CALL FOR PROPOSALS
EYE2023 - Design and coordination of the outdoor programme in the EYE Village

EP-COMM-SUBV-2023-EYE-VILLAGE-ACTIVITIES

Questions and Answers
(Q&As)

Version 8 June 2022

You will find below the list of asked questions and replies based on received questions for this calls for proposals. Please note that the present document aims to complement and clarify the current call for proposals and its documents of guidance and does not replace them. The Q&As will be periodically published; applicants are invited to check the following website regularly: https://www.europarl.europa.eu/contracts-and-grants/en/grants
QUESTION 1:

I would be happy if you could answer the below question in relation to the recent call for proposals for the EYE event.

Throughout the call for proposals it is referenced that the implementation is intended for a sole beneficiary but the call is intended to be implemented by the beneficiary and sub-grantees.

However, at no point of the call and at no point within the guidelines for applicants is the framework or procedure of managing sub-grantees mentioned. The only information regarding this process that we could find is available on the European Funding and Tenders Portal, 'sub-granting'.

Are we correct to draw the conclusion that the sole-beneficiary remains accountable and responsible for the entirety of the funds of the project and that the reporting and auditing of the projects is to be consolidated in a single procedure meaning reporting, monitoring, recording and record keeping must be consistent across all sub-grantees and the main beneficiary? Essentially, making this project, in part, a re-financing project?

=> ANSWER 1:

We thank you for your interest in the recent call for proposals for the EYE event.

The action supported under this call is indeed a mono-beneficiary action. The grant agreement will be signed with one beneficiary, who is indeed accountable and responsible towards the European Parliament for the entirety of the funds of the project.

This call is based on the concept of financial support to third parties. The conditions applicable to financial support to third parties can be found in the call for proposals (sections 6.4-eligible activities, and 10.3-budget categories and cost eligible rules), the Model Grant Agreement (Article II.12-financial support to third parties) and the Guide for Applicants (pp. 9 &10-budget overview table and 29-eligible direct costs-costs of financial support to third parties).

It is up to the beneficiary to decide how it intends to report, monitor and record all eligible costs. Please note that this methodology will evaluated on the award criterion nr 2.

The beneficiary is free to decide on the best and most comfortable payment arrangements it imposes on third parties, taking into account point 2.1.7 of the call for proposals. While the grant agreement that will be signed by the beneficiary with the European Parliament foresees two pre-financing payments and one final payment, the beneficiary may for example only opt for interim and final payments with third parties.

You may indeed follow the guidelines specified in the European Commission' document you found on the European Funding and Tenders Portal, notably points 9 and 10.

QUESTION 2:
I have two questions;
- is it possible to organise a drop in session for those NGOs currently considering and having open questions? Most of us have probably rarely submitted proposals for an official tender;
- could you confirm that we can be an organisation based in the UK, former member stage?

=> ANSWER 2:

We thank you for your interest in the recent call for proposals for the EYE event.

- We will not be able to organise a drop in session before the deadline for submitting a proposal (i.e. 15 June). We invite you, however, to send us all your questions in writing to dgcomm-subvention@europarl.europa.eu.

- we confirm that only organisations based in one of the EU Member States are eligible to the call for proposals (see section 6.1. of the call: "A legal person based in one of the Member States of the European Union").

We hope that it clarifies.