8.819.758,93	67.23 %
Total Title 2			111.955.57585	79.527.577,77	71.03%
Title 3 Delegations					
3	30	Delegations	852.726.930,57	705.084.282,42	82.69 %
Total Title 3			852.726.930,57	705.084.282,42	82.69%
Total EEAS			1.143.423.133,87	955.880.007,82	83.60 %

* Payment appropriations authorised include, in addition to the budget voted by the legislative authority, appropriations carried over from the previous exercise, budget amendments as well as miscellaneous payment appropriations for the period (e.g. internal and external assigned revenue).

2.2 Preparation for Budget 2020

The Budget Authority arrived at a political agreement on the EU budget for 2020 on November 18th in the morning. The President of the European Parliament then signed the budget on November 27th, which gave the budget legal force.

As far as the EEAS administrative budget is concerned, the approved amount, which also includes the Amending Letter 1 to the Draft Budget 2020 is **731.1 M€**, up by **5,2 %** from the 694,8M € in the 2019 budget. This amount covers notably the following:

- The amounts necessary to finance the Action Plan against Disinformation.
- A reinforcement of security in delegations and HQ through an increase to the Regional Security Officer network, additional security installations (like Secure Speech Rooms) and investments in cyber-security.
- Additional amounts for the fitting-out of the new NEO premises.
- Amounts for administrative development, comprising notably a replacement of a number of cost-free national experts by officials and an increase to the stipend amount for trainees in Delegations, raising the full-time number from 141 to 161.
- A reinforcement of the CSDP structures, notably strengthening the network of counter-terrorism experts, additional military advisors in Delegations, the multi-annual development of the Military Planning and Conduct Capability and some targeted reinforcements of the CSDP and EUMS departments.
- Some reinforcements of the geographical departments in high-priority key areas, notably for the Sanctions Policy, Venezuela, Serbia and Kosovo.

It should also be recalled that a number of needs remain pending as some files had not yet reached a final decision during the budgetary procedure for 2020. This concern in particular resources related to the new MFF, notably the European Peace facility and the more extensive programming requirements, these topics will be discussed during the procedure for the next budget of year 2021.

2.3 The accounting function and information

The EEAS, as an independent Institution according to the Financial Regulation, is responsible for the preparation of its own accounts which are the subject of the discharge procedure.

It is worth noting in this respect that the EEAS has not been granted, at the moment of its creation, the resources to deal with the tasks of the accountant (treasury management, preparation of general accounts, etc.) and therefore, it benefits from economies of scale and the experience and resources already existing at the Commission. The Accountant Officer of the Commission is thus the Accountant Officer of the EEAS and the bulk of the accounting functions of the EEAS are *de facto* implemented by the services of the Accountant Officer (DG BUDG).

The EEAS nevertheless increased its accounting capacity by transferring a part of the clearing process from DG BUDG to the EEAS. Particularly, the clearing of several suspense accounts in SAP for the Delegations has been directly assumed by the accounting team of EEAS. This brought new requirements in terms of internal organisation and the collaboration with the Delegations too.

During 2019 efforts were maintained to control the absolute amount and number of outstanding open entries on suspense accounts (HB), used in particular by the Delegations. The procedure for a monthly automatic clearing of the open HB entries improves the efficiency for clearance of entries in these accounts. Thanks to efforts deployed by the Division in charge in the HQ, in coordination with the Delegations and DG BUDG for the clearing of the HB accounts, it was possible to reduce the number of open items **to the lowest level ever for the EEAS**. The statistics show an overall **33.372** open transactions, of which only **6.692** are overdue.

It is emphasised that the use of suspense accounts in the Delegations is necessary due to the nature of certain transactions which are undertaken, in particular the withholding of local taxes and social security from local staff salary for subsequent payment to the local authorities and the accounting for Value Added Taxes or similar sales taxes which are reimbursable by the host country.

The accounting information for the EEAS has been produced in close co-operation between the Budget Division of the EEAS and the Accounting Officer's (DG BUDG.C) services.

Concerning the provisional annual accounts of the EEAS for the financial year 2019, the Accounting Officer concluded in her transmission note that the risk of material misstatement as a result of fraud in the 2019 EEAS financial statements has been reasonably mitigated.

The EEAS accounting risks have been assessed by the Accounting Officer's service in the framework of the process of validation of the local financial management systems. The 2019 assessment concluded that the EEAS accounting risks have to be considered 'low'.

Acquisitions of buildings – During 2019 the EEAS acquired buildings in Ecuador, South Africa and the United States of America. The office building in Washington worth 90.3 M€ was financed with a loan of 48.5 M€ and 41.8 M€ from the budget. The spaces not occupied by the Delegation are leased as a whole to 2175 K Street Operating Company LLC ("WLLC"), a private company incorporated by the EEAS to manage the common parts and the parts not occupied by the Delegation and to serve as shield for litigations. While it is aimed to deploy the House of Europe policy for the building, EEAS has to honour the existing (commercial) rent agreements. WLLC subleases the commercial spaces at the ground floor and office spaces to several tenants and manages common areas. The services rendered by WLCC are fully outsourced to a third party, currently being Cushman and Wakefield.

2.4 Financial Workflows in application during year 2019

The EEAS, represented by the High Representative for Foreign Affairs and Security Policy, performs the duties of authorising officer (AO) in accordance with Article 73 of the Financial Regulation.

In accordance with ADMIN(2018)37, the last Decision on the Internal Rules on the implementation of the Budget of the EEAS, the powers of authorisation have been delegated to the Secretary General, who is the Authorising Officer by delegation (AOD) of the EEAS.

The Secretary General subdelegates powers to the Director General for Budget and Administration, who acts as Principal Authorising Officer by subdelegation, who in turn subdelegates to the Managing Directors, Directors, Heads of Delegation and Heads of Division.

In practical terms the budget is implemented at an operational level by the Heads of Division in Headquarters and by the Heads of Delegations throughout the delegation network.

For the purpose of budget implementation, the EEAS has adopted the following financial circuits at **Headquarters**:

- (1) **EEAS STANDARD**, which is fully de-centralised with all operations, including initiation and verification, taking place within the line manager's services. The operations processed using this circuit are those consisting of provisional commitments/de-commitments for the Delegations, accounting regularisations and payments to members of staff.
- (2) **EEAS STANDARD A2**, which is also de-centralised with all operations, including financial and operational initiation, and operational verification, taking place within the line manager's services. However this model also contains an ex-ante verification which is carried out by the ex-ante control function of division EEAS BA.BS.2 and is used in particular for payments related to public procurement to third parties.
- (3) **EEAS EXTRA LIGHT** - Used in particular for payment of mission expense claims which have been examined by the PMO for conformity with the mission guide and for payment of representation expenditure to EEAS staff members.

The financial circuits used by the EEAS in the **delegations** during 2018 were:

- (4) **DEL_NORM** (IA – VA/IAH – AOSD) – this is the standard workflow in application in the delegations. The IA role is normally performed by a local agent (accountant or administrative assistant), the VA/IAH is performed by the Head of Administration / Imprest Account Holder, the AOSD role is performed by the Head of Delegation or another AD official of the EEAS;
- (5) **DEL_SMALL** (IA/IAH – VA – AOSD) – This 2nd workflow permits the signature by the same AOSD, of both the VA and AOSD roles. It is used in the absence of sufficient personnel. The responsible authorising officer shall define the framework for the use of these financial workflows.

At Headquarters, the financial circuits are operated entirely by EEAS staff.

In Delegations, where a large proportion of the personnel are Commission staff members, the role of initiating agent (both financial and operational) is at times performed by members of the Commission staff working in the administrative sections of the Delegations. The roles of financial and operational verification are restricted to EEAS staff members. The function of sub-delegated authorising officer is performed by the Head of Delegation who is an EEAS staff member or by another EEAS member of staff in the category AD (with the exception of the Regional Center Europe where also senior-Ast officials are allowed to receive a sub-delegation).

To be noticed that the Regional Center Europe (RCE) based in Brussels is providing services for 27 Delegations. The RCE can intervene directly in the financial workflows of the relevant delegations.

These circuits are considered the most appropriate taking into account the nature of the transactions to be authorised (entirely administrative expenditure) and the resources available to the EEAS.

As a large number of Delegations only have two EEAS staff members in the AD category (including the Head of Delegation) ensuring business continuity during absences for professional purposes, holidays or illness of the Head of Delegations can be problematic. The EEAS endeavours to overcome this problem by anticipating as much as possible transactions prior to absences and by a system of remote authorisation.

2.5 Personnel allowed to intervene in the EEAS financial workflow

Only the staff of the EEAS is given access to the financial workflows in the accounting system (ABAC) for the administrative expenses of the Delegations.

The only exception authorised, in agreement with the responsible services of the Commission, is the case of the local staff of the administrative sections in the Delegations financed by the Commission (for initiating and verifying steps in the financial workflow). This staff continues to execute their previous activities in the administrative section and may access ABAC, but only at the level of initiating agent.

Apart from this exception, the staff of the European Commission in the Delegations is not allowed to intervene in the financial workflow (ABAC) of the administrative expenses of the Delegations.

Under the terms of last version of the Financial Regulation the Head of Delegation has the possibility to act as authorising officer by subdelegation (AOSD) for the operational expenditure (Budget of the European Commission) and the Deputy Heads of Delegation has the right to intervene as AOSD for the same expenditures when the relevant Head of Delegation is absent.

In relation to the administrative expenditures in Delegations (Budget of the EEAS) only the Head of Delegation and other members of the EEAS staff may act as authorising officers by subdelegation for the administrative expenditure of the EEAS, nevertheless in special cases and in order to ensure the continuity of the administration staff of the European Commission can act as AOSD on the administrative expenditure of the EEAS.

The EEAS, since its creation, has advocated a more flexible approach to the question of the agents authorised to intervene in the financial workflows of the EU Institutions in Delegations, in order to ensure full business continuity and to maximise the efficient use of the human resources available in Delegations. Amendments in this sense have been obtained in the new Financial Regulation (in particular the new dispositions in Art.60(2) and in Art.60(3)).

2.6 Payments for the administration in Delegations

Each Delegation receives and implements its own budget intended to cover the administrative operations of the Delegation and of the staff of the EEAS and Commission posted to that Delegation.

The implementation (authorisation of payments) of the budget is done through the financial workflows enforced in the accounting system ABAC.

The actual payments to the beneficiary (treasury operations) may be done either via a central payment or via local bank/cash accounts (imprest accounts) at the disposal of the Delegation and duly authorised by the Accounting Officer of the EEAS.

When the payment is central, the bank transfer is executed from the treasury management of HQ (Accounting Officer services – DG BUDG). When the payment is local the actual treasury operation is executed directly by the delegation via the local bank accounts.

The rules for use of and selection of the central or local payment method have been formalised in an instruction given by the EEAS, in agreement with the Accounting Officer's services, and are in application since the deployment of the ABAC accounting system to the Delegations.

For their local operations, the Delegations very often execute payments in currencies other than the Euro.

2.7 Functioning of the Imprest of accounts of the EEAS

In accordance with the Internal Rules for the implementation of the Budget (both of the EEAS and of the Commission) for reasons of continuity of service, the staff of the Commission may exercise the function of imprest account substitute and may be mentioned in the bank signature cards (group 1, group 2). Under the same conditions the staff of the EEAS may exercise the functions of imprest account for the European Commission.

The presence of the staff of the Commission in the bank signatory cards does not imply that they are authorized to access the EEAS financial workflow, but they are allowed to sign or countersign the issue of a payment document (cheque, bank transfer, etc.).

The rules governing the role and responsibility of the countersigning officers for the imprest accounts are formalised in the Internal Rules of implementation of the Budget of the EEAS (Art.35 and 36) and of the European Commission (Art.45 and 46).

2.8 Some figures about the EEAS volume of payments

The EEAS is an organisation operating both in Headquarters (Brussels) and via the network of the EU Delegations. The general design and engineering of its financial operations ensures the special needs of an organisation operating in more than 140 countries and, in parallel, satisfies the stringent requirements of the Union's financial legislation.

In order to implement the payments it is possible - via the system ABAC - to make use of the normal payment method (ABAC Central Payment) which implies that the payment is executed by the Accountant's services (DG BUDG) managing the EEAS's bank accounts after the Authorising Officer has validated the relevant payment which has passed the full financial workflow.

For the special needs of the Delegations it is also possible to implement local payments making use of the "local payment" function, or by using the imprest module (for the very small payments), both managed through the ABAC financial system.

In the first case (ABAC Local Payment) the transaction is normally implemented in the financial workflow, but the payment is finally executed via the local bank account (imprest of account) open in the country where the delegation operates, and not the central bank accounts of the EEAS.

In the second case the delegation can implement the imprest (petty cash) payment for amounts not exceeding 300 € and register the operation in the accounts afterwards.

Payment system in the EEAS:

Central ABAC Payments	allowed to HQ divisions and Delegations
Local ABAC Payments	allowed only to Delegations and RCE (for payments < 60.000 €)
Imprest ABAC Payments	allowed only to Delegations (for petty payments < 300 €)

The statistics on the volume of payments made by the EEAS (Headquarters and EU Delegations) in 2019 show a global figure of **252.508** payments executed in that year, composed as follows:

Number of payments implemented by the EEAS as a whole:

Central ABAC Payments	45.073
Local ABAC Payments	157.915
Imprest ABAC Payments	<u>49.520</u>
	<u>252.508</u>

Number of payments implemented by EEAS Headquarters:

Central ABAC Payments	13.635
Local ABAC Payments	56
Imprest ABAC Payments	-
Payments by HQ:	<u>13.691</u>

Number of payments implemented in the EEAS EU-Delegations network:

Central ABAC Payments	31.438
Local ABAC Payments	157.859
Imprest ABAC Payments	<u>49.520</u>
Payments by DEL:	<u>238.817</u>

The global number of transactions implemented by HQ and the network of the EU-Delegations has slightly increased over the last years (for comparison: 239.399 payments in 2016, 241.899 in 2017, 247.417 in 2018 and 252.508 in 2019) in line with the increase of operations of the EEAS.

To be noticed that in respect to the Imprest payments figures the comparison of data for the period 2014 to 2019 shows an important decrease over the years. In effect such kind of payments have been reduced from 97.181 (2014) to 49.520 (2019), thus **a decrease of 49%** since 2014.

Annex 1

Worldwide network of the EEAS

143 Bilateral/Multilateral Delegations and Offices:

EU Delegations:

- 1. Afghanistan**
- 2. Albania**
- 3. Algeria**
- 4. Angola**
- 5. Argentina**
- 6. Armenia**
- 7. Australia**
- 8. Azerbaijan**
- 9. Bangladesh**
- 10. Barbados**
- 11. Belarus**
- 12. Benin**
- 13. Bolivia**
- 14. Bosnia And Herzegovina**
- 15. Botswana**
- 16. Brazil**
- 17. Burkina Faso**
- 18. Burundi**
- 19. Cambodia**
- 20. Cameroon**
- 21. Canada**
- 22. Cape Verde**
- 23. Central African Republic**

- 24. Chad
- 25. Chile
- 26. China
- 27. Colombia
- 28. Congo, Democratic Republic
- 29. Congo, Republic
- 30. Costa Rica
- 31. Cuba
- 32. Djibouti
- 33. Dominican Republic
- 34. Ecuador
- 35. Egypt
- 36. El Salvador
- 37. Eritrea
- 38. Ethiopia
- 39. Eswatini (former Swaziland)
- 40. Fiji
- 40. North Macedonia
- 41. Gabon
- 42. Gambia
- 43. Georgia
- 44. Ghana
- 45. Guatemala
- 46. Guinea
- 47. Guinea-Bissau
- 48. Guyana
- 49. Haiti
- 50. Honduras
- 51. Iceland

- 52. India
- 53. Indonesia
- 54. Iraq
- 55. Israel
- 56. Ivory Coast
- 57. Jamaica
- 58. Japan
- 59. Jordan
- 60. Kazakhstan
- 61. Kenya
- 62. Korea (South)
- 63. Kuwait
- 64. Kyrgyzstan
- 65. Laos
- 66. Lebanon
- 67. Lesotho
- 68. Liberia
- 69. Libya
- 70. Madagascar
- 71. Malawi
- 72. Malaysia
- 73. Mali
- 74. Mauritania
- 75. Mauritius
- 76. Mexico
- 77. Moldova
- 78. Mongolia
- 79. Montenegro
- 80. Morocco

- 81. Mozambique**
- 82. Myanmar**
- 83. Namibia**
- 84. Nepal**
- 85. New Zealand**
- 86. Nicaragua**
- 87. Niger**
- 88. Nigeria**
- 89. Norway**
- 90. Pakistan**
- 91. Panama**
- 92. Papua New Guinea**
- 93. Paraguay**
- 94. Peru**
- 95. Philippines**
- 96. Russia**
- 97. Rwanda**
- 98. Saudi Arabia**
- 99. Senegal**
- 100. Serbia**
- 101. Sierra Leone**
- 102. Singapore**
- 103. Somalia**
- 104. South Africa**
- 105. South Sudan**
- 106. Sri Lanka**
- 107. Sudan**
- 108. Serbia**
- 109. Switzerland**

- 110. Syria
- 111. Tajikistan
- 112. Tanzania
- 113. Thailand
- 114. Timor-Leste
- 115. Togo
- 116. Trinidad and Tobago
- 117. Tunisia
- 118. Turkey
- 119. Turkmenistan
- 120. Uganda
- 121. Ukraine
- 122. United Arab Emirates
- 123. United Kingdom
- 124. United States of America
- 125. Uruguay
- 126. Uzbekistan
- 127. Venezuela
- 128. Vietnam
- 129. Yemen
- 130. Zambia
- 131. Zimbabwe

Multilateral Delegations to International Organisations:

- 1. African Union - Addis Ababa (AU)
- 2. Geneva (UN)
- 3. Paris (OECD/UNESCO)
- 4. Geneva (WTO)

- 5. New York (UN)**
- 6. Rome (FAO)**
- 7. Strasbourg (CoE)**
- 8. Vienna (UN/IAEA/OSCE)**

Representation Offices:

- 1. Hong Kong and Macao (EU Office to Hong Kong and Macao)**
- 2. Kosovo (Office of the EU)**
- 3. Taiwan (European Economic and Trade Office in Taiwan)**
- 4. West Bank And Gaza Strip (Office of the EU Representative)**

Supplementary information

Regional Delegations (without dependent regionalised Delegation)

- | | |
|---------------------|--|
| 1. BARBADOS | ANTIGUA & BARBUDA, DOMINICA, GRENADA, ST LUCIA, ST VINCENT & GRENADINES, ST KITTS & NEVIS) |
| 2. FIJI | COOK ISLAND**, KIRIBATI, MARSHALL ISLAND, MICRONESIA, NAURU, NIUE**, PALAU, SAMOA, TONGA & TUVALU, NEW CALEDONIA |
| 3. GABON | EQUATORIAL GUINEA, SAO TOME AND PRINCIPE |
| 4. INDIA | BHUTAN |
| 5. INDONESIA | BRUNEI |
| 6. JAMAICA | BELIZE, BAHAMAS |
| 7. MADAGASCAR | COMOROS |
| 8. MAURITIUS | SEYCHELLES |
| 9. NICARAGUA | PANAMA (OFFICE) |
| 10. SAUDI ARABIA | BAHRAIN, KUWAIT, OMAN AND QATAR |
| 11. SOLOMON ISLANDS | VANUATU |
| 12. SRI LANKA | MALDIVES |
| 13. SWITZERLAND | LIECHTENSTEIN |
| 14. TURKEY | TURKMENISTAN |

**** not considered "Sovereign state recognized by the UN" and free associate of New Zealand**

Accreditations (ambassadeur non résident)

Depending on the Delegation:

1	ANDORRA	(PARIS)
2	ANTIGUA AND BARBUDA	(BARBADOS)
3	BAHAMAS	(JAMAICA)
4	BAHRAIN	(SAUDI ARABIA)
5	BELIZE (TECHNICAL OFFICE)	(JAMAICA)
6	BHUTAN	(INDIA)
7	BRUNEI	(INDONESIA)
8	COMOROS (TECHNICAL OFFICE)	(MAURITIUS)
9	COOK ISLANDS*	(FIJI)
10	DOMINICA	(BARBADOS)
11	GRENADA	(BARBADOS)
12	EQUATORIAL GUINEA	(GABON)
13	HOLY SEE**	(ROME)
14	KIRIBATI	(FIJI)
15	KUWAIT	(SAUDI ARABIA)
16	LIECHTENSTEIN	(SWITZERLAND)
17	MALDIVES	(SRI LANKA)
18	MARSHALL ISLANDS	(FIJI)
19	MICRONESIA	(FIJI)
20	MONACO	(PARIS)
21	MONGOLIA	(CHINA)
22	NAURU	(FIJI)
23	NEW CALEDONIA (TECH. OFFICE)	(FIJI)
24	NIUE*	(FIJI)
25	OMAN	(SAUDI ARABIA)
26	PALAU	(FIJI)
27	PANAMA (OFFICE)	(NICARAGUA)
28	QATAR	(SAUDI ARABIA)
29	ST KITTS AND NEVIS	(BARBADOS)
30	ST LUCIA	(BARBADOS)
31	ST VINCENT AND THE GRENADINES	(BARBADOS)
32	SAN MARINO	(ROME)
33	SAO TOME AND PRINCIPE	(GABON)
34	SEYCHELLES	(MAURITIUS)
35	SURINAM	(GUYANA)
36	TONGA	(FIJI)
37	TURKMENISTAN	(TURKEY)
38	TUVALU	(FIJI)
39	VANUATU	(SOLOMON ISLAND)

* not member of the UN

** observer to the UN

Annex 2

Financial year 2019 – Summary of Budget Implementation

TABLE 1: OUTTURN ON COMMITMENT APPROPRIATIONS IN 2019 (in Mio €) for EEAS					
			Commitment appropriations authorised	Commitments made	%
			1	2	3=2/1
Title 1 Staff at Headquarters					
1	11	Remuneration and other entitlements relating to statutory staff	130.350.040,15	130.350.039,89	100.00 %
	12	Remuneration and other entitlements relating to external staff	30.076.856,15	27.664.777,19	91.98 %
	13	Other expenditure relating to staff management	2.482.183,99	2.468.245,85	99.44 %
	14	Missions	9.217.036,09	8.7340.095,80	94.76 %
	15	Measures to assist staff	2.094.619,22	2.091.794,71	99.87 %
Total Title 1			174.220.735,60	171.308.867,22	98.33 %
Title 2 Building, equipment and operating expenditure at Headquarters					
2	20	Buildings and associated costs	36.663.656,86	35.253.157,85	96.15 %
	21	Computer systems, equipment and furniture	38.649.558,89	38.554.101,87	99.75 %
	22	Other operating expenditure	10.437.920,66	10.404.508,72	99.68 %
Total Title 2			85.7511.364,10	84.211.768,44	98.20 %
Title 3 Delegations					
3	30	Delegations	735.881.282,29	684.811.305,12	93.06 %
Total Title 3			734.444.610,94	684.811.305,12	93.24 %
Total EEAS			995.853.154,30	940.331.940,78	94.42 %

* Commitment appropriations authorised include, in addition to the budget voted by the legislative authority, appropriations carried over from the previous exercise, budget amendments as well as miscellaneous commitment appropriations for the period (e.g. internal and external assigned revenue).

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IMPLEMENTATION OF BUDGET REVENUE

Policy area 4: Miscellaneous union taxes, levies and dues

		Income appropriations		Entitlements established			Revenue				Out-standing
Item		Initial budget	Final budget	Current year	Carried over	Total	On entitlements of current year	On entitlements carried over	Total	%	
		1	2	3	4	5=3+4	6	7	8=6+7	9=8/2	10=5-8
4000	Proceeds from taxation of the salaries, wages and allowances of officials and other servants	22 878	22 878	22 138	0	22 138	22 138	0	22 138	97 %	0
4040	Proceeds from the special levy on the salaries of Members of the institution, officials and other servants in active employment	4 291	4 291	4 145	0	4 145	4 145	0	4 145	97 %	0
Total Chapter 40		27 169	27 169	26 283	0	26 283	26 283	0	26 283	97 %	0
4100	Staff contributions to the pension scheme	19 169	19 169	18 836	0	18 836	18 836	0	18 836	98 %	0
Total Chapter 41		19 169	19 169	18 836	0	18 836	18 836	0	18 836	98 %	0
Total Title 4		46 338	46 338	45 119	0	45 119	45 119	0	45 119	97 %	0

EUR '000

Policy area 5: Revenue accruing from the administrative operation of the institution

		Income appropriations		Entitlements established			Revenue				Out-standing
	Item	Initial budget	Final budget	Current year	Carried over	Total	On entitlements of current year	On entitlements carried over	Total	%	
		1	2	3	4	5=3+4	6	7	8=6+7	9=8/2	10=5-8
5000	Proceeds from the sale of vehicles - Assigned revenue	0	0	251	0	251	251	0	251	-	0
5001	Proceeds from the sale of other movable property - Assigned revenue	0	0	75	0	75	75	0	75	-	0
5002	Proceeds from the supply of goods to other institutions or bodies - Assigned revenue	0	0	1 950	38	1 988	1 904	38	1 942	-	45
5010	Proceeds from the sale of immovable property	0	0	2	0	2	2	0	2	-	0
Total Chapter 50		0	0	2 277	38	2 315	2 232	38	2 270	-	45
5110	Proceeds from letting and subletting immovable property	0	0	4 081	52	4 133	3 681	52	3 733	-	400
5111	Reimbursement of charges connected with lettings	0	0	6 417	105	6 522	5 445	102	5 547	-	975
Total Chapter 51		0	0	10 498	157	10 655	9 126	154	9 280	-	1 375
5200	Revenue from investments or loans granted, bank and other interest on the institution's accounts	0	0	171	0	171	171	0	171	-	0
Total Chapter 52		0	0	171	0	171	171	0	171	-	0

5500	Revenue from the supply of services and work for other institutions or bodies, including refunds by other institutions or bodies of mission allowances paid on their behalf - Assigned revenue	0	0	30 995	87	31 082	30 995	87	31 082	-	0
5510	Revenue from third parties in respect of services or work supplied at their request - Assigned revenue	0	0	3 179	63	3 242	3 005	63	3 069	-	173
Total Chapter 55		0	0	34 174	150	34 323	34 000	150	34 150	-	173
5700	Revenue arising from the repayment of amounts wrongly paid - Assigned revenue	0	0	2 464	207	2 671	2 395	200	2 594	-	76
5730	Other contributions and refunds in connection with the administrative operation of the institution - Assigned revenue	0	0	28	0	28	28	0	28	-	0
5740	Revenue arising from the Commission contribution to the European External Action Service (EEAS) for Commission staff working in Union delegations - Assigned revenue	0	0	194 901	0	194 901	194 901	0	194 901	-	0
Total Chapter 57		0	0	197 392	207	197 600	197 323	200	197 523	-	76
5900	Other revenue arising from administrative management	0	0	107	4	110	107	4	110	-	0
Total Chapter 59		0	0	107	4	110	107	4	110	-	0
Total Title 5		0	0	244 618	556	245 174	242 959	545	243 504	-	1 670

EUR '000

Policy area 7: Interest on late payments

		Income appropriations		Entitlements established			Revenue				Out-standing
	Item	Initial budget	Final budget	Current year	Carried over	Total	On entitlements of current year	On entitlements carried over	Total	%	
		1	2	3	4	5=3+4	6	7	8=6+7	9=8/2	10=5-8
7001	Interest on late payments	0	0	3	0	3	3	0	3	-	0
Total Chapter 70		0	0	3	0	3	3	0	3	-	0
Total Title 7		0	0	3	0	3	3	0	3	-	0
GRAND TOTAL		46 338	46 338	289 739	556	290 295	288 080	545	288 625	623 %	1 670

1. IMPLEMENTATION OF BUDGET EXPENDITURE

1.1. Breakdown & changes in commitment appropriations

Policy area 1: Staff at headquarters

EUR '000

	Item	Budget appropriations				Additional appropriations			Total appropr. available
		Initial adopted budget	Amending budgets	Transfers	Final budget adopted	Carry-overs	Assigned revenue	Total	
		1	2	3	4=1+2+3	5	6	7=5+6	8=4+7
1100	Basic salaries	101 293	0	(742)	100 551	0	0	0	100 551
1101	Entitlements under the Staff Regulations related to the post held	314	0	69	383	0	0	0	383
1102	Entitlements under the Staff Regulations related to the personal circumstances of the staff member	25 914	0	(329)	25 585	0	0	0	25 585
1103	Social security cover	3 854	0	(22)	3 832	0	0	0	3 832
Total Chapter 11		131 375	0	(1 025)	130 350	0	0	0	130 350
1200	Contract staff	13 679	0	(853)	12 826	0	2 711	2 711	15 537
1201	Non-military seconded national experts	3 260	0	0	3 260	0	1 517	1 517	4 777
1202	Traineeships	428	0	(43)	385	0	0	0	385
1204	Agency staff and special advisers	200	0	(130)	70	0	0	0	70
1205	Military seconded national experts	10 265	0	(978)	9 286	0	21	21	9 308
Total Chapter 12		27 832	0	(2 004)	25 828	0	4 249	4 249	30 077

1300	Recruitment	100	0	(40)	60	0	0	0	60
1301	Training	1 201	0	(55)	1 146	0	10	10	1 156
1302	Entitlements on entering the service, transfers and leaving the service	1 266	0	0	1 266	0	0	0	1 266
Total Chapter 13		2 567	0	(95)	2 472	0	10	10	2 482
1400	Missions	8 577	0	(200)	8 377	0	840	840	9 217
Total Chapter 14		8 577	0	(200)	8 377	0	840	840	9 217
1500	Social services and assistance to staff	237	0	95	332	0	1	1	332
1501	Medical service	673	0	0	673	0	14	14	687
1503	Crèches and childcare facilities	966	0	78	1 044	0	4	4	1 048
1504	Contribution to accredited Type II European Schools	20	0	7	27	0	0	0	27
Total Chapter 15		1 896	0	179	2 075	0	19	19	2 095
Total Title 1		172 247	0	(3 145)	169 102	0	5 119	5 119	174 221

EUR '000

Policy area 2: Buildings, equipment and operating expenditure at headquarters

EUR '000									
		Budget appropriations				Additional appropriations			Total approp. available
	Item	Initial adopted budget	Amending budgets	Transfers	Final budget adopted	Carry-overs	Assigned revenue	Total	
		1	2	3	4=1+2+3	5	6	7=5+6	8=4+7
2000	Rent and annual lease payments	18 659	0	720	19 379	0	2 465	2 465	21 844
2002	Fitting-out and security works	460	0	273	733	0	0	0	733
2010	Cleaning and maintenance	4 747	0	244	4 991	0	0	0	4 991
2011	Water, gas, electricity and heating	1 455	0	0	1 455	0	42	42	1 497
2012	Security and surveillance of buildings	6 530	0	589	7 119	0	324	324	7 444
2013	Insurance	45	0	0	45	0	0	0	45
2014	Other expenditure relating to buildings	110	0	0	110	0	0	0	110
Total Chapter 20		32 006	0	1 826	33 832	0	2 832	2 832	36 664
2100	Information and communication technology	14 791	0	2 451	17 242	0	471	471	17 713
2101	Cryptography and highly classified information and communications technology	15 190	0	388	15 578	0	100	100	15 678
2102	Security of information and communication technology up to the level 'EU restricted'	3 785	0	0	3 785	0	0	0	3 785
2103	Technical security countermeasures	1 145	0	(4)	1 141	0	0	0	1 141
2110	Furniture	203	0	0	203	0	0	0	203
2111	Technical equipment and installations	105	0	(45)	60	0	0	0	60
2112	Transport	50	0	20	70	0	0	0	70
Total Chapter 21		35 269	0	2 810	38 079	0	571	571	38 650

2200	Organisation of meetings, conferences and congresses	600	0	7	607	0	7	7	614
2201	Experts' travel expenses	40	0	(8)	32	0	0	0	32
2210	Documentation and library expenditure	955	0	0	955	0	0	0	955
2211	Satellite imagery	450	0	0	450	0	0	0	450
2212	General publications	40	0	0	40	0	0	0	40
2213	Public information and public events	495	0	0	495	0	0	0	495
2214	Strategic Communication Capacity	2 000	0	0	2 000	0	0	0	2 000
2221	Interpretation	560	0	220	780	0	0	0	780
2230	Office supplies	460	0	0	460	0	0	0	460
2231	Postal charges	155	0	0	155	0	0	0	155
2232	Expenditure on studies, surveys and consultations	40	0	(40)	0	0	0	0	0
2233	Interinstitutional cooperation	3 569	0	(18)	3 551	0	171	171	3 722
2234	Removals	120	0	(24)	96	0	0	0	96
2235	Financial charges	5	0	0	5	0	0	0	5
2236	Legal expenses and costs, damages and compensation	147	0	(34)	113	0	0	0	113
2237	Other operating expenditure	50	0	61	111	0	0	0	111
2240	Conflict Prevention and Mediation Support Services	450	0	(45)	405	0	5	5	410
Total Chapter 22		10 136	0	119	10 255	0	183	183	10 438
Total Title 2		77 411	0	4 755	82 166	0	3 585	3 585	85 751

EUR '000

Policy area 3: Delegations

EUR '000									
		Budget appropriations				Additional appropriations			Total approp. available
	Item	Initial adopted budget	Amending budgets	Transfers	Final budget adopted	Carry-overs	Assigned revenue	Total	
		1	2	3	4=1+2+3	5	6	7=5+6	8=4+7
3000	Remuneration and entitlements of statutory staff	129 271	0	(9 807)	119 464	0	0	0	119 464
3001	External staff and outside services	71 668	0	(208)	71 459	0	1 279	1 279	72 738
3002	Other expenditure related to staff	37 794	0	(7 199)	30 595	0	542	542	31 137
3003	Buildings and associated costs	161 739	0	9 068	170 807	0	45 533	45 533	216 339
3004	Other administrative expenditure	44 703	0	6 536	51 239	0	26 499	26 499	77 739
3005	Commission contribution for Commission staff in delegations	0	0	0	0	0	218 464	218 464	218 464
Total Chapter 30		445 174	0	(1 610)	443 564	0	292 317	292 317	735 881
Total Title 3		445 174	0	(1 610)	443 564	0	292 317	292 317	735 881
GRAND TOTAL		694 833	0	0	694 833	0	301 021	301 021	995 853

1.2. Breakdown & changes in payment appropriations

Policy area 1: Staff at headquarters

EUR '000

	Item	Budget appropriations				Additional appropriations			Total approp. available
		Initial budget adopted	Amending budgets	Transfers	Final adopted budget	Carry-overs	Assigned revenue	Total	
		1	2	3	4=1+2+3	5	6	7=5+6	8=4+7
1100	Basic salaries	101 293	0	(742)	100 551	0	0	0	100 551
1101	Entitlements under the Staff Regulations related to the post held	314	0	69	383	0	0	0	383
1102	Entitlements under the Staff Regulations related to the personal circumstances of the staff member	25 914	0	(329)	25 585	0	0	0	25 585
1103	Social security cover	3 854	0	(22)	3 832	0	0	0	3 832
Total Chapter 11		131 375	0	(1 025)	130 350	0	0	0	130 350
1200	Contract staff	13 679	0	(853)	12 826	0	2 711	2 711	15 537
1201	Non-military seconded national experts	3 260	0	0	3 260	247	1 517	1 764	5 024
1202	Traineeships	428	0	(43)	385	19	0	19	404
1204	Agency staff and special advisers	200	0	(130)	70	76	0	76	146
1205	Military seconded national experts	10 265	0	(978)	9 286	775	21	796	10 082
Total Chapter 12		27 832	0	(2 004)	25 828	1 117	4 249	5 366	31 194
1300	Recruitment	100	0	(40)	60	37	0	37	97
1301	Training	1 201	0	(55)	1 146	537	10	548	1 694
1302	Entitlements on entering the service, transfers and leaving the service	1 266	0	0	1 266	295	0	295	1 561
Total Chapter 13		2 567	0	(95)	2 472	870	10	880	3 352

1400	Missions	8 577	0	(200)	8 377	2 414	840	3 254	11 631
Total Chapter 14		8 577	0	(200)	8 377	2 414	840	3 254	11 631
1500	Social services and assistance to staff	237	0	95	332	44	1	45	377
1501	Medical service	673	0	0	673	0	14	14	687
1503	Crèches and childcare facilities	966	0	78	1 044	75	4	79	1 123
1504	Contribution to accredited Type II European Schools	20	0	7	27	0	0	0	27
Total Chapter 15		1 896	0	179	2 075	119	19	138	2 213
Total Title 1		172,247	0	-3,145	169,102	4,520	5,119	9,639	178,741

EUR '000

Policy area 2: Buildings, equipment and operating expenditure at headquarters

EUR '000

	Item	Budget appropriations				Additional appropriations			Total approp. available
		Initial budget adopted	Amending budgets	Transfers	Final adopted budget	Carry-overs	Assigned revenue	Total	
		1	2	3	4=1+2+3	5	6	7=5+6	8=4+7
2000	Rent and annual lease payments	18 659	0	720	19 379	381	2 465	2 846	22 225
2002	Fitting-out and security works	460	0	273	733	665	0	665	1 398
2010	Cleaning and maintenance	4 747	0	244	4 991	1 271	0	1 271	6 262
2011	Water, gas, electricity and heating	1 455	0	0	1 455	543	42	585	2 040
2012	Security and surveillance of buildings	6 530	0	589	7 119	804	324	1 128	8 248
2013	Insurance	45	0	0	45	14	0	14	59
2014	Other expenditure relating to buildings	110	0	0	110	87	0	87	197
Total Chapter 20		32 006	0	1 826	33 832	3 765	2 832	6 597	40 429
2100	Information and communication technology	14 791	0	2 451	17 242	5 967	471	6 438	23 680
2101	Cryptography and highly classified information and communications technology	15 190	0	388	15 578	10 036	100	10 136	25 714
2102	Security of information and communication technology up to the level 'EU restricted'	3 785	0	0	3 785	2 932	0	2 932	6 717
2103	Technical security countermeasures	1 145	0	(4)	1 141	784	0	784	1 925
2110	Furniture	203	0	0	203	0	0	0	203
2111	Technical equipment and installations	105	0	(45)	60	13	0	13	73
2112	Transport	50	0	20	70	25	0	25	95
Total Chapter 21		35 269	0	2 810	38 079	19 758	571	20 328	58 407

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2200	Organisation of meetings, conferences and congresses	600	0	7	607	99	7	107	714
2201	Experts' travel expenses	40	0	(8)	32	24	0	24	56
2210	Documentation and library expenditure	955	0	0	955	115	0	115	1 070
2211	Satellite imagery	450	0	0	450	0	0	0	450
2212	General publications	40	0	0	40	39	0	39	79
2213	Public information and public events	495	0	0	495	159	0	159	654
2214	Strategic Communication Capacity	2 000	0	0	2 000	628	0	628	2 628
2221	Interpretation	560	0	220	780	76	0	76	856
2230	Office supplies	460	0	0	460	104	0	104	564
2231	Postal charges	155	0	0	155	47	0	47	202
2232	Expenditure on studies, surveys and consultations	40	0	(40)	0	87	0	87	87
2233	Interinstitutional cooperation	3 569	0	(18)	3 551	747	171	918	4 469
2234	Removals	120	0	(24)	96	85	0	85	181
2235	Financial charges	5	0	0	5	2	0	2	7
2236	Legal expenses and costs, damages and compensation	147	0	(34)	113	41	0	41	154
2237	Other operating expenditure	50	0	61	111	41	0	41	151
2240	Conflict Prevention and Mediation Support Services	450	0	(45)	405	388	5	393	798
Total Chapter 22		10 136	0	119	10 255	2 682	183	2 864	13 119
Total Title 2		77,411	0	4,755	82,166	26,204	3,585	29,790	111,956

EUR '000

Policy area 3: Delegations

EUR '000

		Budget appropriations				Additional appropriations			Total approp. available
	Item	Initial budget adopted	Amending budgets	Transfers	Final adopted budget	Carry-overs	Assigned revenue	Total	
		1	2	3	4=1+2+3	5	6	7=5+6	8=4+7
3000	Remuneration and entitlements of statutory staff	129 271	0	(9 807)	119 464	0	0	0	119 464
3001	External staff and outside services	71 668	0	(208)	71 459	0	1 279	1 279	72 738
3002	Other expenditure related to staff	37 794	0	(7 199)	30 595	5 296	542	5 837	36 432
3003	Buildings and associated costs	161 739	0	9 068	170 807	71 469	45 533	117 002	287 808
3004	Other administrative expenditure	44 703	0	6 536	51 239	25 079	26 499	51 578	102 817
3005	Commission contribution for Commission staff in delegations	0	0	0	0	13 098	220 368	233 467	233 467
Total Chapter 30		445 174	0	(1 610)	443 564	114 942	294 221	409 163	852 727
Total Title 3		445,174	0	-1,610	443,564	114,942	294,221	409,163	852,727
GRAND TOTAL		694 833	0	0	694 833	145 666	302 925	448 591	1 143 423

1.3. Implementation of commitment appropriations

Policy area 1: Staff at headquarters

EUR '000

	Item	Total approp. available	Commitments made					Appropriations carried over to 2020			Appropriations lapsing			
			from final adopt. budget	from carry-overs	from assign. revenue	Total	%	Assign. revenue	By decision	Total	from final adopt. budget	from carry-overs	from assign. revenue	Total
		1	2	3	4	5=2+3+4	6=5/1	7	8	9=7+8	10	11	12	13=10+11+12
1100	Basic salaries	100 551	100 551	0	0	100 551	100 %	0	0	0	0	0	0	0
1101	Entitlements under the Staff Regulations related to the post held	383	383	0	0	383	100 %	0	0	0	0	0	0	0
1102	Entitlements under the Staff Regulations related to the personal circumstances of the staff member	25 585	25 585	0	0	25 585	100 %	0	0	0	0	0	0	0
1103	Social security cover	3 832	3 832	0	0	3 832	100 %	0	0	0	0	0	0	0
Total Chapter 11		130 350	130 350	0	0	130 350	100 %	0	0	0	0	0	0	0
1200	Contract staff	15 537	12 825	0	1 106	13 931	90 %	1 605	0	1 605	1	0	0	1
1201	Non-military seconded national experts	4 777	3 260	0	732	3 992	84 %	785	0	785	0	0	0	0
1202	Traineeships	385	385	0	0	385	100 %	0	0	0	0	0	0	0
1204	Agency staff and special advisers	70	70	0	0	70	100 %	0	0	0	0	0	0	0
1205	Military seconded national experts	9 308	9 286	0	0	9 286	100 %	21	0	21	0	0	0	0
Total Chapter 12		30 077	25 827	0	1 838	27 665	92 %	2 411	0	2 411	1	0	0	1

1300	Recruitment	60	60	0	0	60	100 %	0	0	0	0	0	0	0
1301	Training	1 156	1 142	0	0	1 142	99 %	5	0	5	4	0	5	9
1302	Entitlements on entering the service, transfers and leaving the service	1 266	1 266	0	0	1 266	100 %	0	0	0	0	0	0	0
Total Chapter 13		2 482	2 468	0	0	2 468	99 %	5	0	5	4	0	5	9
1400	Missions	9 217	8 377	0	357	8 734	95 %	483	0	483	0	0	0	0
Total Chapter 14		9 217	8 377	0	357	8 734	95 %	483	0	483	0	0	0	0
1500	Social services and assistance to staff	332	330	0	0	330	99 %	1	0	1	2	0	0	2
1501	Medical service	687	673	0	14	687	100 %	0	0	0	0	0	0	0
1503	Crèches and childcare facilities	1 048	1 044	0	4	1 048	100 %	0	0	0	0	0	0	0
1504	Contribution to accredited Type II European Schools	27	27	0	0	27	100 %	0	0	0	0	0	0	0
Total Chapter 15		2 095	2 073	0	19	2 092	100 %	1	0	1	2	0	0	2
Total Title 1		174 221	169 095	0	2 214	171 309	98 %	2 900	0	2 900	7	0	5	12

EUR '000

Policy area 2: Buildings, equipment and operating expenditure at headquarters

EUR '000

		Total approp. available	Commitments made					Appropriations carried over to 2020			Appropriations lapsing			
	Item		from final adopt. budget	from carry- overs	from assign. revenue	Total	%	Assign. revenue	By decision	Total	from final adopt. budget	from carry- overs	from assign. revenue	Total
		1	2	3	4	5=2+3+4	6=5/1	7	8	9=7+8	10	11	12	13=10+ 11+12
2000	Rent and annual lease payments	21 844	19 379	0	1 137	20 516	94 %	1 328	0	1 328	0	0	0	0
2002	Fitting-out and security works	733	733	0	0	733	100 %	0	0	0	0	0	0	0
2010	Cleaning and maintenance	4 991	4 954	0	0	4 954	99 %	0	0	0	37	0	0	37
2011	Water, gas, electricity and heating	1 497	1 455	0	0	1 455	97 %	0	0	0	0	0	42	42
2012	Security and surveillance of buildings	7 444	7 116	0	324	7 441	100 %	0	0	0	3	0	0	3
2013	Insurance	45	45	0	0	45	100 %	0	0	0	0	0	0	0
2014	Other expenditure relating to buildings	110	110	0	0	110	100 %	0	0	0	0	0	0	0
Total Chapter 20		36 664	33 792	0	1 461	35 253	96 %	1 328	0	1 328	40	0	42	82
2100	Information and communication technology	17 713	17 242	0	426	17 668	100 %	45	0	45	0	0	0	0
2101	Cryptography and highly classified information and communications technology	15 678	15 578	0	49	15 627	100 %	50	0	50	0	0	1	1
2102	Security of information and communication technology up to the level 'EU restricted'	3 785	3 785	0	0	3 785	100 %	0	0	0	0	0	0	0
2103	Technical security countermeasures	1 141	1 141	0	0	1 141	100 %	0	0	0	0	0	0	0
2110	Furniture	203	203	0	0	203	100 %	0	0	0	0	0	0	0
2111	Technical equipment and installations	60	60	0	0	60	100 %	0	0	0	0	0	0	0
2112	Transport	70	70	0	0	70	100 %	0	0	0	0	0	0	0
Total Chapter 21		38 650	38 079	0	475	38 554	100 %	95	0	95	0	0	1	1

2200	Organisation of meetings, conferences and congresses	614	606	0	5	611	100 %	2	0	2	1	0	0	1
2201	Experts' travel expenses	32	32	0	0	32	100 %	0	0	0	0	0	0	0
2210	Documentation and library expenditure	955	955	0	0	955	100 %	0	0	0	0	0	0	0
2211	Satellite imagery	450	450	0	0	450	100 %	0	0	0	0	0	0	0
2212	General publications	40	40	0	0	40	100 %	0	0	0	0	0	0	0
2213	Public information and public events	495	495	0	0	495	100 %	0	0	0	0	0	0	0
2214	Strategic Communication Capacity	2 000	1 999	0	0	1 999	100 %	0	0	0	1	0	0	1
2221	Interpretation	780	780	0	0	780	100 %	0	0	0	0	0	0	0
2230	Office supplies	460	460	0	0	460	100 %	0	0	0	0	0	0	0
2231	Postal charges	155	155	0	0	155	100 %	0	0	0	0	0	0	0
2233	Interinstitutional cooperation	3 722	3 551	0	147	3 698	99 %	24	0	24	0	0	0	0
2234	Removals	96	96	0	0	96	100 %	0	0	0	0	0	0	0
2235	Financial charges	5	5	0	0	5	100 %	0	0	0	0	0	0	0
2236	Legal expenses and costs, damages and compensation	113	113	0	0	113	100 %	0	0	0	0	0	0	0
2237	Other operating expenditure	111	110	0	0	110	99 %	0	0	0	1	0	0	1
2240	Conflict Prevention and Mediation Support Services	410	405	0	0	405	99 %	3	0	3	0	0	2	2
Total Chapter 22		10 438	10 252	0	152	10 405	100 %	29	0	29	3	0	2	5
Total Title 2		85 751	82 123	0	2 089	84 212	98 %	1 452	0	1 452	43	0	45	88

EUR '000

Policy Area 3: Delegations

EUR '000														
		Total approp. available	Commitments made					Appropriations carried over to 2020			Appropriations lapsing			
	Item		from final adopt. budget	from carry-overs	from assign. revenue	Total	%	Assign. revenue	By decision	Total	from final adopt. budget	from carry-overs	from assign. revenue	Total
		1	2	3	4	5=2+3+4	6=5/1	7	8	9=7+8	10	11	12	13=10+11+12
3000	Remuneration and entitlements of statutory staff	119 464	119 423	0	0	119 423	100 %	0	0	0	41	0	0	41
3001	External staff and outside services	72 738	71 363	0	440	71 803	99 %	839	0	839	96	0	0	96
3002	Other expenditure related to staff	31 137	30 503	0	275	30 779	99 %	266	0	266	92	0	0	92
3003	Buildings and associated costs	216 339	170 654	0	21 146	191 800	89 %	24 385	0	24 385	153	0	1	154
3004	Other administrative expenditure	77 739	51 230	0	13 051	64 281	83 %	13 449	0	13 449	9	0	0	9
3005	Commission contribution for Commission staff in delegations	218 464	0	0	206 725	206 725	95 %	11 728	0	11 728	0	0	11	11
Total Chapter 30		735 881	443 174	0	241 637	684 811	93 %	50 668	0	50 668	390	0	12	402
Total Title 3		735 881	443 174	0	241 637	684 811	93 %	50 668	0	50 668	390	0	12	402
GRAND TOTAL		995 853	694 393	0	245 939	940 332	94 %	55 019	0	55 019	440	0	62	502

1.4. Implementation of payment appropriations

Policy area 1: Staff at headquarters

EUR '000

	Item	Total approp. availab.	Payments made					Appropriations carried over to 2020				Appropriations lapsing			
			from final adopt. budget	from carry-overs	from assign. revenue	Total	%	Autom. carry-overs	By decision	Assigned rev.	Total	from final adopt. budget	from carry-overs	from assign. rev.	Total
		1	2	3	4	5=2+3+4	6=5/1	7	8	9	10=7+8+9	11	12	13	14=11+12+13
1100	Basic salaries	100 551	100 551	0	0	100 551	100 %	0	0	0	0	0	0	0	0
1101	Entitlements under the Staff Regulations related to the post held	383	383	0	0	383	100 %	0	0	0	0	0	0	0	0
1102	Entitlements under the Staff Regulations related to the personal circumstances of the staff member	25 585	25 585	0	0	25 585	100 %	0	0	0	0	0	0	0	0
1103	Social security cover	3 832	3 832	0	0	3 832	100 %	0	0	0	0	0	0	0	0
Total Chapter 11		130 350	130 350	0	0	130 350	100 %	0	0	0	0	0	0	0	0
1200	Contract staff	15 537	12 825	0	1 106	13 931	90 %	0	0	1 605	1 605	1	0	0	1
1201	Non-military seconded national experts	5 024	3 095	236	732	4 063	81 %	165	0	785	950	0	11	0	11
1202	Traineeships	404	384	1	0	385	95 %	1	0	0	1	0	18	0	18
1204	Agency staff and special advisers	146	47	58	0	105	72 %	23	0	0	23	0	18	0	18
1205	Military seconded national experts	10 082	8 070	775	0	8 845	88 %	1 216	0	21	1 238	0	0	0	0
Total Chapter 12		31 194	24 421	1 070	1 838	27 329	88 %	1 406	0	2 411	3 817	1	47	0	48

1300	Recruitment	97	29	26	0	55	57 %	31	0	0	31	0	12	0	12
1301	Training	1 694	855	472	0	1 327	78 %	288	0	5	293	4	65	5	74
1302	Entitlements on entering the service, transfers and leaving the service	1 561	1 134	295	0	1 430	92 %	132	0	0	132	0	0	0	0
Total Chapter 13		3 352	2 018	794	0	2 812	84 %	450	0	5	455	4	76	5	85
1400	Missions	11 631	6 136	2 206	357	8 699	75 %	2 241	0	483	2 724	0	208	0	208
Total Chapter 14		11 631	6 136	2 206	357	8 699	75 %	2 241	0	483	2 724	0	208	0	208
1500	Social services and assistance to staff	377	322	44	0	366	97 %	8	0	1	8	2	0	0	2
1501	Medical service	687	584	0	14	598	87 %	89	0	0	89	0	0	0	0
1503	Crèches and childcare facilities	1 123	1 007	75	4	1 086	97 %	36	0	0	36	0	0	0	0
1504	Contribution to accredited Type II European Schools	27	27	0	0	27	100 %	0	0	0	0	0	0	0	0
Total Chapter 15		2 213	1 940	119	19	2 078	94 %	133	0	1	133	2	0	0	3
Total Title 1		178 741	164 866	4 189	2 214	171 268	96 %	4 229	0	2 900	7 129	7	331	5	343

EUR '000

Policy area 2: Buildings, equipment and operating expenditure at headquarters

EUR '000															
		Total approp. availab.	Payments made					Appropriations carried over to 2020				Appropriations lapsing			
	Item		from final adopt. budget	from carry overs	from assign. revenue	Total	%	Autom. carry- overs	By decision	Assigned rev.	Total	from final adopt. budget	from carry overs	from assign. rev.	Total
		1	2	3	4	5=2+3+4	6=5/1	7	8	9	10=7+8+9	11	12	13	14=11+ 12+13
2000	Rent and annual lease payments	22 225	18 991	102	1 137	20 229	91 %	388	0	1 328	1 716	0	280	0	280
2002	Fitting-out and security works	1 398	31	665	0	696	50 %	702	0	0	702	0	0	0	0
2010	Cleaning and maintenance	6 262	3 459	1 120	0	4 579	73 %	1 495	0	0	1 495	37	151	0	188
2011	Water, gas, electricity and heating	2 040	957	206	0	1 163	57 %	498	0	0	498	0	337	42	379
2012	Security and surveillance of buildings	8 248	5 976	705	324	7 006	85 %	1 140	0	0	1 140	3	99	0	102
2013	Insurance	59	35	5	0	40	68 %	10	0	0	10	0	8	0	8
2014	Other expenditure relating to buildings	197	67	6	0	74	37 %	43	0	0	43	0	81	0	81
Total Chapter 20		40 429	29 516	2 809	1 461	33 787	84 %	4 276	0	1 328	5 604	40	956	42	1 039
2100	Information and communication technology	23 680	9 001	5 884	315	15 200	64 %	8 241	0	155	8 397	0	83	0	83
2101	Cryptography and highly classified information and communications technology	25 714	6 691	9 378	1	16 070	62 %	8 887	0	99	8 986	0	658	1	659
2102	Security of information and communication technology up to the level 'EU restricted'	6 717	1 710	2 855	0	4 565	68 %	2 075	0	0	2 075	0	77	0	77
2103	Technical security countermeasures	1 925	302	681	0	983	51 %	839	0	0	839	0	102	0	102
2110	Furniture	203	0	0	0	0	0 %	203	0	0	203	0	0	0	0
2111	Technical equipment and installations	73	31	13	0	44	60 %	29	0	0	29	0	0	0	0
2112	Transport	95	45	14	0	60	62 %	25	0	0	25	0	11	0	11
Total Chapter 21		58 407	17 779	18 826	316	36 921	63 %	20 300	0	254	20 554	0	931	1	932

2200	Organisation of meetings, conferences and congresses	714	478	95	5	578	81 %	128	0	2	130	1	4	0	5
2201	Experts' travel expenses	56	12	1	0	14	25 %	20	0	0	20	0	22	0	22
2210	Documentation and library expenditure	1 070	750	114	0	864	81 %	205	0	0	205	0	1	0	1
2211	Satellite imagery	450	450	0	0	450	100 %	0	0	0	0	0	0	0	0
2212	General publications	79	0	36	0	36	45 %	40	0	0	40	0	3	0	3
2213	Public information and public events	654	252	145	0	397	61 %	242	0	0	242	0	14	0	14
2214	Strategic Communication Capacity	2 628	285	451	0	735	28 %	1 715	0	0	1 715	1	178	0	178
2221	Interpretation	856	608	76	0	684	80 %	172	0	0	172	0	0	0	0
2230	Office supplies	564	357	104	0	461	82 %	103	0	0	103	0	0	0	0
2231	Postal charges	202	145	47	0	193	95 %	10	0	0	10	0	0	0	0
2232	Expenditure on studies, surveys and consultations	87	0	78	0	78	90 %	0	0	0	0	0	9	0	9
2233	Interinstitutional cooperation	4 469	2 834	697	147	3 678	82 %	717	0	24	741	0	50	0	50
2234	Removals	181	64	14	0	78	43 %	32	0	0	32	0	71	0	71
2235	Financial charges	7	4	1	0	5	76 %	1	0	0	1	0	1	0	1
2236	Legal expenses and costs, damages and compensation	154	17	38	0	55	35 %	96	0	0	96	0	3	0	3
2237	Other operating expenditure	151	110	41	0	150	99 %	0	0	0	0	1	0	0	1
2240	Conflict Prevention and Mediation Support Services	798	54	310	0	364	46 %	351	0	3	354	0	78	2	80
Total Chapter 22		13 119	6 421	2 246	152	8 820	67 %	3 831	0	29	3 860	3	435	2	440
Total Title 2		111 956	53 716	23 882	1 930	79 528	71 %	28 407	0	1 611	30 018	43	2 323	45	2 410

EUR '000

Policy Area 3: Delegations

EUR '000															
		Total approp. availab.	Payments made					Appropriations carried over to 2020				Appropriations lapsing			
	Item		from final adopt. budget	from carry- overs	from assign. revenue	Total	%	Autom. carry- overs	By decision	Assigned rev.	Total	from final adopt. budget	from carry- overs	from assign. rev.	Total
		1	2	3	4	5=2+3+4	6=5/1	7	8	9	10=7+8+9	11	12	13	14=11+ 12+13
3000	Remuneration and entitlements of statutory staff	119 464	119 410	0	0	119 410	100 %	13	0	0	13	41	0	0	41
3001	External staff and outside services	72 738	71 349	0	440	71 788	99 %	14	0	839	854	96	0	0	96
3002	Other expenditure related to staff	36 432	24 657	3 938	275	28 870	79 %	5 847	0	266	6 113	92	1 358	0	1 449
3003	Buildings and associated costs	287 808	151 842	68 820	13 430	234 091	81 %	18 812	0	32 102	50 915	153	2 649	1	2 803
3004	Other administrative expenditure	102 817	24 652	24 031	3 136	51 818	50 %	26 579	0	23 364	49 942	9	1 048	0	1 057
3005	Commission contribution for Commission staff in delegations	233 467	0	10 465	188 641	199 106	85 %	0	0	31 716	31 716	0	2 633	11	2 645
Total Chapter 30		852 727	391 910	107 253	205 921	705 084	83 %	51 265	0	88 287	139 552	390	7 688	12	8 091
Total Title 3		852 727	391 910	107 253	205 921	705 084	83 %	51 265	0	88 287	139 552	390	7 688	12	8 091
GRAND TOTAL		1 143 423	610 491	135 324	210 065	955 880	84 %	83 901	0	92 798	176 699	440	10 342	62	10 844

2. COMMITMENTS OUTSTANDING

Policy area 1: Staff at headquarters

EUR '000

		Commitments outstanding at the end of previous year				Commitments of the current year				Total commitm. outstanding at year-end
	Item	Commitm. carried for- ward from pre- vious year	Decommit. Revaluation Cancel- lations	Pay- ments	Total	Commit- ments made during the year	Pay- ments	Cancel- lation of commit. which cannot be	Commit. outstand- ing at year-end	
		1	2	3	4=1+2-3	5	6	7	8=5-6-7	9=4+8
1100	Basic salaries	0	0	0	0	100 551	100 551	0	0	0
1101	Entitlements under the Staff Regulations related to the post held	0	0	0	0	383	383	0	0	0
1102	Entitlements under the Staff Regulations related to the personal circumstances of the staff member	0	0	0	0	25 585	25 585	0	0	0
1103	Social security cover	0	0	0	0	3 832	3 832	0	0	0
Total chapter 11		0	0	0	0	130 350	130 350	0	0	0
1200	Contract staff	0	0	0	0	13 931	13 931	0	0	0
1201	Non-military seconded national experts	247	(11)	236	0	3 992	3 827	0	165	165
1202	Traineeships	19	(18)	1	0	385	384	0	1	1
1204	Agency staff and special advisers	76	(18)	58	0	70	47	0	23	23
1205	Military seconded national experts	775	(0)	775	0	9 286	8 070	0	1 216	1 216
Total chapter 12		1 117	(47)	1 070	0	27 665	26 259	0	1 406	1 406

1300	Recruitment	37	(12)	26	0	60	29	0	31	31
1301	Training	537	(65)	472	0	1 142	855	0	288	288
1302	Entitlements on entering the service, transfers and leaving the service	295	0	295	0	1 266	1 134	0	132	132
Total chapter 13		870	(76)	794	0	2 468	2 018	0	450	450
1400	Missions	2 414	(208)	2 206	0	8 734	6 493	0	2 241	2 241
Total chapter 14		2 414	(208)	2 206	0	8 734	6 493	0	2 241	2 241
1500	Social services and assistance to staff	44	(0)	44	0	330	322	0	8	8
1501	Medical service	0	0	0	0	687	598	0	89	89
1503	Crèches and childcare facilities	75	0	75	0	1 048	1 012	0	36	36
1504	Contribution to accredited Type II European Schools	0	(0)	0	0	27	27	0	0	0
Total chapter 15		119	(0)	119	0	2 092	1 959	0	133	133
Total Title 1		4 520	(331)	4 189	0	171 309	167 079	0	4 229	4 229

EUR '000

Policy area 2: Buildings, equipment and operating expenditure at headquarters

EUR '000										
		Commitments outstanding at the end of previous year				Commitments of the current year				Total commitm. outstanding at year-end
	Item	Commitm. carried for- ward from pre- vious year	Decommit. Revaluation Cancel- lations	Pay- ments	Total	Commit- ments made during the year	Pay- ments	Cancel- lation of commit. which cannot be	Commit. outstand- ing at year-end	
		1	2	3	4=1+2-3	5	6	7	8=5-6-7	9=4+8
2000	Rent and annual lease payments	381	(280)	102	0	20 516	20 128	0	388	388
2002	Fitting-out and security works	665	0	665	0	733	31	0	702	702
2010	Cleaning and maintenance	1 271	(151)	1 120	0	4 954	3 459	0	1 495	1 495
2011	Water, gas, electricity and heating	543	(337)	206	0	1 455	957	0	498	498
2012	Security and surveillance of buildings	804	(99)	705	0	7 441	6 301	0	1 140	1 140
2013	Insurance	14	(8)	5	0	45	35	0	10	10
2014	Other expenditure relating to buildings	87	(81)	6	0	110	67	0	43	43
Total chapter 20		3 765	(956)	2 809	0	35 253	30 978	0	4 276	4 276
2100	Information and communication technology	5 967	(83)	5 884	0	17 668	9 316	0	8 352	8 352
2101	Cryptography and highly classified information and communications technology	10 036	(658)	9 378	0	15 627	6 692	0	8 936	8 936
2102	Security of information and communication technology up to the level 'EU restricted'	2 932	(77)	2 855	0	3 785	1 710	0	2 075	2 075
2103	Technical security countermeasures	784	(102)	681	0	1 141	302	0	839	839
2110	Furniture	0	(0)	0	0	203	0	0	203	203
2111	Technical equipment and installations	13	(0)	13	0	60	31	0	29	29
2112	Transport	25	(11)	14	0	70	45	0	25	25
Total chapter 21		19 758	(931)	18 826	0	38 554	18 095	0	20 459	20 459

2200	Organisation of meetings, conferences and congresses	99	(4)	95	0	611	483	0	128	128
2201	Experts' travel expenses	24	(22)	1	0	32	12	0	20	20
2210	Documentation and library expenditure	115	(1)	114	0	955	750	0	205	205
2211	Satellite imagery	0	0	0	0	450	450	0	0	0
2212	General publications	39	(3)	36	0	40	0	0	40	40
2213	Public information and public events	159	(14)	145	0	495	252	0	242	242
2214	Strategic Communication Capacity	628	(178)	451	0	1 999	285	0	1 715	1 715
2221	Interpretation	76	0	76	0	780	608	0	172	172
2230	Office supplies	104	0	104	0	460	357	0	103	103
2231	Postal charges	47	0	47	0	155	145	0	10	10
2232	Expenditure on studies, surveys and consultations	87	(9)	78	0	0	0	0	0	0
2233	Interinstitutional cooperation	747	(50)	697	0	3 698	2 981	0	717	717
2234	Removals	85	(71)	14	0	96	64	0	32	32
2235	Financial charges	2	(1)	1	0	5	4	0	1	1
2236	Legal expenses and costs, damages and compensation	41	(3)	38	0	113	17	0	96	96
2237	Other operating expenditure	41	(0)	41	0	110	110	0	0	0
2240	Conflict Prevention and Mediation Support Services	388	(78)	310	0	405	54	0	351	351
Total chapter 22		2 682	(435)	2 246	0	10 405	6 573	0	3 831	3 831
Total Title 2		26 204	(2 323)	23 882	0	84 212	55 646	0	28 566	28 566

EUR '000

Policy area 3: Delegations

EUR '000										
		Commitments outstanding at the end of previous year				Commitments of the current year				Total commitm. outstanding at year-end
	Item	Commitm. carried for- ward from pre- vious year	Decommit. Revaluation Cancel- lations	Pay- ments	Total	Commit- ments made during the year	Pay- ments	Cancel- lation of commit. which cannot be	Commit. outstand- ing at year-end	
		1	2	3	4=1+2-3	5	6	7	8=5-6-7	9=4+8
3000	Remuneration and entitlements of statutory staff	0	0	0	0	119 423	119 410	13	(0)	(0)
3001	External staff and outside services	0	0	0	0	71 803	71 788	14	0	0
3002	Other expenditure related to staff	5 296	(1 358)	3 938	0	30 779	24 932	0	5 847	5 847
3003	Buildings and associated costs	71 469	(2 649)	68 820	0	191 800	165 271	0	26 529	26 529
3004	Other administrative expenditure	25 079	(1 048)	24 031	0	64 281	27 788	0	36 494	36 494
3005	Commission contribution for Commission staff in delegations	16 439	(4 070)	12 294	75	206 725	186 813	0	19 912	19 988
Total chapter 30		118 282	(9 125)	109 082	75	684 811	596 002	27	88 782	88 857
Total Title 3		118 282	(9 125)	109 082	75	684 811	596 002	27	88 782	88 857
GRAND TOTAL		149 007	(11 779)	137 152	75	940 332	818 728	27	121 577	121 653

