Privacy Statement

For assessing the replies to any call for proposals involves the recording and processing of personal data (such as name, address and CV). All personal data will be processed in accordance with Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data (Official Journal L295/39, 21.11.2018).

- **The controller** is the European Parliament Directorate-General for Logistics and Interpretation for Conferences (DG LINC) Multilingualism and Succession Planning Unit
  Person designated as being in charge of the processing operation: Ms Catherine PEARSON
  email: LINC.grants@ep.europa.eu

- **Purpose of the processing**
  Personal data is only used in the assessment procedure of the application and will be processed solely for that purpose by DG LINC of the European Parliament. Applying entities have to make sure that they have processed the personal data they transmit in the framework of the application in accordance with the applicable data protection regulation.

- **Categories of data which has to be processed**
  The categories as listed in the submitted CV.

- **Who has access to your data**
  In the EP, only the staff of DG LINC dealing with the grant procedure as well as the Evaluation Committee have access to the data. This data is not transferred to other recipients, except where necessary to ensure that the Union’s financial interests are protected; your personal data may be communicated to internal audit services, the European Court of Auditors, the body specialising in financial irregularities or the European Anti-Fraud Office (OLAF) and the Court of Justice.

- **What happens to your data**
  The data is archived with the application forms.

- **How does DG LINC protect your data**
  The data in electronic format is stored on a dedicated computer drive. Paper copies are archived in a file including all documentation concerning the call for proposals in question. Access to this data is restricted to DG LINC staff who deal with the call.
• How can you access your data stored by DG LINC for the purpose of the call for proposals
You have the right of access and the right to rectify the data concerning you by contacting the person designated as being in charge of the processing operation.

• What is the legal basis of the processing operation
Article 149 of the Treaty of the E.C. (This call for proposals by DG LINC is to support and assist in strengthening training programmes by providing professional and financial assistance to ensure the availability of a sufficient number of new generations of qualified conference interpreters who may, subsequently, be recruited by the EU institutions, and in particular by the European Parliament, as officials or as accredited conference interpreting agents.)

• How long does DG LINC keep your data
The application form and all enclosed documents will be destroyed 5 years after the discharge of the financial year of the call for proposals.

• Right of recourse
The data subjects have the right to have recourse at any time to the Data Protection Officer of the European Parliament data-protection@ep.europa.eu and to the European Data Protection Supervisor edps@edps.europa.eu