



Report on Budgetary and Financial Management

European Research Executive Agency (REA)

Financial year 2021

The opinion of the Steering Committee on the annual accounts was given **on 28.02.2022**.
The accounts are sent to the Commission's Accounting Officer, the European Court of Auditors, the European Parliament and the Council.
They will also be published on the REA website: https://ec.europa.eu/info/publications/research-executive-agency-annual-budgets_en

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1. INTRODUCTION

This report on budgetary and financial management of REA for the financial year 2020 has been prepared in accordance with Article 51 to 57 of the Standard Financial Regulation for Executive Agencies.

2. BACKGROUND INFORMATION

REA operates in accordance with Council Regulation (EC) No 58/2003 of 19 December 2002 laying down the statute for executive agencies to be entrusted with certain tasks in the management of Community programmes, including budget implementation.

REA was established in December 2007 by Commission Decision 2008/46/EC¹. This Decision was repealed and replaced by Commission Decision 2013/778/EU² of 13 December 2013 establishing REA for the period 01.01.2014 to 31.12.2024. The later was also repealed and replaced by Commission Decision 2021/173/EU³ establishing REA for the period 01.04.2021 to 31.12.2028.

The REA Delegation Act and its Annexes, adopted on 12 February 2021 by Commission Decision C(2021) 952, lays down in detail the tasks delegated to REA and provides the framework for their implementation and for the relations between the Commission and the Agency.

Under the **current mandate**, REA manages:

- the following Horizon Europe activities:
 - Pillar I – Excellent Science: Marie Skłodowska-Curie Actions (MSCA) and Research Infrastructures
 - Pillar II – Global Challenges and European Industrial Competitiveness:
 - Cluster 2: Culture, Creativity and Inclusive Society
 - Cluster 3: Civil Security for Society
 - Cluster 6: Food, Bio-economy, Natural Resources, Agriculture and Environment
 - Part ‘Widening participation and strengthening the European Research Area’
 - Widening participation and spreading excellence
 - Reforming and enhancing the European R&I System’
- and the programme for the promotion of Agricultural Products
- the Research Programme of the Research Fund for Coal and Steel
- the legacy activities of the following parts of the Horizon 2020 Specific Programme (The Framework Programme for Research and Innovation 2014-2020):
 - under “Excellent Science”:
 - Marie Skłodowska-Curie Actions
 - Research Infrastructure

¹ OJ L 11 of 15.1.2008, p.9.

² OJ L 346 of 20.12.2013, p.54.

³ OJ L 50 of 15.02.2021, p.9

- under “Societal Challenges”:
 - Societal Challenge 2 – Food security, sustainable agriculture and forestry, marine & maritime and inland water research and the bio-economy
 - Societal Challenge 5 – Climate action, Environment, resource efficiency and raw materials
 - Societal Challenge 6 – Europe in a changing world: Inclusive, innovative and reflective societies
 - Societal Challenge 7 – Secure Societies – Protecting freedom and security of Europe and its citizens
- under “Horizon 2020 Specific Objectives”:
 - Spreading Excellence and Widening Participation
 - Science with and for Society
- the legacy of part of the Seventh Framework Programme for Research and Innovation (FP7):
 - Research Activities for the benefit of SMEs SME associations of the Capacities Specific Programme
 - Security theme of the Cooperation Specific Programme
 - The People Specific Programme
- the legacy of the Research Programme of the Research Fund for Coal and Steel and the programme for the promotion of agricultural products under the multiannual financial framework 2014-2020
- general administrative and logistical support services , in particular:
 - Central Participant Validation Service (SEDIA)
 - Call planning for all programmes and services participating in eGrants
 - Contracting and payment of expert evaluators

3. OVERVIEW OF THE BUDGET

3.1. Initial budget and amended budget

3.1.1. Initial Budget (IB)

The REA Steering Committee adopted the 2021 administrative budget on 18 December 2020 for a total amount of € 77,739,210.

The 2021 budget is distributed in the following budget titles:

Budget Title	2021 Commitment appropriations (C1)
Title 1 - Staff expenditure	67,572,530
Title 2 - Infrastructure and operating expenditure	13,888,360
Title 3 - Programme support expenditure	7,013,565
TOTAL	88,474,455

Title 1 budget lines are related to staff expenditure:

- Chapter 11: remuneration, allowances and charges for the statutory staff of the Agency paid directly to the staff member and included in the salary pay slip as well as expenses for interim supportive staff and trainees;
- Chapter 12: specific staff related charges, costs for missions, training courses, medical service, staff perquisites (e.g. public transport reimbursements) and internal meeting expenses are included under this chapter. The cost of recruitments and change of personnel incurred by the Agency are also included.

Title 2 budget lines relate to infrastructure and operating expenditure:

- Chapter 21: Building expenditure. The rent is fixed through a usufruct contract signed by the Agency and/or the Commission following a tendering procedure. Charges for the maintenance, cleaning, security, heating, etc. of the building, and the cost of the fitting out of premises are also included under this chapter;
- Chapter 22: ICT expenditure. This includes the purchase of equipment, licences, support for maintenance, specific IT developments and IT services;
- Chapter 23: Movable property and current operating expenditure. This chapter covers the cost of furniture and office supplies for the Agency and its staff and other current operating expenditure.

Title 3 budget lines relate to programme support expenditure:

- Chapter 31: Programme management expenditure such as external communication, information and ICT expenses as well as external audits and missions. This budget chapter concerns administrative expenditure directly related to the management of operational activities delegated to the Agency.
- Chapter 32: Common support services expenditure, such as building and ICT expenses for the common evaluation platform and common support services as well as meetings of experts.

Compared to the final budget 2020, the initial budget 2021 is reduced by € 1,970,555, equivalent to 2.5% because it was established under the assumption of the previous mandate for the period 2014-2024. The subsidy to the Agency was limited to the legacy subsidy lines proposed in the Amending Letter (AL) No. 01/2021 to the Draft Budget 2021 of the EU General Budget⁴.

⁴ Its direct is here : <https://eur-lex.europa.eu/budget/data/LR/2021/en/LR01.pdf>

The contribution of EFTA/EEA countries (E0 credits) of 2.70% was also taken into account but no Third Parties Appropriations (R0 credits) have been taken into account.

To cope with this budgetary constraint, the expenditure has been limited.

The staffing has been maintained at the 2020 level but expenses have nevertheless been increased to take into account:

- reclassifications,
- upgrades of contract staff from lower to higher function groups,
- the automatic advancement in steps and
- the salaries adjustments (salary indexation).

Expenditure related to interim staff has been budgeted only for the first semester, while translations for SEDIA only for the first quarter.

As the assumption of “*no new mandate*” was taken into account, expenditure related to the building for the Evaluation Platform has not been budgeted (rent and taxes, accounting for a large part of the reduction under chapter 32 listed above). This platform (COVE building) is rented by OIB and charged to REA via an SLA. In the absence of a new mandate, the Commission would have to take over the financing of the evaluation building.

3.1.2. Amended budget (ABI)

The 1st amended budget of € 90,596,120 was then presented to and adopted by the Steering Committee on 24 March 2021. The appropriations were increased on all budget lines for a total amount of € 12,856,910 (16.54%) as the Specific Financial Statement (SFS) for the new REA mandate was adopted on 12 February 2021. The main changes are explained below:

- Increase by € 4,546,160 (7.51%) on budget chapter 11 “Remunerations, Allowances and Charges” to cover the increase in FTEs needed for the new mandate and the subsequent transfer of additional programmes to REA. The staff reclassification and automatic advancement in salary steps of the new incoming staff is also taken into account. On the other hand, the salary indexation rate has been reduced from 4.0% to 1.0%. The cost of the interim supportive agents and trainees has been budgeted for the full year.
- Increase by € 577,580 (22.14%) on budget chapter 12 “Professional Development and Social expenditure” in order to align the training costs and other staff related costs (i.e: support services from DG HR, PMO, medical services, reimbursement of teleworking material...) with the number of staff.
- Increase by € 1,547,700 (51.25%) on budget chapter 22 “ICT expenditure” as the budgetary cuts introduced in the initial budget have been reversed; among other things to cover the yearly cost related to the Service level agreement with DIGIT, the cost of IT services providers. It was planned to equip some offices and meeting rooms with systems for hybrid meetings.
- Increase of € 1,342,330 (174.2%) on chapter 31 “Programme Management expenditure” because the needs for Communication activities were re-estimated, mainly for the organisation of Info days and cluster events. The budgetary cuts introduced in the initial budget for ICT and external audit missions have also been reversed (see above). The appropriations for mission expenses have been increase due a number of missions planned for the new programmes to be transferred to REA. Finally, the figures have also been increased as REA had opted for a very conservative estimate due to the pandemic when establishing the initial budget.
- Increase of € 4,677,355 (189.8%) on budget chapter 32 “Common Support Services expenditure” in order to take into account the expenses related to the support services that were excluded from the initial budget pending the adoption of REA’s mandate to support Horizon Europe evaluations. The main costs concern the rent of the COVE premises and the cost of the Service Level Agreement with DG COMM for the Research Enquiry Services.

The budgetary cuts introduced in the initial budget for the translations related to the SEDIA services with respect to the participant portal multilingualism pilot project were also reversed.

To be noted that an internal transfer inside chapter 31 was authorised, beginning of January, by the Director to cover the MSCA Cluster Event on Cancer. The available appropriations on the concerned budget line were insufficient due to the constraints applied to the initial 2021 Budget.

3.1.3. Amended budget (AB2)

On 1st October 2021, the Steering Committee adopted the second amended budget for a total of € 88,474,155, which is € 2,121,665 (-2.3%) lower than the 1st amended Budget. Since REA had cashed € 34,239.40 of miscellaneous revenue, the total annual “Subsidy to REA” requested by the Agency is € 88,440,215.60.

The budget reduction is the result of the prolonged impact of the pandemic and other factors. The main changes and their reasons are explained below:

- Decrease by € 212,470 (-0.33%) on the budget chapter 11 “Remunerations, Allowances and Charges” because some recruitments on high-level position were postponed. On the other hand the salary indexation rate was adjusted from 1.0% to 2.6%. Some savings were done with respect to interim supportive agents.
- Decrease by € 221,215 (-6.94%) on the budget chapter 12 “Professional Development and Social expenditure” mainly due to the cancellation of all the “Team Buildings” and other events/internal meetings following the decision of DG HR that no events in presential mode would be possible in 2021 due the COVID-19 pandemic. Other staff related costs have also been updated in line with the actual staffing.
- Decrease by € 640,345 (-30.31%) on the budget chapter 31 “Programme Management expenditure” resulting essentially from savings in external communication because Horizon Europe Infodays were organised and financed centrally by DG Research and Innovation. Mission costs have been reduced due to the travel restrictions in the context of the pandemic. External audits initially forecasted for the programme “Promotion of Agricultural Products” (AGRIP) were decided not to be outsourced to an audit company but to be done in-house.
- Decrease by € 866,280 (-12.13%) on the budget chapter 32 “Common Support Services expenditure” is essentially due to the reduction of the translation expenses related to SEDIA. As the multilingualism project was in the start-up phase, it was difficult to anticipate the actual use of the service. ICT expenses for the grant management support services for experts were also cancelled because of the pandemic.

Concerning building expenditure and ICT expenditure, the decrease on title 2 has been compensated by an increase on title 3.

Budget transfers

An internal transfer inside chapter 11 was also authorised, in November, by the Director to cover the payment of the December 2021 salaries for temporary agents.

The Steering Committee was requested to approve the following budget transfer on 8 December 2021.

On the one hand, a reinforcement of the following budget lines was necessary to cover needs identified until the end of the year:

Budget Line	Description	Amount (EUR)	Reason
2111	<i>Rent / Usufruct instalments, Building Charges and associated expenses</i>	+ 1,363,850	inclusion of the municipal taxes for the years 2019, 2020 and 2021 on the COV2 building. These amounts need to be paid to the building owner without REA renouncing its claim that it should be exempted from paying these taxes. OIB will pursue this claim. If successful, the amounts paid will be recovered. Increase in building management support services in the framework of the SLA between REA and OIB. reallocation of office spaces in the 19th floor from ERCEA to REA
3221	<i>ICT, Logistics, Acquisition and Provision of Information, Current Operating expenditure and associated costs</i>	+9,200	Available appropriations are not sufficient for the replacement of obsolete audio-visual equipment of 15 small meeting rooms for the CEP (Common Evaluation Platform) to allow hybrid conference meetings. This action continues the upgrade exercise started in 2021 and covers 15 additional meeting rooms. This will bring the total of upgraded meeting rooms to 59 out of 77 in total. This increase is almost fully compensated by savings made within the other actions on this budget line.

On the other hand, the appropriations on the following budget lines can be decreased enabling to fund the above-mentioned needs:

Budget Line	Description	Amount (EUR)	Reason
1121	<i>Contract Agents – remuneration, allowances and charges</i>	- 75,335	Salaries of Contract Agents lower than expected, taking into account the update of the recruitment plan.
1211	<i>Specific Staff-related Charges, Support Services for the management of Staff Rights and Payroll, Charges relating to Recruitment and Change of Personnel</i>	-65,060	Savings on the SLA between REA and PMO related to the salaries calculations and the determination of individual entitlements. There are also savings on the reimbursement of the costs for travel, installation costs, moves and other exceptional expenses related to the recruitment of staff.
1221	<i>Training Courses for the Professional and Personal Development of Staff</i>	-29,530	Further reduction of teambuilding actions due to the pandemic and savings in external training.
1223	<i>Medical Service</i>	-68,585	Cost of the SLA between REA and DG HR/ Medical service is lower than expected.
1224	<i>Mobility and Other Social expenses</i>	-70,990	Lower reimbursements of public transport costs to the staff due to the pandemic.
2211	<i>ICT Environment (Infrastructure, Systems and Services)</i>	-278,585	Savings on ICT expenses for the REA staff and building (COV2), most of which were made on the Global DIGIT SLA (updated according to the latest chargeback calculations). Also, the Qlik Sense platform from RTD/DIGIT will not be charged to REA in 2021.
2221	<i>Data Processing and application development and associated expenditure</i>	-42,975	Lower costs of the ICT experts supporting REA, due to late recruitment.
2321	<i>Office Supplies and Other Current Operating expenditure</i>	-50,505	Savings on the SLA between REA and DG HR for support from IDOC and functioning of the Disciplinary board. In addition, there are lower legal assistance expenses related to the Agency and its staff.
3112	<i>ICT Infrastructure, Environment and Systems related to the Programme Management and associated expenses</i>	-50,830	Lower expenses for ICT experts supporting Programme Management due to a reduced number of days contracted in the Budget 2021 for Java Developer for OMEGA and for REA Reporting.
3122	<i>Missions and Other expenses related to the Administrative Management of Programmes</i>	-37,840	Additional savings on Missions expenses, due to travel restrictions under Covid-19 confinement. However, the costs of the SLA between REA and PMO for the treatment

Budget Line	Description	Amount (EUR)	Reason
			of missions increased despite having fewer missions. This is due to the staff costs of PMO working on Missions that should be considered “fix”.
3211	<i>Building Rent / Usufruct instalments, Building charges and associated expenses for the Common Support Services and Evaluation Platform</i>	- 582,005	The main saving is on the rent of the COVE building (sublet by OIB). OIB received a commercial discount for the period March 2022 – September 2022, which is payable by REA in its Budget 2021. A significant part of this saving is compensated by the inclusion of the municipal taxes for the years 2019, 2020 and 2021 (see also above), and by an increase in the building charges (e.g. water, gas, electricity, heating and building maintenance costs) that increased (payable through the SLA with OIB)
3231	<i>Meetings of Experts and associated costs</i>	-20,810	Savings on the expenses for meetings with expert evaluators (e.g. drinks, etc.) due to the Covid-19 pandemic.

The Steering Committee was also requested to approve on the same day a “last minute” transfer due to unexpected additional costs identified just before the date the meeting of the Steering Committee. As these costs were due for the current budget year, REA performed an ultimate budget clearing on its 2021 expenses to find additional savings.

Appropriations on budget line 1211 “Specific Staff-related Charges, Support Services for the management of Staff Rights and Payroll, Charges relating to Recruitment and Change of Personnel” should be reinforced with € 219,200 for the day-care (CPE – Centre de la Petite Enfance). These extra costs are due to the COVID-19 pandemic since the parental contribution to the CPE decreased (as a result of a lower use of the child care services) causing an automatic increase of the EU Institutions contribution (including REA). These extra costs concern a regularisation for 2020 and a re-estimation of the 2021 costs.

The following additional savings have been identified enabling to fund the increased above-mentioned need:

Budget Line	Description	Amount (EUR)	Reason
1111	<i>Temporary Agents – remuneration, allowances and charges</i>	- 90,000	Savings from the margin created in the salaries (Temporary and Contract Staff), which was confirmed once the December salaries were paid by the PMO (on 01 December 2021, end of day). These margins were necessary to avoid a blockage of December payment of salaries since several “regularisations” had to be made by PMO due to the high number of staff leaving and arriving in the Agency.
1121	<i>Contract Agents – remuneration, allowances and charges</i>	- 20,000	
1132	<i>Interim Supportive Agents and Trainees</i>	-25,000	fewer days worked by some of the Interim Agents due to earlier departures, sick leaves and annual leaves.
2221	<i>Data Processing and application development and associated expenditure</i>	- 32,100	Postponement to 2022 of the recruitment of a new Service provider for REA REPORTING, which was budgeted 50% on budget line 2221 and 50% on budget line 3112. No candidates were available beginning of December.
3112	<i>ICT Infrastructure, Environment and Systems related to the Programme Management and associated expenses</i>	- 32,100	
3122	<i>Missions and Other expenses related to the Administrative Management of Programmes</i>	- 20,000	Decrease of costs paid via the SLA between REA and PMO due to the final number of missions that was less than expected.

The initial 2021 budget, amended budgets and the transfers are presented in the table hereafter in EUR.

Expenditure Titles, Chapters, Articles and Items	Official Name of the Expenditure Budget Lines	Initial Budget 2021	TRANSFER 2021/01 [internal transfer REA.1778 of 08.01.2021]	BUDGET 2021 following the Budget Transfer No. 2021/01	1st Amended 2021 Administrative Budget (adopted by the Steering Committee on 24.03.2021) [Document REA/SC(2021)2.3 .2 and 2.3.3]	2nd Amended 2021 Administrative Budget (adopted by the Steering Committee on 01.10.2021) [Document REA/SC(2021) WP.4.2 and WP.4.3]	Transfer No. 2021-02 [internal transfer REA.1899 of 22.11.2021]	BUDGET 2021 following the Budget Transfer No. 2021/02	Transfer 2021-03 [SC(2021) 5.3.2 and 5.3.2a of 08.12.2021] - REA.1901	BUDGET 2021 following the Administrative Budget Transfer 2021/03	Transfer 2021-04 [SC(2021) 5.3.8 and 5.3.8a of 08.12.2021] - REA.1910	BUDGET 2021 following the Transfer 2021/04
TOTAL EXPENDITURE		77,739,210	0	77,739,210	90,596,120	88,474,455	0	88,474,455	0	88,474,455	0	88,474,455
Title	1	STAFF EXPENDITURE										
		63,107,775	0	63,107,775	68,231,515	67,797,830	0	67,797,830	-309,500	67,488,330	84,200	67,572,530
Chapter	11	Remunerations, Allowances and Charges										
		60,499,485	0	60,499,485	65,045,645	64,833,175	0	64,833,175	-75,335	64,757,840	-135,000	64,622,840
Article	111	Staff occupying an employment in the establishment plan										
		23,541,580	0	23,541,580	25,004,635	24,605,740	11,305	24,617,045	0	24,617,045	-90,000	24,527,045
Item	1111	Temporary Agents - Remuneration, Allowances and Charges										
		23,541,580	0	23,541,580	25,004,635	24,605,740	11,305	24,617,045	0	24,617,045	-90,000	24,527,045
Article	112	Contract Agents										
		36,629,805	0	36,629,805	39,268,815	39,494,170	-11,305	39,482,865	-75,335	39,407,530	-20,000	39,387,530
Item	1121	Contract Agents - Remuneration, Allowances and Charges										
		36,629,805	0	36,629,805	39,268,815	39,494,170	-11,305	39,482,865	-75,335	39,407,530	-20,000	39,387,530
Article	113	Other Staff Remunerations, Allowances and Charges										
		328,100	0	328,100	772,195	733,265	0	733,265	0	733,265	-25,000	708,265
Item	1131	Seconded National Experts - Allowances and Charges										
		0	0	0	0	0	0	0	0	0	0	0
Item	1132	Interim supportive agents and Trainees										
		328,100	0	328,100	772,195	733,265	0	733,265	0	733,265	-25,000	708,265
Chapter	12	Professional Development and Social expenditure										
		2,608,290	0	2,608,290	3,185,870	2,964,655	0	2,964,655	-234,165	2,730,490	219,200	2,949,690
Article	121	Specific Staff-related Charges, Support Services for the management of Staff Rights and Payroll, Charges relating to Recruitment and Change of Personnel										
		1,834,295	0	1,834,295	2,091,065	2,081,980	0	2,081,980	-65,060	2,016,920	219,200	2,236,120
Item	1211	Specific Staff-related Charges, Support Services for the management of Staff Rights and Payroll, Charges relating to Recruitment and Change of Personnel										
		1,834,295	0	1,834,295	2,091,065	2,081,980	0	2,081,980	-65,060	2,016,920	219,200	2,236,120
Article	122	Professional and Personal Development and Social expenses for Staff										
		758,465	0	758,465	1,032,305	872,175	0	872,175	-169,105	703,070	0	703,070
Item	1221	Training Courses for the Professional and Personal Development of Staff										
		400,890	0	400,890	494,850	378,300	0	378,300	-29,530	348,770	0	348,770
Item	1222	Missions related to the Professional and Personal Development of Staff										
		0	0	0	0	0	0	0	0	0	0	0
Item	1223	Medical Service										
		176,765	0	176,765	269,475	248,935	0	248,935	-68,585	180,350	0	180,350
Item	1224	Mobility and Other Social expenses										
		180,810	0	180,810	267,980	244,940	0	244,940	-70,990	173,950	0	173,950
Article	123	Representation expenses, Events and Internal meetings										
		15,530	0	15,530	62,500	10,500	0	10,500	0	10,500	0	10,500
Item	1231	Representation expenses, Events and Internal meetings										
		15,530	0	15,530	62,500	10,500	0	10,500	0	10,500	0	10,500

Expenditure Titles, Chapters, Articles and Items	Official Name of the Expenditure Budget Lines		Initial Budget 2021	TRANSFER 2021/01 [internal transfer REA.1778 of 08.01.2021]	BUDGET 2021 following the Budget Transfer No. 2021/01	1st Amended 2021 Administrative Budget (adopted by the Steering Committee on 24.03.2021) [Document REA/SC(2021)2.3 .2 and 2.3.3]	2nd Amended 2021 Administrative Budget (adopted by the Steering Committee on 01.10.2021) [Document REA/SC(2021) WP.4.2 and WP.4.3]	Transfer No. 2021-02 [internal transfer REA.1899 of 22.11.2021]	BUDGET 2021 following the Budget Transfer No. 2021/02	Transfer 2021-03 [SC(2021) 5.3.2 and 5.3.2a of 08.12.2021] - REA.1901	BUDGET 2021 following the Administrative Budget Transfer 2021/03	Transfer 2021-04 [SC(2021) 5.3.8 and 5.3.8a of 08.12.2021] - REA.1910	BUDGET 2021 following the Transfer 2021/04
Title	2	INFRASTRUCTURE AND OPERATING EXPENDITURE	11,396,545	0	11,396,545	13,110,030	12,928,675	0	12,928,675	991,785	13,920,460	-32,100	13,888,360
Chapter	21	Building expenditure	7,988,275	0	7,988,275	8,068,235	7,985,330	0	7,985,330	1,363,850	9,349,180	0	9,349,180
Article	211	Rent / Usufruct instalments and Building Charges	7,988,275	0	7,988,275	8,068,235	7,985,330	0	7,985,330	1,363,850	9,349,180	0	9,349,180
Item	2111	Rent / Usufruct instalments, Building Charges and associated expenses	7,988,275	0	7,988,275	8,068,235	7,985,330	0	7,985,330	1,363,850	9,349,180	0	9,349,180
Chapter	22	ICT expenditure	3,019,895	0	3,019,895	4,567,595	4,504,530	0	4,504,530	-321,560	4,182,970	-32,100	4,150,870
Article	221	ICT Environment	2,563,870	0	2,563,870	3,902,835	3,867,275	0	3,867,275	-278,585	3,588,690	0	3,588,690
Item	2211	ICT Environment (Infrastructure, Systems and Services)	2,563,870	0	2,563,870	3,902,835	3,867,275	0	3,867,275	-278,585	3,588,690	0	3,588,690
Article	222	Data Processing and application development	456,025	0	456,025	664,760	637,255	0	637,255	-42,975	594,280	-32,100	562,180
Item	2221	Data Processing and application development and associated expenditure	456,025	0	456,025	664,760	637,255	0	637,255	-42,975	594,280	-32,100	562,180
Chapter	23	Movable property and Current Operating expenditure	388,375	0	388,375	474,200	438,815	0	438,815	-50,505	388,310	0	388,310
Article	231	Furniture, Materials and Technical Installations	97,685	0	97,685	99,080	95,080	0	95,080	0	95,080	0	95,080
Item	2311	Furniture, Materials and Technical Installations and associated expenditure	97,685	0	97,685	99,080	95,080	0	95,080	0	95,080	0	95,080
Article	232	Current Operating expenditure	290,690	0	290,690	375,120	343,735	0	343,735	-50,505	293,230	0	293,230
Item	2321	Office Supplies and Other Current Operating expenditure	290,690	0	290,690	375,120	343,735	0	343,735	-50,505	293,230	0	293,230

Expenditure Titles, Chapters, Articles and Items		Official Name of the Expenditure Budget Lines	Initial Budget 2021	TRANSFER 2021/01 [internal transfer REA.1778 of 08.01.2021]	BUDGET 2021 following the Budget Transfer No. 2021/01	1st Amended 2021 Administrative Budget (adopted by the Steering Committee on 24.03.2021) [Document REA/SC(2021)2.3 .2 and 2.3.3]	2nd Amended 2021 Administrative Budget (adopted by the Steering Committee on 01.10.2021) [Document REA/SC(2021) WP.4.2 and WP.4.3]	Transfer No. 2021-02 [internal transfer REA.1899 of 22.11.2021]	BUDGET 2021 following the Budget Transfer No. 2021/02	Transfer 2021-03 [SC(2021) 5.3.2 and 5.3.2a of 08.12.2021] - REA.1901	BUDGET 2021 following the Administrative Budget Transfer 2021/03	Transfer 2021-04 [SC(2021) 5.3.8 and 5.3.8a of 08.12.2021] - REA.1910	BUDGET 2021 following the Transfer 2021/04
Title	3	PROGRAMME SUPPORT EXPENDITURE	3,234,890	0	3,234,890	9,254,575	7,747,950	0	7,747,950	-682,285	7,065,665	-52,100	7,013,565
Chapter	31	Programme Management expenditure	770,590	0	770,590	2,112,920	1,472,575	0	1,472,575	-88,670	1,383,905	-52,100	1,331,805
Article	311	Communication, Information and ICT expenditure related to the Management of Delegated Programmes	511,890	40,000	551,890	1,578,065	1,274,210	0	1,274,210	-50,830	1,223,380	-32,100	1,191,280
Item	3111	Communication, Information, Publications, Linguistic Services and Training Courses for the Management of Programmes and associated expenses	50,605	40,000	90,605	874,000	490,945	0	490,945	0	490,945	0	490,945
Item	3112	ICT Infrastructure, Environment and Systems related to the Programme Management and associated expenses	461,285	0	461,285	704,065	783,265	0	783,265	-50,830	732,435	-32,100	700,335
Article	312	External Audits, Missions and Other expenses related to the Management of Delegated Programmes	258,700	-40,000	218,700	534,855	198,365	0	198,365	-37,840	160,525	-20,000	140,525
Item	3121	External Audits	0	0	0	30,750	750	0	750	0	750	0	750
Item	3122	Missions and Other expenses related to the Administrative Management of Programmes	258,700	-40,000	218,700	504,105	197,615	0	197,615	-37,840	159,775	-20,000	139,775
Chapter	32	Common Support Services expenditure	2,464,300	0	2,464,300	7,141,655	6,275,375	0	6,275,375	-593,615	5,681,760	0	5,681,760
Article	321	Common Support Services and Evaluation Platform – Building expenditure	1,633,950	0	1,633,950	5,218,190	5,324,505	0	5,324,505	-582,005	4,742,500	0	4,742,500
Item	3211	Building Rent / Usufruct instalments, Building charges and associated expenses for the Common Support Services and Evaluation Platform	1,633,950	0	1,633,950	5,218,190	5,324,505	0	5,324,505	-582,005	4,742,500	0	4,742,500
Article	322	Common Support Services and Evaluation Platform – ICT, Logistics, Information and Current Operating expenditure	783,350	0	783,350	1,851,465	927,260	0	927,260	9,200	936,460	0	936,460
Item	3221	ICT, Logistics, Acquisition and Provision of Information, Current Operating expenditure and associated costs	783,350	0	783,350	1,851,465	927,260	0	927,260	9,200	936,460	0	936,460
Article	323	Meetings of Experts	47,000	0	47,000	72,000	23,610	0	23,610	-20,810	2,800	0	2,800
Item	3231	Meetings of Experts and associated costs	47,000	0	47,000	72,000	23,610	0	23,610	-20,810	2,800	0	2,800

3.2. Budget Implementation

3.2.1. Implementation of 2021 commitment and payment appropriations – fund source C1

Although the pandemic continued in 2021, the Agency managed to maintain a high rate of implementation in both commitment and payment appropriations. Indeed, the overall implementation rate reaches 99.9% in commitment appropriations (99,5% in 2020) and 90.8% in payment appropriations (90,1% in 2020). Only 0.1% (€ 107,667) of the commitment appropriations remains unused and 9,1% (€ 8,055,085) of the non-differentiated appropriations are carried forward to 2022 to cover the payment of services/goods delivered in 2021 or to be delivered early 2022.

Out of the € 7,862,757 carried forward:

- € 3,262,280 relates to the rent for 2022, the taxes and other building charges for the evaluation platform that OIB did not invoice in 2021(budget line 3211),
- € 2,375,029 relates to the part of the building charges not yet invoiced by OIB, the taxes, the rent for the 19th floor to be reimbursed to ERCEA and the security expenses still to be invoiced by DG HR (budget line 2111),
- € 532,452 relates to the replacement of audio-visual equipment in the evaluation platform in 2022, the services provided by DG COMM and the campaign to attract horizon Europe evaluators (budget line 3221),
- € 347,687 relates to IT services providers (budget line 3112)
- € 297,771 relates to translations, an infoday and an audience analysis (budget line 3111),

The total budget amounts to € 88,474,455 out of which € 88,366,788 are committed and € 80,311,703 are paid. Appropriations are distributed as follows:

- 76.38% on title 1 "Staff expenditure" (+0.4% compared to 2020);
- 15.70% on title 2 "Infrastructure and operating expenditure" (+0.8% compared to 2020);
- 7.93% on title 3 "Programme support expenditure" (-1.19% compared to 2020).

As regards title 1, 94.59% (+0.1% compared to 2020) of the amount committed covers the remuneration, allowances and charges of the staff (interim supportive agents and trainees excluded). 4.37% (-0.2% compared to 2020) of the committed amount is related to professional development and social expenditure. The remaining balance concerns the use of "interimaires" to compensate for long term absences, parental leave and part time work. The ratios are stable compared to last year.

With respect to title 2, the building expenditure (rent/usufruct instalments, building charges and associated costs) and the ICT expenditure (IT equipment and services) represent respectively 67.32% (-1.16% compared to 2020) and 29.89% (+2.76% compared to 2020) of the amount committed under this title. The remaining amount concerns movable property and current operating expenditure.

In comparison with last year, the higher ratio of ICT expenditure is mainly due to the extended services (integration of the DG DIGIT Digital Workplace Solutions services) foreseen in the new SLA and the cost increase of the SLA with the Secretariat-General for the services related to the document management systems.

As regards title 3, 81.01% (88.91% in 2019) of the amount is committed to cover the expenditure related to the provision of administrative and logistical support services to participants, Commission services, other agencies and joint undertakings. The expenditure consists mainly in building expenses and ICT expenses incurred for the provision of Common Support Services and the management of the Evaluation Platform.

The execution rate for title 3 is lower than last year because the building expenditure are reduced by € 0.57m compared to 2020 and ICT, Logistics, information and current operating expenditure are reduced by € 0.17m.

The programme management expenditure represents 18.99% (11.09% in 2020) of the amount committed under this title and relates to communication activities, ICT environment, audits of FP7

beneficiaries carried out by external contractors and missions carried out as part of the management of projects subsidised by the Agency.

The needs to be financed by this chapter increased compared to last year due to the higher number of translations, the organisation of events and specific activities (e.g. audience analyses, campaign to attract expert evaluators, service of a web editor).

The detailed 2021 budget implementation is provided in the table hereafter.

Expenditure Titles, Chapters, Articles and Items		Official Name of the Expenditure Budget Lines	Appropriations 2021 (C1)	Commitment Appropriations (CA)				Payment Appropriations (PA)				
				Implemented Commitment appropriations		Unused Commitment appropriations		Implemented Payment appropriations		Outstanding RAL to carry forward to 2021		
				value	%	value	%	value	%	value	%	
TOTAL EXPENDITURE				A	B	C = B/A	D = A-B	E = D/A	F	G = F/A	H = B-F	I = H/A
				88,474,455.00	88,366,788.43	99.9%	107,666.57	0.1%	80,311,703.11	90.8%	8,055,085.32	9.1%
Title	1	STAFF EXPENDITURE	67,572,530.00	67,557,469.09	100.0%	15,060.91	0.0%	67,174,100.95	99.4%	383,368.14	0.6%	
Chapter	11	Remunerations, Allowances and Charges	64,622,840.00	64,616,148.14	100.0%	6,691.86	0.0%	64,413,715.23	99.7%	202,432.91	0.3%	
Article	111	Staff occupying an employment in the establishment plan	24,527,045.00	24,523,016.97	100.0%	4,028.03	0.0%	24,523,016.97	100.0%	0.00	0.0%	
Item	1111	Temporary Agents - Remuneration, Allowances and Charges	24,527,045.00	24,523,016.97	100.0%	4,028.03	0.0%	24,523,016.97	100.0%	0.00	0.0%	
Article	112	Contract Agents	39,387,530.00	39,384,868.29	100.0%	2,661.71	0.0%	39,384,868.29	100.0%	0.00	0.0%	
Item	1121	Contract Agents - Remuneration, Allowances and Charges	39,387,530.00	39,384,868.29	100.0%	2,661.71	0.0%	39,384,868.29	100.0%	0.00	0.0%	
Article	113	Other Staff Remunerations, Allowances and Charges	708,265.00	708,262.88	100.0%	2.12	0.0%	505,829.97	71.4%	202,432.91	28.6%	
Item	1131	Seconded National Experts - Allowances and Charges	p.m.	p.m.	-	p.m.	-	p.m.	-	p.m.	-	
Item	1132	Interim supportive agents and Trainees	708,265.00	708,262.88	100.0%	2.12	0.0%	505,829.97	71.4%	202,432.91	28.6%	
Chapter	12	Professional Development and Social expenditure	2,949,690.00	2,941,320.95	99.7%	8,369.05	0.3%	2,760,385.72	93.6%	180,935.23	6.1%	
Article	121	Specific Staff-related Charges, Support Services for the management of Staff Rights and Payroll, Charges relating to Recruitment and Change of Personnel	2,236,120.00	2,236,120.00	100.0%	0.00	0.0%	2,213,422.65	99.0%	22,697.35	1.0%	
Item	1211	Specific Staff-related Charges, Support Services for the management of Staff Rights and Payroll, Charges relating to Recruitment and Change of Personnel	2,236,120.00	2,236,120.00	100.0%	0.00	0.0%	2,213,422.65	99.0%	22,697.35	1.0%	
Article	122	Professional and Personal Development and Social expenses for Staff	703,070.00	694,713.45	98.8%	8,356.55	1.2%	536,530.14	76.3%	158,183.31	22.5%	
Item	1221	Training Courses for the Professional and Personal Development of Staff	348,770.00	340,659.54	97.7%	8,110.46	2.3%	262,348.91	75.2%	78,310.63	22.5%	
Item	1223	Medical Service	180,350.00	180,345.84	100.0%	4.16	0.0%	138,778.00	76.9%	41,567.84	23.0%	
Item	1224	Mobility and Other Social expenses	173,950.00	173,708.07	99.9%	241.93	0.1%	135,403.23	77.8%	38,304.84	22.0%	
Article	123	Representation expenses, Events and Internal meetings	10,500.00	10,487.50	99.9%	12.50	0.1%	10,432.93	99.4%	54.57	0.5%	
Item	1231	Representation expenses, Events and Internal meetings	10,500.00	10,487.50	99.9%	12.50	0.1%	10,432.93	99.4%	54.57	0.5%	

Expenditure Titles, Chapters, Articles and Items		Official Name of the Expenditure Budget Lines	Appropriations 2021 (C1)	Commitment Appropriations (CA)				Payment Appropriations (PA)			
				Implemented Commitment appropriations		Unused Commitment appropriations		Implemented Payment appropriations		Outstanding RAL to carry forward to 2021	
				value	%	value	%	value	%	value	%
			A	B	C = B/A	D = A-B	E = D/A	F	G = F/A	H = B-F	I = H/A
Title	2	INFRASTRUCTURE AND OPERATING EXPENDITURE	13,888,360.00	13,849,732.14	99.7%	38,627.86	0.3%	10,883,966.07	78.4%	2,965,766.07	21.4%
Chapter	21	Building expenditure	9,349,180.00	9,349,177.27	100.0%	2.73	0.0%	6,974,147.77	74.6%	2,375,029.50	25.4%
Article	211	Rent / Usufruct instalments and Building Charges	9,349,180.00	9,349,177.27	100.0%	2.73	0.0%	6,974,147.77	74.6%	2,375,029.50	25.4%
Item	2111	Rent / Usufruct instalments, Building Charges and associated expenses	9,349,180.00	9,349,177.27	100.0%	2.73	0.0%	6,974,147.77	74.6%	2,375,029.50	25.4%
Chapter	22	ICT expenditure	4,150,870.00	4,122,383.96	99.3%	28,486.04	0.7%	3,690,611.08	88.9%	431,772.88	10.4%
Article	221	ICT Environment	3,588,690.00	3,571,126.94	99.5%	17,563.06	0.5%	3,386,162.61	94.4%	184,964.33	5.2%
Item	2211	ICT Environment (Infrastructure, Systems and Services)	3,588,690.00	3,571,126.94	99.5%	17,563.06	0.5%	3,386,162.61	94.4%	184,964.33	5.2%
Article	222	Data Processing and application development	562,180.00	551,257.02	98.1%	10,922.98	1.9%	304,448.47	54.2%	246,808.55	43.9%
Item	2221	Data Processing and application development and associated expenditure	562,180.00	551,257.02	98.1%	10,922.98	1.9%	304,448.47	54.2%	246,808.55	43.9%
Chapter	23	Movable property and Current Operating expenditure	388,310.00	378,170.91	97.4%	10,139.09	2.6%	219,207.22	56.5%	158,963.69	40.9%
Article	231	Furniture, Materials and Technical Installations	95,080.00	95,079.64	100.0%	0.36	0.0%	24,764.98	26.0%	70,314.66	74.0%
Item	2311	Furniture, Materials and Technical Installations and associated expenditure	95,080.00	95,079.64	100.0%	0.36	0.0%	24,764.98	26.0%	70,314.66	74.0%
Article	232	Current Operating expenditure	293,230.00	283,091.27	96.5%	10,138.73	3.5%	194,442.24	66.3%	88,649.03	30.2%
Item	2321	Office Supplies and Other Current Operating expenditure	293,230.00	283,091.27	96.5%	10,138.73	3.5%	194,442.24	66.3%	88,649.03	30.2%

Expenditure Titles, Chapters, Articles and Items	Official Name of the Expenditure Budget Lines		Appropriations 2021 (C1)	Commitment Appropriations (CA)				Payment Appropriations (PA)			
				Implemented Commitment appropriations		Unused Commitment appropriations		Implemented Payment appropriations		Outstanding RAL to carry forward to 2021	
				value	%	value	%	value	%	value	%
Title 3 PROGRAMME SUPPORT EXPENDITURE			A	B	C = B/A	D = A-B	E = D/A	F	G = F/A	H = B-F	I = H/A
			7,013,565.00	6,959,587.20	99.2%	53,977.80	0.8%	2,253,636.09	32.1%	4,705,951.11	67.1%
Chapter	31	Programme Management expenditure	1,331,805.00	1,284,436.66	96.4%	47,368.34	3.6%	541,788.28	40.7%	742,648.38	55.8%
Article	311	Communication, Information and ICT expenditure related to the Management of Delegated Programmes	1,191,280.00	1,174,639.97	98.6%	16,640.03	1.4%	503,315.17	42.2%	671,324.80	56.4%
Item	3111	Communication, Information, Publications, Linguistic Services and Training Courses for the Management of Programmes and associated expenses	490,945.00	474,623.26	96.7%	16,321.74	3.3%	150,986.04	30.8%	323,637.22	65.9%
Item	3112	ICT Infrastructure, Environment and Systems related to the Programme Management and associated expenses	700,335.00	700,016.71	100.0%	318.29	0.0%	352,329.13	50.3%	347,687.58	49.6%
Article	312	External Audits, Missions and Other expenses related to the Management of Delegated Programmes	140,525.00	109,796.69	78.1%	30,728.31	21.9%	38,473.11	27.4%	71,323.58	50.8%
Item	3121	External Audits	750.00	0.00	0.0%	750.00	100.0%	0.00	0.0%	0.00	0.0%
Item	3122	Missions and Other expenses related to the Administrative Management of Programmes	139,775.00	109,796.69	78.6%	29,978.31	21.4%	38,473.11	27.5%	71,323.58	51.0%
Chapter	32	Common Support Services expenditure	5,681,760.00	5,675,150.54	99.9%	6,609.46	0.1%	1,711,847.81	30.1%	3,963,302.73	69.8%
Article	321	Common Support Services and Evaluation Platform – Building expenditure	4,742,500.00	4,742,497.63	100.0%	2.37	0.0%	1,480,217.40	31.2%	3,262,280.23	68.8%
Item	3211	Building Rent / Usufruct instalments, Building charges and associated expenses for the Common Support Services and Evaluation Platform	4,742,500.00	4,742,497.63	100.0%	2.37	0.0%	1,480,217.40	31.2%	3,262,280.23	68.8%
Article	322	Common Support Services and Evaluation Platform – ICT, Logistics, Information and Current Operating expenditure	936,460.00	929,852.91	99.3%	6,607.09	0.7%	229,630.41	24.5%	700,222.50	74.8%
Item	3221	ICT, Logistics, Acquisition and Provision of Information, Current Operating expenditure and associated costs	936,460.00	929,852.91	99.3%	6,607.09	0.7%	229,630.41	24.5%	700,222.50	74.8%
Article	323	Meetings of Experts	2,800.00	2,800.00	100.0%	0.00	0.0%	2,000.00	71.4%	800.00	28.6%
Item	3231	Meetings of Experts and associated costs	2,800.00	2,800.00	100.0%	0.00	0.0%	2,000.00	71.4%	800.00	28.6%

3.2.2. Implementation of commitment and payment appropriations carried over from 2020 – Fund source C8

The 2020 appropriations that were carried forward to 2021 (C8 appropriations in 2021) amount to € 7,862,756.83. Out of this amount € 7,570,495.94, equivalent to 96.3% (97.5% in 2020) of the carried over appropriations, are paid and € 292,260.89 are not used and consequently cancelled. The implementation rate of C8 appropriations carried over was slightly lower in 2021 than in 2020 mainly due to the cancellation on title 1.

On title 1 "Staff expenditure", the unused appropriations carried over represent € 119,969 (29.4%) of the appropriations carried over on this title. It stems mainly from an under implementation on the budget lines 1211 "Specific Staff-related Charges, Support Services for the management of Staff Rights and Payroll, Charges relating to Recruitment and Change of Personnel", 1221 "Training courses for the professional and personal development of staff" and 1223 "Medical Service" for the following reason:

- Line 1211: expenses for school buses, re-imbursement related to travel for installation and other exceptional expenses for staff were lower than estimated;
- Line 1221: some management trainings were cancelled because face-to-face training were not authorised and no alternative for online training were available;
- Line 1223: the use of the preventive health services was lower than estimated because of the pandemic.

The cancellation of appropriations on the title 2 "Infrastructure and operating expenditure" represents 3.2% of the total carried over amount and equals € 92,752. It is mainly due to:

- Line 2111 "Rent / Usufruct instalments, Building Charges and associated expenses": the building expenditure were lower than estimated but the amount cancelled represents barely 0.7% of the amount carried over;
- Line 2211 "ICT Environment (Infrastructure, Systems and Services)": the number of documents printed was lower than expected and part of the amount foreseen for the external support for the audio-visual equipment has not been used.
- Line 2321 "Office Supplies and Other Current Operating expenditure": the main cancellation of appropriations concerns the mail service because the mail delivery service was reduced as a result of the pandemic.

On title 3 "Programme support expenditure", the unused carried over appropriations amount to € 79,540 (1.7% of the appropriations carried over on this title). The cancellation of appropriations concerns mainly the following budget lines:

- 3122 "Missions and Other expenses related to the Administrative Management of Programmes": € 64,852 relate to legal assistance expenses and concern legal procedures that lasts more than two years and are still ongoing, therefore part of the services covered by the contracts could not be fully invoiced by the end of 2021.
- 3221 "ICT, Logistics, Acquisition and Provision of Information, Current Operating expenditure and associated costs": € 13,686 are left for the same reasons mentioned above with respect to line 2211.

The detailed budget implementation is provided in the table hereafter.

Expenditure Titles, Chapters, Articles and Items	Official Name of the Expenditure Budget Lines		Appropriations 2021 (C8) carried over from 2020)	Implemented Payment appropriations		Cancellation unused appropriations (carried over from 2020)	
				value	%	value	%
TOTAL EXPENDITURE			A	B	C = B/A		
			7,862,756.83	7,570,495.94	96.3%	292,260.89	3.7%
Title	1	STAFF EXPENDITURE	408,061.38	288,092.39	70.6%	119,968.99	29.4%
Chapter	11	Remunerations, Allowances and Charges	98,862.45	91,418.18	92.5%	7,444.27	7.5%
Article	111	Staff occupying an employment in the establishment plan	0.00	0.00	-	0.00	-
Item	1111	Temporary Agents - Remuneration, Allowances and Charges	0.00	0.00	-	0.00	-
Article	112	Contract Agents	0.00	0.00	-	0.00	-
Item	1121	Contract Agents - Remuneration, Allowances and Charges	0.00	0.00	-	0.00	-
Article	113	Other Staff Remunerations, Allowances and Charges	98,862.45	91,418.18	92.5%	7,444.27	7.5%
Item	1131	Seconded National Experts - Allowances and Charges	p.m.	p.m.	-	p.m.	-
Item	1132	Interim supportive agents and Trainees	98,862.45	91,418.18	92.5%	7,444.27	7.5%
Chapter	12	Professional Development and Social expenditure	309,198.93	196,674.21	63.6%	112,524.72	36.4%
Article	121	Specific Staff-related Charges, Support Services for the management of Staff Rights and Payroll, Charges relating to Recruitment and Change of Personnel	93,566.82	62,493.89	66.8%	31,072.93	33.2%
Item	1211	Specific Staff-related Charges, Support Services for the management of Staff Rights and Payroll, Charges relating to Recruitment and Change of Personnel	93,566.82	62,493.89	66.8%	31,072.93	33.2%
Article	122	Professional and Personal Development and Social expenses for Staff	214,729.55	134,180.32	62.5%	80,549.23	37.5%
Item	1221	Training Courses for the Professional and Personal Development of Staff	41,030.26	26,448.49	64.5%	14,581.77	35.5%
Item	1222	Missions related to the Professional and Personal Development of Staff	4,539.38	4,451.34	98.1%	88.04	1.9%
Item	1223	Medical Service	60,166.07	0.00	0.0%	60,166.07	100.0%
Item	1224	Mobility and Other Social expenses	108,993.84	103,280.49	94.8%	5,713.35	5.2%
Article	123	Representation expenses, Events and Internal meetings	902.56	0.00	0.0%	902.56	100.0%
Item	1231	Representation expenses, Events and Internal meetings	902.56	0.00	0.0%	902.56	100.0%
Title	2	INFRASTRUCTURE AND OPERATING EXPENDITURE	2,866,909.75	2,774,157.53	96.8%	92,752.22	3.2%
Chapter	21	Building expenditure	1,992,622.51	1,978,753.10	99.3%	13,869.41	0.7%
Article	211	Rent / Usufruct instalments and Building Charges	1,992,622.51	1,978,753.10	99.3%	13,869.41	0.7%
Item	2111	Rent / Usufruct instalments, Building Charges and associated expenses	1,992,622.51	1,978,753.10	99.3%	13,869.41	0.7%
Chapter	22	ICT expenditure	635,740.76	586,106.80	92.2%	49,633.96	7.8%
Article	221	ICT Environment	388,428.63	338,794.67	87.2%	49,633.96	12.8%
Item	2211	ICT Environment (Infrastructure, Systems and Services)	388,428.63	338,794.67	87.2%	49,633.96	12.8%
Article	222	Data Processing and application development	247,312.13	247,312.13	100.0%	0.00	0.0%
Item	2221	Data Processing and application development and associated expenditure	247,312.13	247,312.13	100.0%	0.00	0.0%
Chapter	23	Movable property and Current Operating expenditure	238,546.48	209,297.63	87.7%	29,248.85	12.3%
Article	231	Furniture, Materials and Technical Installations	154,814.69	152,696.95	98.6%	2,117.74	1.4%
Item	2311	Furniture, Materials and Technical Installations and associated expenditure	154,814.69	152,696.95	98.6%	2,117.74	1.4%
Article	232	Current Operating expenditure	83,731.79	56,600.68	67.6%	27,131.11	32.4%
Item	2321	Office Supplies and Other Current Operating expenditure	83,731.79	56,600.68	67.6%	27,131.11	32.4%
Title	3	PROGRAMME SUPPORT EXPENDITURE	4,587,785.70	4,508,246.02	98.3%	79,539.68	1.7%
Chapter	31	Programme Management expenditure	320,039.82	254,185.89	79.4%	65,853.93	20.6%
Article	311	Communication, Information and ICT expenditure related to the Management of Delegated Programmes	207,255.80	206,253.83	99.5%	1,001.97	0.5%
Item	3111	Communication, Information, Publications, Linguistic Services and Training Courses for the Management of Programmes and associated expenses	1,969.02	967.05	49.1%	1,001.97	50.9%
Item	3112	ICT Infrastructure, Environment and Systems related to the Programme Management and associated expenses	205,286.78	205,286.78	100.0%	0.00	0.0%
Article	312	External Audits, Missions and Other expenses related to the Management of Delegated Programmes	112,784.02	47,932.06	42.5%	64,851.96	57.5%
Item	3121	External Audits	5,880.73	5,289.73	90.0%	591.00	10.0%
Item	3122	Missions and Other expenses related to the Administrative Management of Programmes	106,903.29	42,642.33	39.9%	64,260.96	60.1%
Chapter	32	Common Support Services expenditure	4,267,745.88	4,254,060.13	99.7%	13,685.75	0.3%
Article	321	Common Support Services and Evaluation Platform – Building expenditure	3,636,459.48	3,636,459.48	100.0%	0.00	0.0%
Item	3211	Building Rent / Usufruct instalments, Building charges and associated expenses for the Common Support Services and Evaluation Platform	3,636,459.48	3,636,459.48	100.0%	0.00	0.0%
Article	322	Common Support Services and Evaluation Platform – ICT, Logistics, Information and Current Operating expenditure	631,286.40	617,600.65	97.8%	13,685.75	2.2%
Item	3221	ICT, Logistics, Acquisition and Provision of Information, Current Operating expenditure and associated costs	631,286.40	617,600.65	97.8%	13,685.75	2.2%
Article	323	Meetings of Experts	0.00	0.00	-	0.00	-
Item	3231	Meetings of Experts and associated costs	0.00	0.00	-	0.00	-

3.3. Budget Revenue

In accordance with Article 5 of the Standard Financial regulation for Executive Agencies, the revenue of the Agency shall comprise the grant awarded by the Commission and any other revenue, including assigned revenue within the meaning of Article 15 thereof.

Income Budget Line	Type of revenue	Budget 2021	Amendments	Amended Budget 2021	Entitlements established	Revenue received	Outstanding at year end
2000	European Commission subsidy	77,739,210.00	10,735,245.00	88,474,455.00	88,440,215.60	88,440,215.60	0.00
4000	revenues accruing from other EU Bodies	p.m.		p.m.	0.00	0.00	0.00
9000	Miscellaneous revenue	p.m.		p.m.	49,944.15	44,194.15	5,750.00
TOTAL		77,739,210.00	10,735,245.00	88,474,455.00	88,490,159.75	88,484,409.75	5,750.00

The miscellaneous revenue relates to the recovery of:

- amounts overpaid to the OIB and Medical Service under the SLAs for the year 2020 and subsequently recovered: € 33,914.42
- recovery of amounts overpaid to contractors: € 9,874.43
- legal costs incurred by the agency in the context of a legal proceeding against beneficiaries of a grant granted on the operational budget and to be recovered from the beneficiaries: € 5,750
- regularisation vis-à-vis staff: € 405.30

A recovery order already due in 2019 (€ 5,750€) was not cashed at the end of December.

	Open recovery orders by 01/01/2021		Recovery orders established by 31/12/2021		Recovery orders fully cashed by 31/12/2021		Recovery orders waived by 31/12/2021		Recovery orders fully cancelled 31/12/2021		Open recovery orders by 31/12/2021	
	#	€	#	€	#	€	#	€	#	€	#	€
2000			6	88,440,215.60	6	88,440,215.60					0	0.00
9000	2	11,601.03	6	38,343.12	7	44,194.15					1	5,750.00
Total	2	11,601.03	12	88,478,558.72	13	88,484,409.75	0	0.00	0	0.00	1	5,750.00

A write-down for bad debt has already been recognised in 2020 since the chances of recovering this amount are very low given that the debtor is bankrupt.

3.4. Glossary and Abbreviations

Term	Definition
ABAC	Name given to the Commission's accounting system which, since 2005, has been enriched by accrual accounting rules. Apart from the cash-based budgetary accounts, the Commission produces accrual-based accounts which recognise revenue when earned, rather than when collected. Expenses are recognised when incurred rather than when paid. This contrasts with cash basis budgetary accounting that recognises transactions and other events only when cash is received or paid.
Accounting	The act of recording and reporting financial transactions, including the creation of the transaction, its recognition, processing, and summarisation in the financial statements.
Administrative appropriations	Administrative appropriations cover the running costs of the Institutions and entities (staff, buildings, office equipment).
Adjustment	Amending budget or transfer of funds from one budget item to another
Adopted budget	The adopted budget approved by the REA Steering Committee (in line with the budget on the budget line in the general EU budget covering the subsidy to the Agency, as approved by the Budgetary Authority). Cf. Budget.
Agencies	EU bodies having a distinct legal personality, and to whom budget implementing powers may be delegated under strict conditions. They are subject to a distinct discharge from the discharge authority.
Amending budget	Decision adopted during the budget year to amend (increase, decrease, transfer) aspects of the adopted budget of that year.
Annuality	The budgetary principle according to which expenditure and revenue is programmed and authorised for one year, starting on 1 January and ending on 31 December.
Appropriations	The budget forecasts both commitments (legal pledges to provide finance, provided that certain conditions are fulfilled) and payments (cash or bank transfers to the beneficiaries). Appropriations for commitments and payments often differ – differentiated appropriations – because multiannual programmes and projects are usually fully committed in the year they are decided and are paid over the years as the implementation of the programme and project progresses. Non-differentiated appropriations apply to administrative expenditure, for agricultural market support and direct payments for which commitment appropriations equal payment appropriations.
Assigned revenue External/Internal	Dedicated revenue received to finance specific items of expenditure. Main sources of external assigned revenue are <i>financial contributions from third countries to programmes financed by the Union</i> . <i>Main sources of internal assigned revenue is revenue from third parties in respect of goods, services or work supplied at their request or revenue arising from the repayment of amounts wrongly paid and revenue from the sale of publications and films, including those on an electronic medium.</i> The complete list of items constituting assigned revenue is given in Article 21(2) of the Financial Regulation.
Authorizing Officer (AO)	The AO is responsible in each institution for authorising revenue and expenditure operations in accordance with the principles of sound financial management and for ensuring that the requirements of legality and regularity are complied with.
Budget	Annual financial plan, drawn up according to budgetary principles, that provides forecasts and authorises, for each financial year, an estimate of future costs and revenue and expenditures and their detailed description and justification, the latter included in budgetary remarks.

Term	Definition
Budget result	The difference between income received and amounts paid, including adjustments for carry-overs, cancellations and exchange rate differences. The resulting amount will have to be reimbursed to the funding authority as provided in the Financial Regulation for Agencies.
Budget implementation	Consumption of the budget through expenditure and revenue operations.
Budget item / Budget line / Budget position	As far as the budget structure is concerned, revenue and expenditure are shown in the budget in accordance with a binding nomenclature which reflects the nature and purpose of each item, as imposed by the budgetary authority. The individual headings (title, chapter, article or item) provide a formal description of the nomenclature.
Budgetary authority	Institutions with decisional powers on budgetary matters: the European Parliament and the Council of Ministers
Budgetary commitment	A budgetary commitment is a reservation of appropriations to cover for subsequent expenses.
Cancellation of appropriations	Unused appropriations that may no longer be used.
Carryover of appropriations	Exception to the principle of annuality in so far as appropriations that could not be used in a given budget year may, under strict conditions, be exceptionally carried over for use during the following year.
Commitment appropriations	Commitment appropriations cover the total cost of legal obligations (contracts, grant agreements/decisions) that could be signed in the current financial year. Article 7 FR: <i>Commitment appropriations cover the total cost in the current financial year of legal obligations (contracts, grant agreements/decisions) entered into for operations extending over more than one year.</i>
De-commitment	Cancellation of a reservation of appropriations
Differentiated appropriations	Differentiated appropriations are used to finance multiannual operations; they cover, for the current financial year, the total cost of the legal obligations entered into for operations whose implementation extends over more than one financial year. Art. 7 FR: <i>Differentiated appropriations are entered for multiannual operations. They consist of commitment appropriations and payment appropriations.</i>
Earmarked revenue	Revenue earmarked for a specific purpose, such as income from foundations, subsidies, gifts and bequests, including the earmarked revenue specific to each institution. (Cf. Assigned revenue)
Economic result	Impact on the balance sheet of expenditure and revenue based on accrual accounting rules.
Entitlements established	Entitlements are recovery orders that the European Union must establish for collecting income.
Exchange rate difference	The difference resulting from currency exchange rates applied to the transactions concerning countries outside the euro area, or from the revaluation of assets and liabilities in foreign currency at the closure.
Expenditure	Term used to describe spending the budget from all types of funds sources.
Financial Regulation (FR)	Adopted through the ordinary legislative procedure after consulting the European Court of Auditors, this regulation lays down the rules for the establishment and implementation of the general budget of the European Union (OJ L 298, 26.10.2012, p.1)
Funds Source	Type of appropriations (e.g.: C1, C8,...)

Term	Definition
Grants	Direct financial contributions, by way of donation, from the budget in order to finance either an action intended to help achieve an objective that is part of an EU policy or the functioning of a body which pursues an aim of general European interest or has an objective forming part of an EU policy.
Implementation	Cf. Budget implementation
Income	Cf. Revenue
Legal base (basic act)	The legal base is, as a general rule, a law based on an article in the Treaty giving competence to the Community for a specific policy area and setting out the conditions for fulfilling that competence including budget implementation. Certain Treaty articles authorise the Commission to undertake certain actions, which imply spending, without there being a further legal act.
Legal commitment	A legal commitment establishes a legal obligation towards third parties.
Non-differentiated appropriations	Non-differentiated appropriations are for operations of an annual nature. (Article 10 FR). Non-differentiated appropriations apply to administrative expenditure.
Operational appropriations	Operational appropriations finance the different policies, mainly in the form of grants or procurement.
Outstanding commitment	Legal commitments having not fully given rise to liquidation by payments. Cf. RAL
Outturn	Cf. Budgetary result
Payment	A payment is a cash disbursement to honour legal obligations.
Payment appropriations	Payment appropriations cover expenditure due in the current year, arising from legal commitments entered in the current year and/or earlier years (Article 7 FR).
RAL	Sum of outstanding commitments. Outstanding commitments (or RAL, from the French ' <i>reste à liquider</i> ') are defined as the amount of appropriations committed that have not yet been paid. They stem directly from the existence of multiannual programmes and the dissociation between commitment and payment appropriations. (Cf. <i>Outstanding commitments</i>)
Recovery	The recovery order is the procedure by which the Authorising officer (AO) registers an entitlement for the Commission in order to retrieve the amount which is due. The entitlement is the right that the Commission has to claim the sum which is due by a debtor, usually a beneficiary.
Result	Cf. Outturn
Revenue	Term used to describe income from all sources financing the budget.
Rules of application	Detailed rules for the implementation of the financial regulation. They are set out in a Commission regulation adopted after consulting all institutions and cannot alter the financial regulation upon which they depend.
Surplus	Positive difference between revenue and expenditure (see budgetary result) which has to be returned to the funding authority as provided in the Financial Regulation.
Transfer	Transfers between budget lines imply the relocation of appropriations from one budget line to another, in the course of the financial year, and thereby they constitute an exception to the budgetary principle of specification. They are, however, expressly authorised by the Treaty on the Functioning of the European Union under the conditions laid down in the Financial Regulation. The FR identifies different types of transfers depending on whether they are between or within budget titles, chapters, articles or headings and require different levels of authorisation.