

Privacy policy



1. Introduction

The protection of individuals with regard to the processing of personal data by the Union institutions is governed by Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018¹.

2. Why do we collect, store and process your data?

We collect and process your personal information in order to facilitate and regulate your access to the European Parliament (EP) premises.

Your personal information is treated in accordance with the policy described in Regulation (EU) 2018/1725. The European Parliament will process the personal data only for the purposes for which it is transmitted.

3. Who is responsible for the processing of your data? (Controller)

Your data is processed under the responsibility of the Directorate for Media, Directorate-General for Communication of the European Parliament. The Data Protection Officer of the European Parliament ensures that the provisions of Regulation (EU) 2018/1725 are applied within the institution.

The European Data Protection Supervisor (EDPS) is acting as an independent supervisory authority. The EDPS makes sure that all EU institutions and bodies respect people's right to privacy when processing their personal data.

4. What personal data do we collect?

We only save the information needed to fulfil the purposes set out at collection, and you can update this information at any time.

¹ Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC, OJ L 295 of 21/11/2018, p. 39

We will collect information from you in the following ways:

- when you create your profile in our site
- when you request accreditation on-site

Below are some examples of the information we may request:

- Name and surname
- Contact details (email address, phone number)
- date of birth
- nationality
- type of ID document and number
- photo
- dates of visit to the EP
- name and country of media
- purpose of visit
- valid press card
- letter from the editor in chief
- proof of payment, for freelancers only

The European Parliament does not collect sensitive data, such as opinions, for profiling purposes.

Cookies and local storage

This website sets cookies solely in order to enable or enhance functions or improve the navigation experience for the user. Under no circumstances does Parliament use cookies to collect, process, disseminate or record personal data. In this respect, the application uses only the “Jsessionid” session cookie.

For more information about cookies, you can have a look in our website: <http://www.europarl.europa.eu/portal/en/cookie-policy>

5. To whom is your data disclosed?

Only the staff of the European Parliament and of the data processor have access to your data. The European Parliament does not transmit any data to parties, which are outside these recipients. Only in case of audit or judicial procedures the Court of Auditors, the Court of Justice and the European Anti-Fraud Office (OLAF) would be involved. The European Parliament does not share personal data with third parties for direct marketing.

6. For how long is your data kept?

The personal data will be stored no longer than necessary for the purposes for which they were collected or until the data subjects have requested its removal.

The data is kept for 1 year after last activity (last time a user has updated his/her profile). In case of non-activity, 15 days before the period of one year, he/she will receive a warning mail. If the user does not update the profile, the account will be suspended but data will remain in the system for a maximum of one year. After the lapse of one year period, data will be completely deleted from the database.

In case the access request is not approved by DG COMM or DG SAFE, data will only be kept for one year in a safe location of the database that is only accessible by EP authorized staff.

In addition, in accordance with the media accreditation rules, a user can delete his/her account but data will remain in the system for a maximum of one year. After the lapse of one year period, data will be completely deleted from the database.

A user will be allowed to reactivate the account within one year of having requested deletion.

7. How is your data stored?

The European Parliament is committed to protecting the security of your personal information. We use a variety of security technologies and procedures to help protect your personal information from unauthorized access, use, or disclosure.

Your personal data is stored in secured servers with limited access, which are located in controlled facilities of the EP Data Centre.

8. How can you access your data, check their accuracy and, if needed, verify, rectify or erase them?

You may check your data anytime by logging on to the register and you may update your own data accordingly. You may also delete yourself as a data subject from the database.

You can also contact the Media Accreditation Unit (see below for contact details)

If you have concerns about the processing of your personal information via this platform, feel also free to contact the Web Communication Unit for the processing of these data.

Contact: media.accreditation@ep.europa.eu
European Parliament
Directorate General for Communication
Media Accreditation
Rue Wiertz 60. PHS-1C029
B-1047 Brussels

9. Recourse

Complaints can be addressed at any time:

- to the Data Protection Officer of the European Parliament.
Contact by email: Data-Protection@europarl.europa.eu
- to the European Data Protection Supervisor.
Contact by email: edps@edps.europa.eu

¹ ^ Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data.

² ^ Commission Implementing Decision (EU) 2016/1250 of 12 July 2016 pursuant to Directive 95/46/EC of the European Parliament and of the Council on the adequacy of the protection provided by the EU-U.S. Privacy Shield.