



## Privacy Statement

For the purpose of organising your study visit, the Directorate-General for Logistics and Interpretation for Conferences needs to process your personal data. This is done in accordance with REGULATION (EU) 2018/1725 OF THE EUROPEAN PARLIAMENT AND OF THE COUNCIL of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data.

- **The controller:**  
European Parliament  
Directorate-General for Logistics and Interpretation for Conferences (DG LINC)  
Multilingualism and Succession Planning Unit  
Person designated as being in charge of the processing operation:  
Ms Ekaterini DARA-LEPOURA  
Email: [LINC.universities@ep.europa.eu](mailto:LINC.universities@ep.europa.eu)
- **Purpose of the processing:**  
Organisation of study visits to offer the possibility to universities and higher education institutes to obtain a guided visit to the European Parliament for their students in interpretation.
- **Categories of data which has to be processed:**  
The categories of data collected and used for the processing operations are:  
Names, passport or ID details, birthday, language combinations, email addresses and declarations of confidentiality.
- **Who has access to your data?**  
DG LINC receives the data from DG SCIC at the European Commission. In the EP, only the staff of DG LINC dealing with the programme for the study visit have access to the data; this data is not transferred to other recipients, except:  
a) where necessary for general security purposes, to the services responsible for providing access to the buildings of the Institution;  
b) to the respective Heads of Language Units, accompaniers and presenters to prepare their meetings with you.
- **What happens to your data?**  
We transfer your names and passport details electronically to our accreditation service in order to prepare your access badges for the day of your visit.  
We transfer your names and the data on language combinations electronically to the Heads of Language Units and other interpreters you will meet during your visit to the EP in order to enable them to prepare their discussions and/or presentations in a way that makes the study visit as useful as possible for you.



- **How does the Directorate-General for Logistics and Interpretation for Conferences protect your data?**

We receive the data from DG SCIC at the European Commission to a functional mailbox and store it on a dedicated computer drive. Access to both is restricted to DG LINC staff who will organise your visit to the EP.

- **How can you access the data stored by the Directorate-General for Logistics and Interpretation for Conferences on you for the purpose of the visit?**

You have the right of access and the right to rectify the data concerning you by contacting the person designated as being in charge of the processing operation.

- **What is the legal basis of the processing operation:**

Article 149 of the Treaty of the E.C. (This programme of organising study visits/providing pedagogical assistance is carried out in the public interest as it provides information on training and spread of best practices in the field of conference interpreters and stimulates the international co-operation between international organisations).

- **How long does the Directorate-General for Logistics and Interpretation for Conferences keep your data?**

1 year after the completion of the study visit, DG LINC will delete the personal data.

- **Right of recourse**

The data subjects have the right to have recourse at any time to the Data Protection Officer of the European Parliament [data-protection@ep.europa.eu](mailto:data-protection@ep.europa.eu) and to the European Data Protection Supervisor [edps@edps.europa.eu](mailto:edps@edps.europa.eu).