ARRIVAL AND DISTRIBUTION OF ACCESS CARDS

Brussels-based representatives of national Parliaments may collect the access cards for their delegations at the Directorate for Relations with National Parliaments (Rue Montoyer 70, 7th floor, office MTY 07R028, Cristina HELLARA) on Wednesday, 30 November 2022 from 10:00 to 12:00.

Alternatively, participants from national Parliaments can collect their access cards at the entrance of JOZSEF ANTALL building on Wednesday, 30 November 2022 between 14:45 and 15:30.
After the collection of the access cards for his/her delegation by a Brussels-based representative, the distribution to the delegation members is entirely his/her responsibility.

Once in possession of an access card, participants can enter the József Antall (JAN) building and access the meeting room 4Q1 JAN on the 4th floor.

For any questions concerning the access to the EP premises, please contact Ms Cristina HELLARA at the Email address cristina.hellara@ep.europa.eu, office phone number +32 (0)2 28 4 6414 or at the mobile phone number which will be operational on the day of the meeting only: + 32 (0)470 18 18 96.

PLEASE NOTE THAT DUE TO THE HEIGHTENED SECURITY ALERT LEVEL AT THE EUROPEAN PARLIAMENT, ALL PARTICIPANTS:

- are requested to show a valid official photo-ID before entering the building;
- are requested to undergo security controls at the entrance area;
- are advised to carry the invitation letter or any other document that clearly indicates their participation.

Brussels-based representatives of National Parliaments are kindly asked to be available and reachable throughout the meeting and relay the messages of their delegation to the organisers, if needed.

INTERPRETATION

Interpretation has been requested for the 23 official languages. It will be confirmed by the Interpretation Service one day before the meeting.

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(*) MT if possible

MEETING DOCUMENTS

The Agenda, List of participants and relevant background documents are available at:

**WEBSTREAMING**

The meeting will be webstreamed using the following URL:

**SPEAKING TIME**

Ahead of the meeting, Members were informed about the need of the mandatory online pre-registration of their requests for taking the floor in the exchanges of views foreseen in the agenda of the 3rd EUROJUST meeting.

An indicative list of floor requests will be established based on Members’ expression of interest for intervening in various debates. Given the limited time reserved to exchanges of views, it cannot be guaranteed that all requests will be accommodated.

Please note that speaking time may be limited and the aim will be to ensure that all Parliaments/Chambers have the opportunity to participate in the debate. The Chair may adapt the speaking time during the debate in accordance with the number of requests for the floor.

**INTERNET / WIFI ACCESS**

Participants will be able to access the European Parliament's wireless internet network for visitors via a unique Wi-Fi code displayed in the room. Please note that no workstations or computer rooms will be available.

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**CLOAKROOM**

Coats/luggage may be left (unguarded) on the coat racks outside the meeting room. The European Parliament declines responsibility for any loss or theft.

**TAXI/PUBLIC TRANSPORT**

A taxi rank and a bus stop of the Brussels airport line are located at Place Luxembourg, close to the “Espace Simone Veil” entrance of the European Parliament.


**PRIVATE CAR**

The city of Brussels has introduced a system of obligatory registration of cars with foreign car plates entering the territory of Brussels Capital region as of July 2018. Further information on this can be found on this website: https://lez.brussels/mytax/fr/registration
Contacts at the Secretariat of the European Parliament's Committee on Civil Liberties, Justice and Home Affairs

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